

## Annex 1

The German version of this annex shall be legally binding.

### **Expenditure eligible for funding in the ‘Global Centres for Climate and Environment’ programme**

#### **1 Personnel resources for project implementation and support (in Germany/abroad)**

- Academic staff
- Research and student assistants
- Other personnel

Personnel costs include the gross salary paid by the employer. Annual bonus payments are only eligible for funding during the appropriation period and only insofar as the payment date is within this period.

**Note:** If there are difficulties in employing student assistants to undertake project-related administrative activities, applications can instead be submitted for expenditure on TVL employees (salary group 8) if required.

#### **2 Equipment funding**

##### **2.1 Fees**

###### **Fees for external Senior Desk Officers in Germany and in the target country**

Fees for external **Senior Desk Officers** (not staff members of the grant recipient (GR) and their German and international partners and no participating alumni) can be awarded and are eligible for funding. The maximum fees provided for in the DAAD table of fees shall apply for any fee-based activities (see annex 3). The standard fees provided for in the DAAD table of fees shall be binding in Germany.

Regarding adequacy of fees paid to freelancers locally (**In-Region/In-Country and Third Country**), fees should correspond to those usually paid locally for similar activities. However, the amounts listed in the DAAD table of fees must not be exceeded.

It is possible to apply for expenditure for trips and residence in addition to the fee, in line with the principles of economic efficiency and frugality and based on supporting documents. Only economy class flights and second class rail travel are eligible for funding.

##### **2.2 Mobility and residence of the grant recipient's (GR) and the German and international partners' personnel**

Expenditure for mobility (travel from the university's location to the event venue) and residence (food and accommodation) for the **grant recipient's personnel** (or personnel of German partners involved) can be asserted pursuant to the relevant laws (BRKG/LRKG). The RKG/LRKG apply with the following restriction: Only economy class flights and second class rail travel can be reimbursed, regardless of the duration.

Expenditure for the **international partners' project personnel** can be asserted in line with the principles of economic efficiency and frugality and based on supporting documents.

## 2.3 Equipment funding in Germany/outside Germany

- Consumables  
(eg pens, paper, conference folders, postage, chemicals)
- Assets  
(eg lab equipment, computers, laptops, beamers, software licenses, online licenses)

**Note:** Assets can be acquired to a reasonable extent, in particular to improve the equipment available at the partner universities abroad. A prerequisite for such acquisitions is that the institution must be verifiably able to cover the costs of servicing and operating the equipment. Acquisitions for the German sites must also be on an appropriate scale to qualify for funding.

- Room rental  
(rents for conference rooms, conference technology, etc)
- Printing/publications/advertising and public relations  
(flyers, brochures, posters, publications, etc)
- External services (in line with the awarding and contracting regulation VOL)  
(catering, coach companies, creation and servicing of websites, repair work, IT support, etc)
- Further material expenditure:  
teaching materials, participation fees for conferences, necessary vaccinations and malaria prophylaxis, accreditation costs, fees for transferring money abroad, etc

**Note:** Any spending must be supported by individual documents that must be presented by request.

## 3 Funded individuals

### 3.1 Visiting professorships (between three and 24 months)

Eligible for funding are:

- Topping up of the local salary at the host university in line with the DAAD long-term lecturer model (funding contract)
- Reimbursement of travel costs for family members (spouses, registered civil partners and/or minor children; no family allowances)

### 3.2 Mobility

Expenditure for travel and air travel **in the context of South - North, North - South, as well as North - North and South - South exchanges** (please refer to item 5 in the key) can be asserted in line with the principles of economic efficiency and frugality and based on supporting documents. Only second class rail travel and economy class flights are eligible for funding.

### 3.3 Residence

#### 3.3.1 In the context of events

Expenditure for overnight stays and meals in the context of events (eg conferences, workshops, seminars) can be asserted in line with the principles of economic efficiency and frugality. A maximum amount of EUR 30.68 per person per day is available for meals (please note: Individual supporting documents must be made available if requested for review!).

#### 3.3.2 Residence scholarships

In the context of study, research, teaching and internship stays, residence scholarships can be granted to German and international applicants. These are graded according to academic status.

Residence scholarships can be asserted based on a scholarship agreement.

**Residence scholarships (maximum amounts in EUR):**

<b>South - North exchange</b>			
	<b>A</b>	<b>B</b>	<b>C</b>
<b>Status</b>	<b>Monthly rate</b> (and from day 23)	<b>Increased daily rate</b> (up to day 22)	<b>Daily rate</b> (in the final month)
Master's students (maximum funding duration of 2 years)	861	39	29
Doctoral candidates (maximum funding duration of 4 years)	1,200	54	40
Postdocs (maximum funding duration of 2 years)	2,000	90	67
Senior researchers with an independent research profile (comparable to lecturers qualified to teach at professorial level in Germany)	2,150	96	72
Professors and researchers in a similar position (comparable to university professors in Germany)	2,300	103	77
<b>North - South and South - South exchange</b>			
Master's students (maximum funding duration of 2 years)	see annex 3 (Residence scholarship rates according to target countries)		
Doctoral candidates (maximum funding duration of 4 years)	see annex 3 (Residence scholarship rates according to target countries)		
Postdocs, senior researchers with an independent research profile (comparable to lecturers qualified to teach at professorial level in Germany), professors and researchers in a similar position (comparable to university professors in Germany)	2,000	90	67

For stays of up to 22 days, expenditure is settled on a daily basis according to column B, the monthly rate in column A applies from day 23 and for subsequent months. The final month of the stay is settled on a daily basis: Daily rate in column C multiplied by the number of days.

Lower rates than the maximum rates indicated here may be applied for South - South exchanges, in line with any existing domestic scholarship systems. However the minimum rate shall be EUR 400 per month.

**Health, accident and liability insurance contributions**

The following insurance contributions are eligible for funding for all residence scholarship holders:

- For foreign students and doctoral candidates in Germany
  - Up to EUR 89 per month for stays of up to 6 months
  - Up to EUR 105.46 per month for stays of more than 6 months (including mandatory contributions to the nursing care insurance)

(further information is available here: [https://static.daad.de/media/daad\\_de/pdfs\\_nicht\\_barrierefrei/in-deutschland-studieren-forschen-lehren/daad\\_merkblatt\\_tarif\\_767\\_2019.10.31\\_extern.pdf](https://static.daad.de/media/daad_de/pdfs_nicht_barrierefrei/in-deutschland-studieren-forschen-lehren/daad_merkblatt_tarif_767_2019.10.31_extern.pdf)).

- Up to EUR 145.00 per month for foreign researchers in Germany (further information is available here: [https://static.daad.de/media/daad\\_de/pdfs\\_nicht\\_barrierefrei/in-deutschland-studieren-forschen-lehren/merkblatt\\_tarif\\_780-781\\_2016\\_01\\_01\\_2015.10.14.pdf](https://static.daad.de/media/daad_de/pdfs_nicht_barrierefrei/in-deutschland-studieren-forschen-lehren/merkblatt_tarif_780-781_2016_01_01_2015.10.14.pdf))
- Up to EUR 148 a month for funded German individuals staying abroad (students, doctoral candidates, researchers) (further information is available here: [https://static.daad.de/media/daad\\_de/pdfs\\_nicht\\_barrierefrei/im-ausland-studieren-forschen-lehren/merkblatt\\_tarif\\_750\\_a\\_2019.08.30.pdf](https://static.daad.de/media/daad_de/pdfs_nicht_barrierefrei/im-ausland-studieren-forschen-lehren/merkblatt_tarif_750_a_2019.08.30.pdf)).

Please register here for the insurance: [www.mydaad.de](http://www.mydaad.de) .

### **Optional benefits:**

Funded individuals may be granted further optional benefits from the existing budget (to be determined by the GR, unless otherwise specified in this document).

- **Monthly family allowance** (for a funding duration of more than 6 months)
  - EUR 276 for accompanying spouses (and registered civil partners) who do not have their own income
  - For accompanying children (provided that the funded individuals do not receive national child benefits):
    - EUR 204 each for the first and second child
    - EUR 210 for the third child
    - EUR 235 for each additional child
- **Reimbursement of fees**
  - Reimbursement of regular fees and contributions (tuition fees that are verifiably mandatory) charged by the higher education institutions for studying (such as administration charges, no overheads, etc)
  - Tuition fees of German higher education institutions are generally not eligible for funding. Tuition fees can only be reimbursed if charged abroad and only up to the standard maximum amount specified by the DAAD. However, the project partners should seek remission of fees for students in the context of the project.
- **Material expenditure allowance**
  - To cover documented material expenditure that must arise only in the immediate context to the funded individual's research activities, the GR may grant an allowance, provided that this is essential for safeguarding the scientific value of the scholarship. The responsible selection committee should be consulted and asked to vote, if possible.
  - The allowance of up to EUR 5,000 per funded individual can be applied for with the GR as an additional scholarship benefit. There are no particular formal requirements.
  - The allowance is disbursed to the funded individual, who must provide evidence of its adequate use (no particular formal requirements apply).
  - Assets acquired with the material expenditure allowance must be made available to the Centre after the end of the scholarship period.
- **Other allowances**
  - Allowances to compensate for unreasonable hardships (must be applied for without any formal requirements)
  - Additional costs due to a disability or chronic illness (please refer to the 'Mobility information for those with a disability or chronic illness')

- Annual aid for funded individuals from countries included in the DAC list as a lump sum (if funded for a period of more than 6 months); these amount to EUR 460 up to the 3rd funding year, and EUR 230 in any years thereafter

#### 4 Research scholarships

Master's students, doctoral candidates and postdocs who do not receive a residence scholarship, may be granted a research scholarship for up to 12 months, to enable them to conduct exploratory studies or to promote cooperations of research groups based on a scholarship contract.

A monthly research allowance for material expenditure can be determined as a scholarship benefit. This allowance must be no more than EUR 5,000, disbursed within a period of 12 months. If a research scholarship is granted for a period of less than 12 months, the monthly research allowance for material expenditure can be determined for the months during which funding is provided, in proportion to the total sum of up to EUR 5,000.

Example: Scholarship duration: 5 months (-> EUR 5,000/5 = **EUR 1,000**); the monthly research allowance for material expenditure would be EUR 1,000 in this case.

The applicant must detail in their application, what the research allowance for material expenditure will be used for (please use the template 'Determination of research allowance'!)

#### 5 Expenditure that is not eligible for funding

Expenditure for permanent staff, infrastructure, furnishings, room rental at the universities.

#### 6 Key

South - North exchange	Foreign students, doctoral candidates and researchers from developing and emerging countries going to Germany or other industrial countries
South - South exchange	Foreign students, doctoral candidates and researchers from developing and emerging countries going to other developing and emerging countries (including sur-place sponsorship in a developing or emerging country)
North - South exchange	Foreign students, doctoral candidates and researchers from Germany, Europe or other industrial countries going to developing and emerging countries
North - North exchange	Foreign students, doctoral candidates and researchers from Germany, Europe or other industrial countries going to/travelling within Germany, Europe or other industrial countries (eg members of the Management Board, staff members of relevant partner organisations); funding is available subject to restrictions