

German-Egyptian Progress Partnership, Programme Line 2: Short-term measures

Appendix 1 – 2020 Grant expenditure eligible and funding rates

1. Personnel resources for conducting and supervising the project

Personnel resources for conducting and supervising the project cover expenditure paid by the grant recipient (GR) on the basis of employment contracts. It is a requirement for eligibility that the expenditure should be necessary, appropriate and directly related to the project.

As a rule, personnel resources should not exceed 20% of total funding.

1.1 Personnel from the German higher education institution

Personnel must be classified in the following sub-types of expenditure type:

- Research associates
- Academic assistants
- Student assistants
- Other staff (e.g. administrative staff)

Personnel expenditure covers gross employer remuneration. Special annual payments are only eligible for funding in the approval period and only if the date of payment is within this period.

The provisions of the Collective Wage Agreement for Public Service at federal level (TVöD) or at state level (TV-L) may be taken as a benchmark for assessing suitability; the respective work must correspond to the classification.

If there are problems employing student assistants for project-related administrative activities, an expenditure application may be made for TV-L employees (E8) instead.

1.2 Personnel outside Germany

Personnel expenditure at the Egyptian partner higher education institution is not eligible for funding.

2. Material resources

2.1 Fees

Fees (e.g. for lecturing) are eligible for funding only in exceptional cases and generally only for external professionals in Germany and Egypt (**fees for employees/personnel of the grant recipient are not eligible for funding**).

With regard to typical DAAD fee activities (teaching assignments abroad, moderation, seminar teaching, consulting and evaluating activities), the standard remuneration rates stipulated in the table of fees are applicable within Germany (see Appendix 8). With regard to fees for these activities in Egypt, the maximum remuneration rates I in the table of fees are applicable. With regard to other activities, fees must be assessed for their suitability.

Expenditure for travel and lodging can be claimed in addition to the fees according to the BRKG (German Travel Expenses Act) or the LRKG (State Travel Expenses Act) upon submission of receipts.

The activities of the Egyptian partner are not eligible for funding.

2.2 Mobility and visits for personnel from the German higher education institution (travel to the venue)

Expenditure on train journeys and flights must be claimed according to the BRKG (German Travel Expenses Act) or the ARV (Travel Expenses Abroad Ordinance)/LRKG (State Travel Expenses Act). The BRKG applies with the following restriction: only second-class train journeys (irrespective of duration) and economy-class flights.

Expenditure for living allowances (daily allowance and accommodation allowance) must be claimed according to the BRKG (German Travel Expenses Act) or the ARV (Travel Expenses Abroad Ordinance)/LRKG (State Travel Expenses Act).

2.3 Mobility and visits for personnel from the contractual partner in Egypt (institution receiving funding indirectly) and third parties

The mobility expenses and/or living expenses of the international partner must be claimed as lump sums (see Points 3.2 and 4.2).

2.4 Material expenditure in Germany/abroad

Material expenditure for planning, implementing and following up on events, e.g. telephone costs, printing and copying costs, consumer goods, books and, if necessary, required equipment (no tips, gifts, catering, inventory for German higher education institutions).

3. Funded individuals – mobility lump sums

The mobility lump sum can be claimed by proving that the visit took place (e.g. by means of the participant list at the venue or the boarding pass/train ticket).

The mobility lump sum covers all and any costs in connection with the journey (e.g. visa costs, expenditure for vaccinations, excess baggage, luggage insurance, etc.).

The grant recipient may use the mobility lump sum as necessary, for example by booking and paying for travel or by making full or partial payment of the lump sum to the respective person.

Arrival and departure days may be counted as one day.

3.1 Mobility lump sums for German students, graduates, doctoral candidates and academics holding a PhD

Country	Outward and return journey (in EUROS)	
	Students, graduates, doctoral candidates	Academics holding a PhD
Egypt	775	950

3.2 Mobility lump sums for Egyptian students, graduates, doctoral candidates, academics holding a PhD and third parties

Country	Outward and return journey (in EUROS)	
	Students, graduates, doctoral candidates, academics holding a PhD	
Germany	775	

Mobility within the target region (also outside the target region in justified exceptional cases, e.g. for joint field research or in South-South exchange) and within Germany can be claimed on the basis of individual receipts (in accordance with the principles of economic efficiency and frugality; second-class train journeys, economy-class flights).

4. Funded individuals – living allowances

The living allowance can be claimed by proving that the visit took place (e.g. by means of the participant list at the venue or the hotel invoice, etc.).

4.1 Living allowance in Euros for German students, graduates, doctoral candidates and academics holding a PhD

Visit to Egypt (valid from 01/01/2020)	Monthly allowance from 13th day onwards	Daily rate for short visits up to and including 12 days
Students	975	55
Graduates	975	65
Doctoral candidates	1,500	85
	Monthly rate from 23rd day onwards	Daily rate for short visits up to and including 22 days
Academics holding a PhD and professors	2,000	89

4.2 Living allowances in Euros for Egyptian students, graduates, doctoral candidates, academics holding a PhD and third parties

Visit to Germany (valid from 01/01/2020)	Monthly allowance from 13th day onwards	Daily rate up to and including 12 days
Students	750	50
Graduates with a Bachelor's degree	850	60
Doctoral candidates (with a Master's degree or equivalent)	1,200	80
	Monthly allowance from 23rd day onwards	Daily rate up to and including 22 days
Academics holding a PhD and professors	2,000	89

For **Egyptian participants** to stay in Egypt (outside the town that is their main place of residence) and in justified exceptional cases outside Egypt (only after approval by the DAAD) (e.g. for joint field research, in South-South exchange), the above-mentioned rates must be used.

International health insurance contributions must be paid from the lump sums. Funded individuals from abroad must be informed of the necessity of adequate insurance coverage. If it is not possible to take out international health insurance in the home country, international participants must be insured by the German host, or the host must ensure that they insure themselves immediately after arrival in Germany.

Daily allowance: 10 euros per person per day of the event (not for arrival and departure days) for local participants (persons whose main place of residence is in the city where the event or measure takes place).