

## Funding Framework – Programme Bilateral SDG Graduate Schools

The following funding rates and regulations apply to the execution of higher education institution projects that have received a confirmation of funding in the aforementioned programme. They are an integral part of the application for funding and have been drawn up on the basis of existing DAAD programmes funded by the Federal Ministry for Economic Cooperation and Development (BMZ) or other federal ministries (Federal Foreign Office [Auswärtiges Amt], Federal Ministry of Education and Research [BMBF]). Exceptions in substantiated cases are to be discussed and agreed with the DAAD.

Unless otherwise mentioned, the respective funding rates stated are the maximum rates.

### 1) Staff Resources for Project Implementation and Support

Staff costs can be claimed for managing and coordinating the project at home and abroad. In detail, the following is eligible for funding:

#### 1.1 Domestic staff

#### 1.2 Domestic assistants

**At the GERMAN partner higher education institutions:**

- To a limited extent, in addition to the usual remuneration at the higher education institution, project coordination staff may receive funding.
- Student and scientific assistants may be deployed for a limited term to carry out project-related work (e.g. producing information material, preparing events, and doing tutorials and administration work).

#### 1.3 Staff abroad

**At the FOREIGN partner higher education institutions in developing countries:**

- Salaries for coordinating the network (extra pay for existing staff or new positions). These expenses should be in keeping with the respective remuneration typical for the area.
- Foreign student and scientific assistants may be deployed for a limited term to carry out project-related work (e.g. producing information material, preparing events, and doing tutorials and administration work). The foreign partner is to be informed of this possibility of deploying staff to cooperate in the partnership project. These expenses should be in keeping with the respective remuneration typical for the area.

### 2) Material Resources

#### 2.1 Fees (and contracts for work and services)

- For experts, up to €250.00 per day plus travel and subsistence expenses

- Fees for service providers (according to the Procurement and Contract Procedures for Supplies and Services [VOL])
- Funding of online measures (e.g. development, establishment, and support of communications and learning platforms, websites, e-journals, online libraries, etc.)

## **2.2 Project staff mobility**

This concerns the travel expenses for **staff** at the applicant German institution as well as at the foreign partner institutions in keeping with the German Federal Travel Expenses Act (BRKG). Documented expenses for air travel (economy class) and rail travel in second class are reimbursable. In this respect, the most economical travel connection is to be chosen.

## **2.3 Project staff subsistence expenses**

This concerns subsistence expenses for **staff** at the applicant German institution as well as at the foreign partner institutions.

The subsistence expenses for **German higher education institution staff** shall be reimbursed according to the German Federal Travel Expenses Act (BRKG).

The subsistence expenses for **project staff at the foreign partner higher education institutions** shall be reimbursed according to the applicable DAAD funding rates (cf. table under point 3.2 II – Short-term stays of foreign and German students, PhD students, and (young) scientists and academics up to 3 months).

## **2.4 Material resources in Germany and abroad**

- Material expenses for PR work (flyers, brochures, posters, etc.)
- Participation fees for conferences, expenses for booth rental fees
- Expenses for translation work (e.g. printed/online texts, documents required in executing the programme), interpreters
- Expenses for scientific publications by the foreign and German partner higher education institutions in various formats (e.g. scientific book publications as recommended lines of action for politicians and business leaders) directly connected to the project.
- Material expenses abroad and in Germany for staging workshops, seminars, and other scientific events (specialist books, teaching and training materials, printing and reproducing, CDs, etc.) including material expenses for staging a subject-based, cultural framework programme (excursions, museum visits, etc.). Participants transportation costs can be reimbursed, expenses for meals are to be paid from the daily allowances.
- Material expenses abroad and in Germany for fulfilling administrative tasks at the graduate schools (consumables) and for staging meetings which, for example, are held for project planning purposes or for selecting scholarship holders
- Financing of online measures (e.g. required licenses, etc.)
- Particularly to improve the equipment resources at the partner higher education institutions abroad, small devices may be procured within reasonable bounds. The prerequisite for this is that it must be demonstrably shown that the follow-on costs of such equipment

can be borne. At the German sites, the procurement of small devices is also refundable within reasonable bounds. However, this possibility should only be used sparingly.

- Accreditation expenses
- Language courses for students, PhD students, and scientists and academics
- Visa fees and ancillary costs, vaccinations, transfer fees

### **3) Funding Recipients**

#### **3.1 Transportation (travel and flight expenses)**

This concerns the travel expenses for funding recipients in South-North, North-South, and South-South exchanges in keeping with the German Federal Travel Expenses Act (BRKG). Documented expenses for air travel (economy class) and rail travel in second class are reimbursable. In this respect, the most economical travel connection is to be chosen.

#### **3.2. Subsistence allowances**

##### **[I Visiting professorship for scientists and academics from developing countries \(as of 3 months\)](#)**

The selection results concerning foreign visiting professors are to be reported to the DAAD in the case reports. For other rules on selecting funding recipients, see Information Sheet.

##### **Subsistence allowance:**

- Maximum of 24 months
- Funding of the monthly gross salary
- The chair holder receives a salary and hence no allowance is granted in the form of family income supplements.
- Reimbursement of travel expenses for family members (spouses and/or minors)

## II Short-term stays of foreign and German students, PhD students, and scientists and academics up to 3 months

For the rules on selecting funding recipients, see Information Sheet.

The subsistence allowance per day and per participant within the scope of measures, especially events, organised and conducted by the German partner higher education institution in Germany or the partner higher education institutions abroad amounts to **standardly up to €96 per day (up to 22 days)**. As of the 23<sup>rd</sup> day, the monthly rate is as follows, according to the respective status:

	Supplement to subsistence expenses of up to	Duration
<b>South - North</b>		
Professors (full professor, reader, senior lecturer) and scientists and academics, lecturers, assistants, senior administrators	€2,150 per month	as of 23 days up to 3 months
PhD students / young scientists and academics (postdocs)	€1,000 per month	as of 23 days up to 3 months
Graduates (Master's course)	€750 per month	as of 23 days up to 3 months
<b>South - South and North - South</b>		
Professors (full professor, reader, senior lecturer) and scientists and academics, lecturers, assistants, senior administrators	€700 per month	as of 23 days up to 3 months
PhD students / young scientists and academics (postdocs)	€500 per month	as of 23 days up to 3 months
Graduates (Master's course)	€400 per month	as of 23 days up to 3 months

The health insurance policy can be subsidised with a contribution of up to €100 per month.

### III Long-term scholarships as of 3 months for foreign students, PhD students, and young scientists and academics (postdocs)

#### **Information on selecting long-term scholarship holders**

The rules on selecting funding recipients set out in the Information Sheet apply. In addition, the following is to be observed in selecting long-term scholarship holders:

Only people from developing countries can be funded via this measure.

There is no age limit applying to scholarships for study purposes. However, in the case of scholarships for postgraduate studies (usually Master's courses or further education courses) and PhD scholarships, the final graduation at the time of submitting the application should not lie further back than 6 years. If the doctoral project was already begun before the start of funding, it should not lie further back than 3 years before submitting the application. With regard to applications submitted by scientists and young academics (postdocs), the doctoral degree at the time of submitting the application should not lie further back than 2 years.

In addition, at the time of submitting the application, the applicants should not have been staying in the Federal Republic of Germany for longer than 15 months. However, this does not apply to foreigners who came to Germany within the scope of their studies, doctoral degree, or other scientific or academic work and, for this reason, have been staying in Germany for a longer period. People recognised as having refugee status are also exempt from this rule.

The signature of the funding recipient (funded higher education institution) confirming the use of spent funds in the record of accounts (an integral part of the interim and final reports) also confirms that the funding recipients of the project fulfil the aforesaid prerequisites.

#### **Information on execution and implementation of the long-term scholarships**

A maximum funding period of 4 years applies to PhD students.

A maximum funding period of 2 years applies to students and young scientists and academics (postdocs).

The project management is responsible for scholarship implementation and support of the scholarship holders (e.g. with regard to procedures such as visa procurement, residence permit, health insurance and other insurance policies, etc.). Instructions regarding the conclusion of health insurance policies are to be found in Attachment 1.2.

The scholarships for students, PhD students, and young scientists and academics (postdocs) covered by the project funding shall be budgeted to the funded institution within the scope of the funding procedure. Monthly basic payments can be topped up by additional funding payments. On the basis of the attached "Funding Payments" catalogue (Attachment 1.1), the project management decides on optional payments within the scope of the planned budget.

The principle of equal treatment applies to all scholarship holders within the project.

The reimbursement of tuition fees is only possible if these are incurred abroad. However, the project partners should make efforts to achieve a reduction in tuition fees on behalf of students within the project.

## 4) Expenses not reimbursable by the DAAD

Expenses for core staff, infrastructure, furnishings and furniture, rental fees for rooms in the higher education institutions

<b>5) Legend</b>	
South-North exchange	Foreign students, PhD students, and scientists and academics from developing countries staying in Germany
South-South exchange	Foreign students, PhD students, and scientists and academics from developing countries staying in other developing countries Including sur-place funding in a developing country
North-South exchange	German students, PhD students, and scientists and academics staying in developing countries
North-North exchange	Germans, Europeans, citizens from industrialised countries who travel to Germany, Europe, or other industrialist countries: e.g. students, PhD students, management board members, other resource persons (e.g. employees of relevant partner organisations)  Limited funding available
Developing countries	Defined according to the DAC List of the OECD 2011-2013

Attachment 1.1 to the funding framework:  
Catalogue of Funding Payments for Foreign Funding Recipients (Project Funding)

Attachment 1.2 to the funding framework:  
General Information on Health Insurance for Long-Term Scholarship Holders