

Integrated International Degree Programmes with Double Degrees (2021-2023, or alternatively 2021-2025)

This call only applies to subsequent applications for funding. First applications, as well as applications for the preparation phase, are excluded from this call for applications. Due to system-related reasons, projects transitioning from the preparation phase to the funding phase or from the funding phase to follow-up funding are allowed to submit a first application.

Programme goals

The programme “Integrated International Degree Programmes with Double Degrees” is financed by the German Academic Exchange Service (DAAD) with funding from the German Federal Ministry of Education and Research (BMBF).

The goal of this funding programme is to develop and implement international degree programmes with curricula jointly offered by German and foreign universities to enable highly qualified German and international students to alternately study at the German and foreign university (or universities), and obtain two national degrees (either as one degree jointly conferred by both partner universities, or as double degrees conferred by each partner university).

By promoting such degree programmes, the DAAD aims to strengthen the exchange of instructors and students and anchor international structures at German universities in the long term.

The purpose of funding is to develop and establish double degree programmes in all disciplines for higher education collaborations with all countries. Applications for establishing double degree programmes with France are excluded, as these are exclusively supported by the Franco-German University (DFH, <http://www.dfh-ufa.org>).

The respective cooperation agreement with the partner university must always be subject-specific. When establishing a double or joint degree programme of identical structure with several partners, the applicant must submit a multi-partner application, providing the names of each partner and descriptions of their regional characteristics (max. six international partner universities).

Fundable measures

The central focus of the programme is to plan, develop and carry out a double degree programme, and in so doing, promote and expand the international structures at German universities and the mobility of students enrolled at the funded institution.

I. Funding phase

In this phase, the double degree programme is carried out and maintained with the following measures:

- management of the double degree programme
- supervision of the students
- work meetings
- guest lectureships (min. 2 weeks to max. 3 months) at the international partner university (or universities)
- visits by the foreign guest lecturers at the German university (min. 2 weeks to max. 3 months)
- preparatory courses in Germany (e.g. language courses, intercultural preparatory courses, and online preparatory courses)
- advertising events
- alumni relations activities (see FAQ list for examples)
- award of scholarships to students at the German university (**max. 6 full or 12 partial scholarships per cohort**)

- subsistence and mobility allowances for students from partner universities located in DAC countries

II. Follow-up funding

Follow-up funding is used to further develop the double degree programme after eight successful years (i.e. 2+2+4 years, also with interruptions, but not including the optional preparation phase) with the following measures:

- management of the double degree programme
- supervision of the students
- work meetings
- guest lectureships (min. 2 weeks to max. 3 months) at the international partner university (or universities)
- visits by the foreign guest lecturers at the German university (min. 2 weeks to max. 3 months)
- preparatory courses in Germany (e.g. language courses, intercultural preparatory courses, and online preparatory courses)
- advertising events
- alumni relations activities (see FAQ list for examples)
- award of scholarships to students at the German university (**max. 6 full or 12 partial scholarships per cohort**)
- subsistence and mobility allowances for students from partner universities located in DAC countries

All measures can be supported by using/developing digital formats (e.g. digital teaching/learning scenarios, virtual exchange formats, and tools for supervising students. For more examples of digital formats, see FAQ list.).

Fundable expenditures

I. Funding phase and II. Follow-up funding

1. Personnel expenses for project implementation and management

- 1.1. domestic staff
 - academic staff
 - research assistants
 - student assistants
 - other staff

Personnel expenses comprise gross remuneration paid by the employer. Special annual payments are only fundable within the approved funding period and only when expended during this period.

2. Material resources

- 2.1. Fees

for tutors, language instructors or other freelance instructors responsible for preparing students from the German university for the visit abroad and supervising students of the partner university in Germany, as well as for implementing digitalisation measures. Fees paid to staff employed by the funding recipient are not fundable, neither are regularly offered courses nor fees paid to persons collaborating on the project abroad.

The following table serves as orientation for the payment of fees:

| Working time | without academic qualification (max. rates in euros) | with academic qualification (max. rates in euros) |
|--------------|---|--|
| 1 hr. | 34 – 68 | 51 – 83 |
| 2 hrs. | 68 – 117 | 100 - 166 |
| 3 hrs. | 117 – 166 | 151 - 250 |

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|----------|-----------|-----------|
| 4 hrs. | 166 - 217 | 200 - 333 |
| 5 hrs. | 217 – 267 | 250 - 416 |
| 6 hrs. | 267 – 316 | 300 - 499 |
| 7 hrs. + | 300 – 367 | 350 - 566 |

- 2.2. Mobility expenses for project personnel
vehicle/air travel expenses for the funding recipient's project staff at the partner university (or universities) in accordance with federal and state travel expense laws (BRKG/LRKG) (business-class flights which are not eligible for funding in accordance with BRKG/LRKG only permitted in justified, exceptional cases)

Non-fundable expenditures include expenses incurred by the funding recipient's project staff during the visit, accommodation and subsistence, or other expenses not directly connected to the trip (e.g. excess baggage fees, travel equipment, tips etc.).

- 2.3. Accommodation expenses for project staff
Flat-rate subsistence allowance for instructors from the partner university (or universities)

- First month
 - 89 euros/day (up to 22 days)
 - 2,000 euros/month (starting on day 23)
- Following months
 - 2,000 euros/month
 - 67 euros/day for stays shorter than one month

The flat-rate subsistence allowance begins on the first day of the visit. Arrival and departure days are counted as days of the visit. It must be substantiated that the visit took place by providing a participant list filled out by the participants on location or a hotel invoice etc.

- 2.4. Material resources (domestic)
- consumable goods
 - room rentals (e.g. meeting rooms for alumni events; no offices)
 - print media/publications/advertising and public relations materials (e.g. flyers, brochures, posters, advertising events, social media etc.; also advertising events by the German university at the partner university)
 - external services (e.g. catering for alumni events, hospitality expenses max. 30.68 euros/person, websites)
 - other expenses (e.g. software licenses, participation fees for online courses)

3. Supported persons

(see **attachment** "Information on supported persons – scholarship awards")

3.1 Recipients of mobility funding

- mobility scholarships for the funding recipient's scholarship holders (see **Attachment 1**)
- mobility allowances for students from partner universities located in DAC countries (see **Attachment 2**)

The mobility allowance is granted starting on the first day of the trip. It must be substantiated that the trip took place by providing a participant list filled out by the participants on location or a boarding pass/railway ticket.

3.2 Recipients of subsistence funding

- subsistence scholarship for the funding recipient's scholarship holders (see **Attachment 1**)
- **flat-rate insurance allowance (35 euros/month/scholarship holder)**; listed as a benefit in the scholarship notification letter
- flat-rate subsistence allowance for students from partner universities located in DAC countries (see **Attachment 2**)

The subsistence allowance is granted starting on the first day of the visit. It must be substantiated that the visit took place by providing a participant list filled out by the participants on location or a hotel invoice etc.

Non-fundable expenditures:

Participation in DAAD marketing measures, excursions, summer schools and infrastructural expenses (e.g. technical equipment, hardware, teaching materials and furniture).

Type of financing

This programme allocates funding as full-financing measures.

Funding period

I. Funding phase:

The funding period is scheduled to begin on 1 August 2021 at the earliest and end on 31 August 2023 (or 31 August 2025 for four-year funding packages) at the latest.

Funding is granted for a duration of two (or four) academic years.

New projects (first application) initially receive funding for two years which can be extended by another two years upon successful application, and then again by another four years – also with interruptions – pending the successful implementation of the project (subsequent applications). After receiving eight years of funding in the funding phase, applicants may apply for follow-up funding.

II. Follow-up funding

The funding period is scheduled to begin on 1 August 2021 at the earliest and end on 31 August 2025 at the latest.

After eight funding years (i.e. 2+2+4, also with interruptions and not including the optional preparation phase), applicants may submit a follow-up application to receive an additional four years of funding.

Funding amount

I. Funding phase

There is no cap to the total funding amount. However, personnel expenses, fees, and material resources (domestic) are limited to 25,000 euros/funding year; for multiple partner applications, an additional 2,500 euros/funding year can be requested for each additional partner university (max. 5 additional international partner universities).

II. Follow-up funding

There is no cap to the total funding amount. However, personnel expenses, fees, and material resources (domestic) are limited to 7,500 euros/funding year; for multiple partner applications, an additional 2,500 euros/funding year

| | |
|--------------------------|--|
| | can be requested for each additional partner university (max. 5 additional international partner universities). |
| Disciplines | This programme is open to all disciplines and subject areas. |
| Target group | Bachelor's, master's and graduate students, professorial candidates, professors, lecturers, administrators. |
| Eligibility | Public and state-accredited German universities are eligible to apply for funding. |
| Application | <p>The funding application must be submitted in full and on time via the DAAD online portal (www.mydaad.de).</p> <p>Subsequent applications should be submitted via the DAAD portal through already approved projects under the menu heading "Submit subsequent application".</p> |
| Application requirements | <p><u>Selection-relevant application documents</u></p> <p>I. Funding phase</p> <ul style="list-style-type: none"> • project application (on DAAD portal) • financing plan (on the DAAD portal) • project description - funding phase (attachment type: Project description) • endorsement of the project application by the university executive board (attachment type: Programme-specific attachments) • jointly signed and dated cooperation agreement(s) (no older than 10 years) (attachment type: Contracts/Agreements) • joint study and examination regulations (attachment type: Programme-specific attachments) • sample diploma supplement for the double degree programme (attachment type: Programme-specific attachments) • accreditation certificate(s), if applicable (attachment type: Programme-specific attachments) • most recent progress report (for subsequent application) (attachment type: Programme-specific attachments) <p>II. Follow-up funding</p> <ul style="list-style-type: none"> • project application (on the DAAD portal) • financing plan (on the DAAD portal) • project description – follow-up funding (attachment type: Project description) • endorsement of the project application by the university executive board (attachment type: Programme-specific attachments) • jointly signed and dated cooperation agreement(s) (no older than 10 years) (attachment type: Contracts/Agreements) • valid accreditation certificate(s) (attachment type: Programme-specific attachments) • most recent progress report (attachment type: Programme-specific attachments) |

The selection-relevant documents listed above must be designated according to the attachment type and submitted before the application deadline.

Following the application deadline, the DAAD will neither request missing documents nor consider documents submitted or changes made at a later time, including revisions to the financing plan. Incomplete applications will be excluded from the selection process.

Please note:

We ask you to refrain from submitting unsolicited documents, such as module handbooks, accreditation reports, internationalisation strategies, brochures, flyers, articles etc. Please do not submit read-only or password-protected documents.

Additional requirements

For “funding phase” applications

During the funding period, there should be at least three students from the German university and three students from the partner university enrolled in the funded degree programme each year. The enrolment quota for each target group must be substantiated. Funding applications must include a progress report outlining the development of student enrolment and the (intended) effects on the international structure of the applying university.

Please note:

- The participating institutions should mutually **waive tuition fees** altogether; if this proves infeasible, then at least a 50% reduction in tuition fees should be achieved. The DAAD assumes that students enrolled in double degree programmes in Germany receive full waivers. If tuition fees are generally not charged in the partner country, confirmation of this fact must be provided.
- The DAAD requires that students enrol in the double degree programme prior to commencing their visit abroad, thereby demonstrating their intention to actually earn a double degree. All DAAD-registered students enrolled in these programmes must use their stay at the partner university to **pursue a double degree**.

The following is required:

- a joint cooperation agreement (no older than 10 years), signed by both universities, which describes the binational curriculum of the double degree programme (complementary professional and intercultural instruction), credit points awarded for each module (or the individual courses), a course schedule, and the names of the respective national or binational degrees
- an agreement outlining procedures for student admission to the joint degree programme and for awarding credit for academic work completed abroad
- conferral of double degrees or a joint degree by both partner universities
- description of the degrees in the form of a diploma supplement

The partners are expected to:

- organise the exchange of students in both directions every year (the partners must submit a list of participants if funding is approved by the DAAD); preferably an equal number of participants at each partner university. In the case of a temporary disparity in student numbers, the partners must describe how reciprocity can be ensured through other suitable measures.
- ensure that groups are generally comprised of same-semester students and that the duration of study at both universities is as balanced as possible. For master’s degree programmes, participants are expected to study

at the partner university for at least one semester, and for bachelor's degree programmes, two semesters.

- provide (subject-specific) language preparation to ensure students have sufficient knowledge of the language of instruction and basic knowledge of the native language (if different from the language of instruction)
- provide academic and non-academic student counselling
- ensure that the funded students have above-average academic qualification (top 25 percent)
- if students spend at least two semesters at the partner university, funding can be used to finance a max. six-month practical phase, provided such is mandated by the examination regulations. Periods of study abroad must be offered in blocks and have a duration of at least one semester; the DAAD will not grant funding to programmes which require frequent commutes back and forth between two universities (due to geographic proximity, for example).
- issue joint study and examination regulations
- administer joint final examination(s)
- obtain or work toward securing national accreditation

For “follow-up funding” applications

To be eligible for follow-up funding, applicants must demonstrate that all requirements for the funding phase are in place or have been fulfilled. Furthermore, the DAAD assumes that at least three German students and three students from the partner university enrol in the funded degree programme on a yearly basis. Funding applications must include a progress report outlining the development of student enrolment in the double degree programme over the past five funding years and the effects it has had on the international structure of the applying university.

The following is required:

- valid accreditation certificate
- online platform for the funded double degree programme (at least bilingual)

The partners are expected to:

- conduct marketing measures suited to recruiting a sufficient number of participants from the intended target group for the double degree programme
- conduct alumni measures (e.g. establish and maintain an alumni database, establish an alumni association, organise alumni events and carry out retention studies)
- develop a quality assurance concept (e.g. by using suitable student evaluation instruments)
- develop a sustainability concept for the double degree programme (e.g. by offering career counselling measures during the programme, or preparing students for entry into the workforce, alumni activities)

Application deadline

The application deadline is **15 October 2020**.

Selection process

Selection of applications for project funding

The DAAD appoints a selection committee of external experts to review and select the funding applications.

Selection criteria

The institutes or departments responsible for implementing the programmes should have relevant international experience and, if possible, long-standing contact with suitable partner universities.

In addition to fulfilling the above-mentioned goals of the programme and the application requirements (see above), applications are evaluated on the basis of the following selection criteria:

- demonstration of commitment to the joint degree programme by both universities
- quality of the curriculum (course content corresponds to most up-to-date in the respective field)
- increasing enrolment numbers in the double degree programme (at all participating universities)
- added academic, interdisciplinary and intercultural benefit of the degree programme and its professionally qualifying orientation
- academic quality and reputation of the foreign partner university
- suitable conditions for implementing the degree programme (language preparation, selection and supervision of students)
- programme's contribution toward establishing and expanding international structures at the university
- for subsequent applications: recent progress report substantiating the progress achieved to date
- added value of digitally aided formats for the project

Scholarship selection process

Selection of scholarship recipients

Scholarship recipients are selected by a selection committee appointed by the funding beneficiary. The selection process must be described in detail in the project description.

The following details should be included (also see attachment below "Information on supported persons – scholarship awards"):

- announcement of the offered scholarship
- composition of the selection committee (funding beneficiary, number of committee members)
- selection criteria (selection of best applicants, academic or personal aptitude etc.)
- scholarship award procedure
 - by scholarship agreement ("confirmation of acceptance" with concrete designation of the scholarship benefits and their corresponding amounts (e.g. subsistence and mobility scholarships))
 - issue of a scholarship certificate (in this case: mention of the DAAD and BMBF)

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www.daad.de/doppelabschluss

Attachments for
 applications / fund-
 ing conditions

1. Funding rates for students at German universities
2. Funding rates for students from DAC countries + Russian Federation
3. List of developing and emerging countries (DAC countries)

Important
 information and form
 templates

- Information on mobility for persons with a disability or chronic illness
- Project description – funding phase
- Project description – follow-up funding
- Endorsement of the project application by the university executive board
- Information on supported persons – scholarship awards
- Instructions for drawing up a financing plan
- FAQs on the call for applications and application procedures

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