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| *(Source Sans Pro, font size 10)* |

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| **Funding programme:** | Ta’ziz Short-Term Measures 2024 |
| **Objective(s) (outcomes) of the funding programme****[[1]](#footnote-1):**Outcomes are pre-specified and must not be changed |
| **Project objective (outcome) 1:** | Cooperation and transfer of knowledge between the participating higher education institutions and non-university partners in the areas of teaching, research and/or higher education management and/or transfer are initiated, intensified, expanded and/or consolidated. |
| **Project objective (outcome) 2:** | Students, lecturers, (junior) scientists/researchers and/or higher education management staff have acquired (inter) disciplinary and/or administrative competences. |
| **Project objective (outcome) 3:** | The implementation of concepts and/or (knowledge-based) products relating to teaching, research and/or the reformative processes in the field of higher education management are initiated or intensified in ways that correspond to the local context and reflect the state of the art in science. |
| **Results of the measures/activities (outputs) relating to the funding programme[[2]](#footnote-2):**Outputs are pre-specified and must not be changed |
| **Result (output) 1:** | Contacts between participating higher education institutions and/or non-university partners are initiated, intensified and/or extended. |
| **Result (output) 2:** |  Students, lecturers, (junior) scientists/researchers and/or higher education management staff have acquired (inter) disciplinary and/or administrative competences. |
| **Result (output) 3:** |  Concepts and/or (knowledge-based) products relating to teaching, research and/or higher education management that correspond to the local context and reflect the state of the art in science are available.  |

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| **General information** |
| Project name | Please specify |
| Applicantinstitution | Please specify |
| Organisational area | Please specify |
| Project manager (PM) | Enter first and surname |
| Requested approval period | From: Please specify a dateTo: Please specify a date | For follow-up application[[3]](#footnote-3): Previous approval period | From: Please specify a dateTo: Please specify a date |
| Cooperation partners/ partner institutions (Germany and outside Germany)  | Name of the institution | Name of the PM | Please specify the country |
| Non-university partners | Please specify |  Name of the PM | Please specify the country |
| Parallel funding streams and/or parallel application from/for other DAAD programmes? | Yes [ ]  | No [ ]  |
| If yes, under which? | Please specify |
| Parallel funding streams and/or parallel application from/with another funding organisation? | Yes [ ]  | No [ ]  |
| If yes, under which? | Please specify |

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| **For follow-up applications: Project progress so far** |
| 1. Please describe the project progress so far (implementation of measures/activities and achievement of objectives).
2. If an **evaluation** has already been carried out, please present the results and recommendations. If applicable, describe any implementation steps which have begun and/or are planned. *(no more than one A4 page).*
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| Please specify |

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| **Brief description of the project** |
| Please describe the planned project *(no more than one A4 page).* |
| Please specify |

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| **Project objectives, detailed project description and reference to results logic** |
| 1. Please state your project objectives (outcomes) and describe the project’s subject and content related. Please explain with reference to the results logic which specific project results (outputs or results of the measures/activities) are used to achieve these project objectives (outcomes).[[4]](#footnote-4)
2. Touch upon the relevance of your project and ensure that you address all selection criteria of the funding framework, which are listed again here:
3. Relationship of the project to the programme objectives (according to the results framework) and results-oriented planning using indicators that meet the SMART criteria[[5]](#footnote-5).

(Weighting: 15%)1. Necessity of expenditure for realising the measures/activities (this criterion is addressed in the ‘measures/activities planning’ section). (Weighting: 5%)
2. The academic quality of the project (the focus is on professional cooperation in teaching, research and/or higher education management) and the balance of the activities (Weighting: 25%)
3. Contribution made to the initiation, intensification, expansion and/or consolidation of cooperation and knowledge transfer between participating higher education institutions and non-university partners, with particular attention to the participation of women. (Weighting: 20%)
4. The acquisition of competences of students, lecturers, researchers and/or management staff at higher education institutions. (Weighting: 20%)
5. Contribution to the improvement of teaching, research and/or reformative processes in the field of higher university management. (Weighting: 15%)
6. Describe any potential risks in relation to the success of the overall project and how you will deal with them.

Note:The project objectives (outcomes) and intended results (outputs) of the project’s measures/activities must be consistent with the results-oriented project planning indicated in the project planning overview.(No more than 6 A4 pages) |
| Please specify |

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| **Measures/activities planning** |
| **Description of the measures/activities**Describe the measures/activities planned (please note the ‘eligible measures’ section in the funding framework) and explain any required material and personnel expenditure. *(Outline the indicators briefly and concisely).*Insert new rows in the table for further planned measures/activities.Note:The measures/activities must be consistent with the results-oriented project planning indicated in the project planning overview. |
| **Title of measure / activity 1:** | Please specify |
| Description: | Please specify |
| Time period: | Please specify |
| Place/ country: | Please specify |
| Target group:  | Please specify |
| **Title of measure / activity 2:** | Please specify |
| Description: | Please specify |
| Time period: | Please specify |
| Place/ country:  | Please specify |
| Target group:  | Please specify |
| **Title of measure / activity 3:** | Please specify |
| Description: | Please specify |
| Time period: | Please specify |
| Place/ country:  | Please specify |
| Target group:  | Please specify |
| **Title of measure / activity 4:** | Please specify |
| Description: | Please specify |
| Time period: | Please specify |
| Place/ country:  | Please specify |
| Target group:  | Please specify |

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| **Additional explanations to the financing plan, if applicable** |
| Please give further details regarding expenditure/ items in the financing plan where not derivable from the financing plan and clarification may be required (*no more than half an A4 page*) |
| Please specify |

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| **Sustainable effects and future prospects** |
| Describe, how you plan to achieve sustainable effects that last beyond the funding period, as well as the project’s future prospects. Please also address risk factors and responsibility and possible strategies for handling these. |
| Please specify |

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| **Further details** |
| **Roles of the project partners/ cooperation partners/ non-university partners in the project**Please list the project partners (including any additional non-university partners) within and outside Germany and state the tasks for which they are responsible within the project. |
| Please specify |

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| **Honorarium**Explain the envisaged purpose and recipient of the honorarium (including their professional/academic function). |
| Please specify |

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| **Selection procedure for participants**Please follow the funding framework to describe the selection of participants (including selection criteria, composition of the selection committee; consideration of the participation of women). |
| Please specify |

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| Does planning provide for **forwarding of the grant**? If so, please specifically identify the forwarding recipient and briefly outline the benefit to be gained from the forwarding.  | Yes [ ]  | No [ ]  |
| Explanation: | Please specify |
| Forwarding recipient  | Name of the institution | Name of the PM | Please specify the country |

1. The project does not necessarily need to aim at achieving all programme objectives (outcomes of the funding programme). ‘Funding programme’ and ‘programme’ are used synonymously. [↑](#footnote-ref-1)
2. Only the results of the measures/activities (outputs of the funding programme) that are relevant to the selected programme objectives (outcomes of the funding programme) need to be taken into account. [↑](#footnote-ref-2)
3. Follow-up application for an ongoing or completed project in the same programme from the previous year. [↑](#footnote-ref-3)
4. See ‘A guide to results-oriented project planning and monitoring’ for the definition of ‘outcome’ and ‘output’. [↑](#footnote-ref-4)
5. See ‘A guide to results-oriented project planning and monitoring’, Section 2. [↑](#footnote-ref-5)