

## Grant expenditure eligible

All expenditure necessary and appropriate for implementing the project (implementation of the measures) is eligible for funding. These include in particular

### 1. Personnel resources for conducting and supervising the project

#### 1.1 Personnel in Germany

- Research associates according to the Collective Wage Agreement for Public Service (TVÖD)
- Student and academic assistants
- Other staff (non-academic staff, e.g. project coordinators)

#### 1.5 Personnel outside Germany (at partner institution of higher education, appropriate remuneration at local rate)

- Research associates
- Student and academic assistants
- Other staff (non-academic staff, including project coordinators)

Personnel expenditure covers gross employer remuneration. Special annual payments are only eligible for funding in the approval period and only if the date of payment is within this period.

### 2. Material resources

#### 2.1 Fees

- Up to €250 per day for external experts and service providers (not for representatives of the business partner and the participating higher education institutions) for lectures or workshops; not for curriculum development (if necessary, grants to cover mobility and visits in line with the applicable funding rates of the programme)
- Fees for auxiliary staff (auxiliary work e.g. at conferences, workshops, etc.)
- For translation of teaching or project-related materials

#### 2.2 Mobility of project personnel

- Mobility expenditure for project-related business trips. For employees at German higher education institutions in line with the German Federal Travel Expenses Act (BRKG). For employees at institutions receiving funding indirectly (partner institutions of higher education outside Germany) in accordance with the principles of economic efficiency and frugality and based on receipts. In each case, only economy-class flights and second-class train journeys will be reimbursed (notwithstanding BRKG). Expenses can only be reimbursed for travel from the location of the institution of higher education or the locations of the partner institutions of higher education included in the DAAD grant.

#### 2.3 Living expenses for project staff

- Living expenses for the project-related trips of academic personnel from German higher education institutions based on the German Federal Travel Expenses Act (BRKG) (maximum of one month).
- Living expenses for the project-related trips of academic personnel from the partner institution of higher education outside Germany (see Clause 3.4).

## 2.4 Material resources in Germany/abroad

- Consumer goods (printing and copying, toner, ink, etc.)
- Economic goods (small appliances for better equipping the international partner institution of higher education amounting to no more than €5,000 once only; in justified exceptional cases, amounting to no more than €10,000 in the case of South–South partnerships and partner higher education institutions that are particularly weak financially)
- Printing/publications/advertising and public relations (expenditure on flyers, brochures, posters, etc.; online environment (e.g. development, creation and upkeep of communication and learning platforms, internet presence, e-journals, online libraries))
- Outsourced services (according to the call for applications)
- Other
  - Teaching and learning materials, textbooks and specialist books, specialist media, etc.
  - Software, licences
  - Visa costs
  - Necessary vaccinations and malaria prophylaxis
  - Fees for transferring money abroad
  - Health insurance contributions
  - Fixed sum (€50 per day and participant) for organising events (e.g. workshops and conferences)
  - Field trips

## 3. Funded individuals

### 3.1 Mobility for funded individuals

#### **From the higher education institution in Germany to the partner institution(s) of higher education**

Expense claims for the journey and flight must be made in accordance with the principles of economic efficiency and frugality and based on receipts. Only second-class train journeys (irrespective of duration) and economy-class flights will be reimbursed.

#### **From partner institution of higher education to partner institution of higher education (South–South)**

Expense claims for the journey and flight must be made in accordance with the principles of economic efficiency and frugality and based on receipts. Only second-class train journeys (irrespective of duration) and economy-class flights will be reimbursed.

#### **Within the partner country**

In exceptional cases, an application may be made for expenses to cover the journey and flight. In each case, special approval must be obtained from the DAAD.

### 3.4 Living expenses for funded individuals

<b>Living expenses for funded individuals coming to Germany from outside Germany</b>	<b>Monthly rate from 13th day onwards</b>	<b>Daily rate up to and including 12 days</b>
• Students (up to max. 5 months)	€750	€50
• Graduates with bachelor's degree (up to max. 5 months)	€850	€60
• PhD students (with master's degree or equivalent, up to max. 5 months)	€1,200	€80
• Academics holding a PhD and professors (max. 1 month)	<b>from 23rd day onwards</b>	<b>up to and including 22 days</b>
	€2,000	€89

<b>Living expenses for funded individuals from Germany going to the target country, including South–South exchange</b>	<b>Monthly rate from 13th day onwards</b>	<b>Daily rate up to and including 12 days</b>
• Students (up to max. 5 months)	€900	€55
• Graduates with bachelor's degree (up to max. 5 months)	€975	€65
• PhD students, academic scholars, lecturers, assistants, etc. (each with a master's degree or equivalent, up to max. 5 months)	€1,525	€85
• Academics holding a PhD and professors (as a rule, max. 1 month)	<b>from 23rd day onwards</b>	<b>up to and including 22 days</b>
	€2,000	€89

Note:

The necessity of adequate insurance coverage must be pointed out to international guests. If international health insurance cannot be obtained in the home country, it should be ensured that the international participants insure themselves on their arrival in Germany.