

Please note, that the Scholarship Database is currently being updated.

## Research Stays for University Academics and Scientists • DAAD

### Overview

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#### Objective

The aim of this particular programme is to support short-term research stays and thus promote the exchange of experience and networking amongst colleagues.

#### Who can apply?

University teachers and established academics and scientists who have usually completed a doctoral degree and work at a university or research institute in their home country.

Note:

Former holders of fellowships from the Alexander von Humboldt Foundation are requested to contact first the Humboldt Foundation.

#### What can be funded?

- Research stays at state or state-recognised institutions of higher education or non-university research institutes in Germany. A research stay can also take place at several host institutions.
- Funding may only be claimed once within three years.
- Lecture tours or visits to congresses are not funded.

#### Duration of the funding

- One to three months; the length of the grant is decided by a selection committee and depends on the project in question and the applicant's work schedule.
- The grant is non-renewable.

#### Value

- Monthly payments of  
2,000 euros for assistant teachers, assistant professors and lecturers,  
2,150 euros for professors
- [Travel allowance \[https://static.daad.de/media/daad\\_de/pdfs\\_nicht\\_barrierefrei/im-ausland-studieren-forschen-lehren/daad\\_reisekostenzuschuesse\\_stipendiaten.pdf\]](https://static.daad.de/media/daad_de/pdfs_nicht_barrierefrei/im-ausland-studieren-forschen-lehren/daad_reisekostenzuschuesse_stipendiaten.pdf), unless these expenses are covered by the home country or another source of funding
- Other payments cannot be made.

DAAD. The costs will be deducted from the scholarship payment.

## Selection

An independent selection committee reviews applications.

The most important selection criteria are:

- academic achievements and recent publications which must be documented in the curriculum vitae and a list of publications
- a convincing and well-planned research project

## Application requirements

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### What requirements must be met?

- Applicants must work at a university or institute of higher education in their home country.
- The research project must be coordinated with an academic host institute in Germany. The applicant must be provided with a workplace.

### Language skills

- The required language level depends on the applicant's study plans and subject: In the arts, social sciences and in law, at least a good knowledge of German is usually expected. For the natural sciences and engineering, proof of good English language skills may also be accepted if English is spoken at the host institute.

## Application Procedure

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The application procedure occurs online through the DAAD portal.

You are also required to send 1 copy of the "Application summary" (PDF file), which is generated in the DAAD portal after the online application procedure has been completed, by post to the application address.

The access to the DAAD portal opens about 6 weeks before the application deadline.

To apply, please select the call for applications for this programme in the scholarship database ([www.funding-guide.de](http://www.funding-guide.de)). From here, you can enter the portal by clicking the tab "Submitting an application".

### Application documents

#### Documents to be uploaded to the DAAD portal:

- Online application form
- Full curriculum vitae in tabular form (max. 3 pages)
- List of academic publications (max. 3 pages)
- Comprehensive statement about research project (max. 10 pages). Please also read our [important information for scholarship applicants / section B, point 2 \[https://www.daad.de/en/study-and-research-in-germany/scholarships/important-information-for-scholarship-applicants/\]](https://www.daad.de/en/study-and-research-in-germany/scholarships/important-information-for-scholarship-applicants/).
- Time schedule and itinerary (host institutes / academic hosts) of the planned research stay
- Letter from host confirming academic cooperation, which refers to the applicant's proposal and guarantees that a workplace will be provided
- German or English translations of documents submitted in the national language (to be uploaded with the corresponding documents)

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### Application deadline

Application deadlines are updated at least once a year. In most cases, they are in the same period as the previous year. You can find the

current dates here:

October 5th (for stays that start between March and July of the following year)

April 8 (for stays that start between August of the same year and January of the following year)

## Application location

Regional Office Jakarta

DAAD Jakarta Office

Jl. Jend. Sudirman, Kav. 61-62, Summitmas II, Lt. 14

12190 Jakarta

Indonesia

Tel.: +62 (21)/52008-70

Fax.: +62 (21)/52528-22

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WWW.: <https://www.daad.id> [<https://www.daad.id>]

## Please note

- Your application is only valid if you submit all the required documents to the DAAD portal on time.
- (If documents are to be submitted by post, please send them as soon as possible.)
- The DAAD portal closes at 24.00 hrs. (CET or CEST) on the last application day.
- Late or incomplete applications cannot be considered. Applicants are responsible for ensuring that their applications are complete.
- The application documents remain with the DAAD. Data relating to applicants is saved by the DAAD in accordance with the Federal Data Protection Act and with the EU Data Protection Regulation insofar as this data is needed to process the application.

## Contact and Consulting

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### Information and advisory centres

Regional Office Jakarta

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12190 Jakarta

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WWW.: <https://www.daad.id> [<https://www.daad.id>]

### More detailed information

- DAAD website section "[PhD studies and research](https://www.daad.de/deutschland/promotion/de/)" [<https://www.daad.de/deutschland/promotion/de/>]
- Website "[Research in Germany](https://www.research-in-germany.org/en.html)" [<https://www.research-in-germany.org/en.html>]
- Website "[GERiT – German Research Institutions](https://www.gerit.org/en/)" [<https://www.gerit.org/en/>]
- DAAD Website "[Important information for scholarship applicants](https://www.daad.de/en/study-and-research-in-germany/scholarships/important-information-for-scholarship-applicants/)" [<https://www.daad.de/en/study-and-research-in-germany/scholarships/important-information-for-scholarship-applicants/>]

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