

Annex 1

Grant expenditure eligible and 2021 funding rates**German-Egyptian Progress Partnership,
Programme line 2: short measures****1. Personnel resources for project implementation and support**

1.1 Personnel in Germany (grant recipients)

- Scientific research assistant
- Academic assistant
- Student assistant
- other personnel (eg administrative personnel)

Personnel resources for project implementation and support means expenditure which the grant recipient pays based on employment contracts. In order to be grant expenditure eligible, they must be necessary and suitable and have a direct project relation.

Personnel costs include the gross salary paid by the employer. Annual bonus payments are only eligible for funding during the appropriation period and only insofar as the payment date is within this period.

Suitability can be measured based on the requirements of the Collective Wage Agreement for the Civil Service (TVöD Bund) or the Federal States (TV-L); the activity must correspond to the classification.

Insofar as there are difficulties in employing student assistants to undertake project-related administrative activities, applications can instead be submitted for expenditure on TV-L employees (salary group 8) if required.

Note:

The amount of personnel resources should not normally exceed max 20% of the applied for total expenditure.

Personnel expenditure for personnel at the Egyptian partner university is not grant expenditure eligible.

2. Equipment funding2.1 Fees

for external Senior Desk Officers (not personnel of the grant recipient)

In Germany, the activities listed in the DAAD table of fees (**Annex 2**) are exclusively subject to the "standard fee rates".

It is possible to apply for expenditure for trips and residence over and above the fee in line with the principles of economic efficiency and frugality (BRKG/LRKG) and assert this based on supporting documents. Only applications for 2nd class train trips -independently of their duration- and economy class flights may be submitted and claimed.

The usual local fee rates are appropriate for external Senior Desk Officers of the Egyptian partner/s.

2.2 Mobility of the grant recipient's personnel

Applications for travel and flight expenses can be submitted and claimed according to the BRKG or ARV/LRKG. Only applications for 2nd class train trips -independently of their duration- and economy class flights may be submitted and claimed.

2.3 Residence of the grant recipient's personnel

Applications for the expenditure of residence (meals and accommodation) can be submitted and claimed according to the BRKG or ARV/LRKG.

2.4 Material expenditure in Germany/outside Germany

- Consumables (*paper etc*)
- Assets (*books, if applicable overhead projectors, laptops, laboratory equipment for the Egyptian partner etc*)

- Room rental (*only if evidence can be provided that there are no rooms available at the participating higher education institutions*)
- Printing/publications/advertising and public relations (*printing and copying expenditure etc*)
- External services (*companies who are commissioned with providing services and procurements, eg bus companies etc*)
- Other material expenditure (*communications expenditure etc*)

The following are not grant expenditure eligible:

- Catering
- Basic equipment and inventory (for German higher education institutions)
- Tips
- Gifts for guests

3. Funded individuals

3.1 Travel expenses for funded individuals

Mobility lump sum (Germany <-> Egypt)

Mobility lump sum for return trip (euros)	
German students, graduates, doctoral candidates	775
German academics holding a PhD	950

Mobility lump sum (Egypt <-> Germany)

Mobility lump sum for return trip (euros)	
Egyptian students, graduates, doctoral candidates and academics holding a PhD	775

Mobility – Personnel of the Arabian contract partner (forwarding recipients)

Mobility expenditure incurred by the foreign partner must be claimed based on lump sums (see point 3.1).

The mobility lump sum arises with the first day of the trip and must be evidenced using a participant list signed by the participants. The mobility lump sum settles all expenditure in the context of the trip (this includes the trip and flight as well as expenditure for visa, vaccinations, excess luggage, luggage insurance etc).

Mobility within Germany and within Egypt

(as well as justified exceptional cases outside Egypt, eg for joint field research trips or as part of the south-south exchange)

Applications for expenditure for trips and flights by Egyptian and German participants and third parties may be submitted and claimed based on evidence in accordance with the principles of economic efficiency and frugality (2nd class train trips, economy class flights).

3.2 Residence of funded individuals

Residence lump sum for German students, graduates, doctoral candidates and academics holding a PhD

Residence in Egypt*)	Monthly instalment (from the 13th day) euros	Daily rate for short residence (up to and including 12 days) euros
Students, graduates with bachelor's degree	1,025	55
Doctoral candidates	1,450	85
	Monthly instalment (from the 23rd day) euros	Daily rate for short residence (up to and including 22 days) euros
Academics holding a PhD and professors	2,000	89

*) If accommodation is required for participants from third countries or from Egypt, the unit managing the programme must be contacted.

Residence lump sum for Egyptian students, graduates, doctoral candidates and academics holding a PhD

Residence in Germany	Monthly instalment (from the 13th day) euros	Daily rate for short residence (up to and including 12 days) euros
Students/graduates with bachelor's degree	861	50
Doctoral candidates (each with master's degree or equivalent)	1,200	80
	Monthly instalment (from the 23rd day) euros	Daily rate for short residence (up to and including 22 days) euros
Academics holding a PhD and professors	2,000	89

Arrival and departure days are together treated as being one day.

Stay – Personnel of the Arabian contract partner (forwarding recipients)

Residence expenditure incurred by the foreign partner must be claimed based on lump sums (see point 3.2).

The residence lump sum arises on the first day of the stay and must be evidenced using a participant list signed by the participants. The residence lump sum settles the expenditure for accommodation and meals as well as for health, accident and indemnity insurance.

The above rates must be used for residence of **Egyptian participants** (however outside the city which is the centre of their vital interests) in Egypt and, in justified exceptional cases (only after the DAAD has approved this) outside Egypt (eg for joint field research trips, in the south-south exchange).

Foreign health insurance

The foreign funded individuals must be informed of the necessity of sufficient insurance cover. If it is not possible to take out foreign insurance in their home country, the foreign participants must be insured by the grant recipient or it must be ensured that they take out insurance immediately upon arrival in Germany.

Meal lump sum

in the amount of 10 euros/person/event (not for the arrival and departure days) for participants resident locally (individuals who are not funded individuals and whose centre of vital interests is in the city in which the event or measure is held).