

Appendix 1 – Grant expenditure eligible and funding rates for new applications (2020) and follow-up applications (2020–2021) in the programme Higher Education Dialogue with the Muslim World

1. Personnel resources for conducting and supervising the project

- 1.1 Personnel in Germany
 - Research associates
 - Academic assistants
 - Student assistants
 - Other employees

- 1.2 Personnel outside Germany
 - Research associates
 - Academic assistants
 - Student assistants
 - Other employees

Personnel expenditure must always be necessary and appropriate. The provisions of the Collective Wage Agreement for Public Service (TVöD) may be taken as a benchmark for assessing suitability; the respective work must correspond to the classification. With regard to the suitability of personnel expenditure outside Germany, local rates for comparable work should be taken into account.

Personnel expenditure covers gross employer remuneration. Special annual payments are only eligible for funding in the approval period and only if the date of payment is within this period.

2. Material resources

2.1. Fees

For external professionals (not personnel of the grant recipient) in Germany and the target region (e.g. for lecturing, guidance, moderating, running a workshop, translating, interpreting, etc.).

In Germany, the standard fee rates (maximum rates) stipulated in the DAAD table of fees apply (see Appendix 2: DAAD table of fees). Outside Germany, fee rates I and II in the DAAD table of fees may be applied for German experts.

With regard to the suitability of fees for international experts abroad (in the region) and in third countries, local rates for comparable work should be taken into account.

In addition to the fees, expenditure for the travel and lodging of lecturers (experts/trainers) can be claimed according to the German Travel Expenses Act (BRKG) upon submission of receipts. The BRKG applies with the following restriction: only second-class train journeys (irrespective of duration) and economy-class flights.

2.2. Mobility and visits by personnel of the grant recipient (German higher education institution)

Expense claims for mobility (train journeys and flights: second-class rail tickets, economy-class flights) and visits (daily allowance and accommodation allowance) must be made in accordance with the German Federal Travel Expenses Act (BRKG).

2.3. Mobility and visits by personnel from the partner country (personnel outside Germany)

A country-specific mobility lump sum may be claimed for travel from the home country to Germany and back (see Point 4.1).

Living allowances may be claimed for academics from partner countries who visit Germany (see Point 4.2).

Expense claims for mobility and visits within the partner country or third countries may be made in accordance with the principles of economic efficiency and frugality upon submission of receipts.

2.4. Material resources in Germany/abroad

- Consumer goods (e.g. office supplies for workshops, conferences, events, etc.)
- Economic goods (e.g. equipment, library resources for partner institutes in target countries, **but not in Germany**)
- Printing/publications/advertising and public relations (e.g. flyers, advertising posters, etc.)
- Other
Expenditure for planning, implementing and following up on events, e.g. telephone costs, printing and copying costs, consumer goods, books and, if necessary, required equipment (**no tips, gifts, inventory for German higher education institutions**)

3. Funded individuals in Germany

3.1 Mobility lump sum for German students, graduates, doctoral candidates and German academics holding a PhD

**Funding rates for travel expenses to the target region and to Germany
(including taxes, visas and other fees as well as vaccination costs) in euros**

Country	Outward and return journey (in euros)	
	Students, graduates, doctoral candidates	Academics holding a PhD
Egypt	775	950.00
Algeria	600	725.00
Azerbaijan	625	775.00
Benin	950	1,150.00
Brunei	1,225	1,525.00
Burkina Faso	1,350	1,650.00
Ivory Coast	1,175	1,450.00
Gabon	1,250	1,550.00
The Gambia	1,425	1,750.00
Guinea	1,350	1,650.00
Guyana	1,475	1,825.00
Indonesia	1,300	1,600.00
Iraq	775	950.00
Iran	850	1,050.00
Israel	650	800.00
Jordan	650	800.00
Cameroon	1,250	1,550.00
Kazakhstan	825	1,000.00
Qatar	1,100	1,350.00
Kyrgyzstan	725	900.00
Kuwait	675	825.00

Lebanon	875	1,100.00
Libya	1,025	1,250.00
Malaysia	1,375	1,700.00
Morocco	775	950.00
Mozambique	1,725	2,100.00
Niger	1,350	1,650.00
Nigeria	1,350	1,650.00
Oman	825	1,025.00
Pakistan	500	625.00
Palestinian territories	775	950.00
Saudi Arabia	825	1,025.00
Senegal	1,425	1,750.00
Sierra Leone	1,350	1,650.00
Sudan	1,200	1,475.00
Tajikistan	900	1,125.00
Togo	1,475	1,800.00
Chad	1,350	1,650.00
Tunisia	600	725.00
Turkey	600	725.00
Turkmenistan	1,200	1,500.00
Uganda	1,250	1,550.00
Uzbekistan	975	1,200.00
United Arab Emirates	1,575	1,925.00

The mobility lump sum can be claimed by proving that the visit took place (e.g. by means of the participant list at the venue or the boarding pass/train ticket).

The days of arrival and departure are counted together as one day. Other travel allowance lump sums on request.

3.3 Living allowance for German students, graduates, doctoral candidates

The following applies when calculating a living allowance:

Duration	Expenses claim
Up to 22 days	Number of days x higher daily rate
From the 23rd day onwards	Monthly allowance
One month	Monthly allowance
Following months if the visit is shorter than one month	Number of days x daily rate

Living allowances

Funding rates for German students, graduates, doctoral candidates valid as of 01/01/2020 (in euros)

Country	Students, graduates			Doctoral candidates		
	Monthly allowance	Daily rate	Higher daily rate	Monthly allowance	Daily rate	Higher daily rate
Egypt	975	33	44	1500	50	68
Algeria	1,025	34	46	1,575	53	71
Azerbaijan	1,025	34	46	1,575	53	71
Benin	1,075	36	48	1,650	55	74
Brunei	1,025	34	46	1,575	53	71
Burkina Faso	1,075	36	48	1,650	55	74
Ivory Coast	1,075	36	48	1,650	55	74
Gabon	1,225	41	55	1,900	63	86
The Gambia	1,075	36	48	1,650	55	74
Guinea	1,175	39	53	1,825	61	82
Guyana	1,075	36	48	1,650	55	74
Indonesia	1,025	34	46	1,575	53	71
Iraq	1,025	34	46	1,575	53	71
Iran	1,025	34	46	1,575	53	71
Israel	1,175	39	53	1,825	61	82
Jordan	1,025	34	46	1,575	53	71
Cameroon	1,125	38	51	1,725	58	78
Kazakhstan	1,025	34	46	1,575	53	71
Qatar	1,025	34	46	1,575	53	71
Kyrgyzstan	1,025	34	46	1,575	53	71
Kuwait	1,025	34	46	1,575	53	71
Lebanon	1,025	34	46	1,575	53	71
Libya	1,175	39	53	1,825	61	82
Malaysia	1,025	34	46	1,575	53	71
Morocco	1,025	34	46	1,575	53	71
Mozambique	1,025	34	46	1,575	53	71
Niger	1,025	34	46	1,575	53	71
Nigeria	1,075	36	48	1,650	55	74
Oman	1,025	34	46	1,575	53	71
Pakistan	1,025	34	46	1,575	53	71
Palestinian territories	1,175	39	53	1,825	61	82
Saudi Arabia	1,025	34	46	1,575	53	71

Senegal	1,075	36	48	1,650	55	74
Sierra Leone	1,125	38	51	1,725	58	78
Sudan	1,025	34	46	1,575	53	71
Tajikistan	1,025	34	46	1,575	53	71
Togo	1,025	34	46	1,575	53	71
Chad	1,175	39	53	1,825	61	82
Tunisia	1,000	33	45	1,550	52	70
Turkey	1,000	33	45	1,550	52	70
Turkmenistan	1,025	34	46	1,575	53	71
Hungary	900	30	41	1,450	48	65
Uzbekistan	1,025	34	46	1,575	53	71
United Arab Emirates	1,025	34	46	1,575	53	71

The living allowance can be claimed by proving that the visit took place (e.g. by means of the participant list at the venue or the hotel invoice).

3.4 Visits to partner countries by German academics holding a PhD as part of the short-term measures

Living expenses in partner countries for German academics holding a PhD (and third-party, natural persons) may be claimed in accordance with the principles of economic efficiency and frugality upon submission of receipts (the German Federal Travel Expenses Act, BRKG, may be used to assess the economic efficiency and frugality of expenditure).

4. Funded individuals from partner countries

4.1. Mobility lump sum in euros for students, graduates, doctoral candidates and academics holding a PhD for travel to Germany in euros

Country	Outward and return journey (in euros)
Egypt	775
Algeria	600
Azerbaijan	625
Benin	950
Brunei	1,225
Burkina Faso	1,350
Ivory Coast	1,175
Gabon	1,250
The Gambia	1,425
Guinea	1,350
Guyana	1,475
Indonesia	1,300
Iraq	775
Iran	850
Israel	650

Jordan	650
Cameroon	1,250
Kazakhstan	825
Qatar	1,100
Kyrgyzstan	725
Kuwait	675
Lebanon	875
Libya	1,025
Malaysia	1,375
Morocco	775
Mozambique	1,725
Niger	1,350
Nigeria	1,350
Oman	825
Pakistan	500
Palestinian territories	775
Saudi Arabia	825
Senegal	1,425
Sierra Leone	1,350
Sudan	1,200
Tajikistan	900
Togo	1,475
Chad	1,350
Tunisia	600
Turkey	600
Turkmenistan	1,200
Uganda	1,250
Uzbekistan	975
United Arab Emirates	1,575

The days of arrival and departure are counted together as one day. Other travel allowance lump sums on request.

4.2. The living allowance in Germany for students, graduates, doctoral candidates and academics holding a PhD from the partner countries

The following applies when calculating a living allowance:

Duration	Expenses claim
Up to 22 days	Number of days x higher daily rate
From the 23rd day onwards	Monthly allowance
One month	Monthly allowance
Following months if the visit is shorter than one month	Number of days x daily rate

Funding rates for students, graduates, doctoral candidates and academics holding a PhD

Status	Higher daily rate Short visit up to 22 days (euros per day)	Monthly allowance (euros per month)	Daily rate in the following month (euros per day)
Students	33	750	25
Graduates	38	850	28
Doctoral candidates	54	1,200	40
Postdocs, experienced academics, professors or academics in comparable positions	89	2,000	67

4.2.1 Visits to partner countries (including third-country visits) as part of the short-term measures

Living expenses for funded individuals from partner countries and third parties (natural persons) may be claimed in accordance with the principles of economic efficiency and frugality upon submission of receipts (the German Federal Travel Expenses Act, BRKG, may be used to assess the efficiency and frugality of expenditure).

5. Other

5.1 International health insurance premiums

The living allowances should also be used to pay international health insurance premiums. The necessity of adequate insurance coverage must be pointed out to international guests. If it is not possible to take out international health insurance in the home country, the international participants should be insured by the German host or it should be made sure that they insure themselves promptly after arrival in Germany.

5.2 Subsistence payment

A subsistence payment of 10 euros per person per day of the event (not for the days of arrival and departure) can be requested for local participants (persons with their place of residence in the city in which the event or measure is held).