

## Integrated International Degree Programmes with Double Degrees (2022-2026)

### Programme goals

The programme “Integrated International Degree Programmes with Double Degrees” is financed by the German Academic Exchange Service (DAAD) with funding from the German Federal Ministry of Education and Research (BMBF).

The goal of this funding programme is to develop and implement international degree programmes with curricula jointly offered by German and foreign universities to enable highly qualified German and international students to alternately study at the German and foreign university (or universities), and obtain two national degrees (either as one degree jointly conferred by both partner universities or as double degrees conferred by each partner university).

By promoting such degree programmes, the DAAD wishes to strengthen the exchange of instructors and students and anchor international structures at German universities in the long term.

The purpose of funding is to develop, establish and maintain double degree programmes in all disciplines for higher education collaborations with all countries. Applications for establishing double degree programmes with France are excluded, as these are exclusively supported by the Franco-German University (DFH, <http://www.dfh-ufa.org>).

The respective cooperation agreement with the partner university must always be subject-specific. When establishing a double or joint degree programme of identical structure with several partners, the applicant must submit a multi-partner application, providing the names of each partner and descriptions of their regional characteristics (max. six international partner universities).

### Fundable measures

The central focus of the programme is to plan, develop and conduct a double degree programme, and in so doing, promote and expand the international structures at German universities and the mobility of the funding recipient's students.

#### I. Preparation phase (optional)

The purpose of this phase is to:

- plan and develop the double degree programme
- conduct preparatory and work meetings
- carry out information and advertising events

#### II. Funding phase

In this phase, the double degree programme is established, carried out and maintained with the following measures:

- management of the double degree programme
- supervision of the students
- work meetings
- guest lectureships (min. 2 weeks to max. 3 months) at the international partner university (or universities)
- visits by foreign guest lecturers at the German university (min. 2 weeks to max. 3 months)
- preparatory courses in Germany (e.g. language courses, intercultural preparatory courses, and online preparatory courses)
- info/advertising events

- alumni relations activities (see FAQs for examples)
- award of scholarships to students at the German university (**max. 6 full or 12 partial scholarships per cohort**)
- subsistence and mobility allowances for students from partner universities located in DAC countries

### III. Follow-up funding

Follow-up funding is used to further develop the double degree programme after eight successful years (i.e. 2+2+4 years, also with interruptions, but not including the optional preparation phase) with the following measures:

- management of the double degree programme
- supervision of the students
- work meetings
- guest lectureships (min. 2 weeks to max. 3 months) at the international partner university (or universities)
- visits by foreign guest lecturers at the German university (min. 2 weeks to max. 3 months)
- preparatory courses in Germany (e.g. language courses, intercultural preparatory courses, and online preparatory courses)
- info/advertising events
- alumni relations activities (see FAQs for examples)
- award of scholarships to students at the German university (**max. 6 full or 12 partial scholarships per cohort**)
- subsistence and mobility allowances for students from partner universities located in DAC countries

**All measures can be supported by using/developing digital formats (e.g. digital teaching/learning scenarios, virtual exchange formats, and tools for supervising students. For more examples of digital formats, see our FAQs.).**

### Fundable expenditures

#### I. Preparation phase (optional)

##### Personnel expenses for project implementation and management

- academic staff
- research assistants
- student assistants
- other staff

Personnel expenses comprise gross remuneration paid by the employer. Special annual payments are only fundable within the approved funding period and only when expended during this period.

##### Material resources

- Fees  
for external staff tasked with implementing digitalisation projects (see table of fees below).

Please note:

Non-fundable expenditures include fees paid to staff employed by the funding recipient, regularly offered courses and wages paid to persons collaborating on the project abroad.

- Mobility expenses for project staff  
vehicle/air travel expenses for the funding recipient's project staff at the partner university can be requested and claimed in accordance with fed-

eral and state travel expense laws (BRKG/LRKG); applies only to second-class train fares and economy-class flights. Business-class flights are only permitted in justified, exceptional cases.

Please note:

Non-fundable expenditures include expenses for accommodation and subsistence, or other expenses not directly connected to the trip (e.g. excess baggage fees, travel gear, tips etc.).

- Material resources (domestic)
  - consumable goods (e.g. office materials)
  - print media/publications/advertising and public relations materials (e.g. flyers, brochures, posters, info/advertising events at the German university or partner university, social media)
  - external services (e.g. websites)
  - other expenses (e.g. software licenses, participation fees for online courses)

## II. Funding phase and III. Follow-up funding

### Personnel expenses for project implementation and management

- academic staff
- research assistants
- student assistants
- other staff

Personnel expenses comprise gross remuneration paid by the employer. Special annual payments are only fundable within the approved funding period and only when expended during this period.

### Material resources

- Fees  
for external language teachers or other freelance instructors responsible for preparing the funding recipient's students for their visit abroad and supervising students from the partner university in Germany, as well as for external staff tasked with implementing digitalisation measures (see table of fees below).

Table of fees:

Working time	<b>without</b> academic qualification (max. rates in euros)	<b>with</b> academic qualifica- tion (max. rates in euros)
1 hr.	34 – 68	51 – 83
2 hrs.	68 – 117	100 – 166
3 hrs.	117 – 166	151 – 250
4 hrs.	166 – 217	200 – 333
5 hrs.	217 – 267	250 – 416
6 hrs.	267 – 316	300 – 499
7 hrs. +	300 – 367	350 – 566

Please note:

Non-fundable expenditures include fees paid to staff employed by the funding recipient, regularly offered courses and wages paid to persons collaborating on the project abroad.

- Mobility expenses for project staff

vehicle/air travel expenses for the funding recipient's project staff at the partner university can be requested and claimed in accordance with federal and state travel expense laws (BRKG/LRKG); applies only to second-class train fares and economy-class flights. Business-class flights are only permitted in justified, exceptional cases.

Please note:

Non-fundable expenditures include fees paid to staff employed by the funding recipient, regularly offered courses and wages paid to persons collaborating on the project abroad.

- Material resources (domestic)
  - consumable goods (e.g. office materials)
  - room rentals (e.g. meeting rooms for alumni events; does not include offices of the funding recipient)
  - print media/publications/advertising and public relations materials (e.g. flyers, brochures, posters, info/advertising events, social media etc.; also advertising events staged by the German university at the partner university)
  - external services (e.g. catering for alumni events, hospitality expenses max. 30.68 euros/person, websites)
  - other expenses (e.g. software licenses, participation fees for online courses)

### Supported persons

(See "Information on supported persons - scholarship awards")

- Recipients of mobility funding
  - **mobility scholarship** for the funding recipient's scholarship holders (see **Attachment 1**)  
The mobility scholarship should be specified as a benefit in the scholarship agreement or scholarship notification.
  - **flat-rate mobility allowances** for students from partner universities located in DAC countries (see **Attachment 2**)  
  
The flat-rate mobility allowance is granted starting on the first day of the trip and is substantiated by one of the participant's signatures on the participant list (or alternatively with a boarding pass/railway ticket). The flat-rate mobility allowance applies to all costs incurred in connection to the trip (in addition to vehicle/air travel, also fees for visas, vaccinations, excess luggage, luggage insurance etc.).
- Recipients of subsistence funding
  - **subsistence scholarships** for the funding recipient's scholarship holders (see **Attachment 1**)
  - **flat-rate insurance allowance** (35 euros/month/scholarship holder)
    - The subsistence scholarship and flat-rate insurance allowance should be specified as benefits in the scholarship agreement or scholarship notification.
  - **flat-rate subsistence allowance** for students from partner universities located in DAC countries (see **Attachment 2**)
    - The flat-rate subsistence allowance is granted starting on the first day of the visit and is substantiated by one of the participant's signatures on the participant list (or alternatively the hotel invoice etc.). The flat-rate subsistence allowance applies to all accommodation- and subsistence-related expenditures, including health, accident and liability insurance fees.

- **Flat-rate subsistence allowance** for instructors from the partner university
  - First month
    - 89 euros/day (up to 22 days)
    - 2,000 euros/month (starting on day 23)
  - Subsequent months
    - 67 euros/day for stays shorter than one month
    - 2,000 euros/month

The days of arrival and departure are counted as fundable days.

- The flat-rate subsistence allowance is granted starting on the first day of the visit and is substantiated by one of the participant's signatures on the participant list (or alternatively a hotel invoice etc.). The flat-rate subsistence allowance applies to all accommodation- and subsistence-related expenditures, including health, accident and liability insurance fees.

Please note:

Non-fundable expenditures include costs incurred through participation in DAAD marketing measures, excursions (except when related to alumni measures), summer schools, infrastructural expenses (e.g. technical equipment, hardware, teaching materials, rental fees for university rooms and furniture).

#### Type of financing

This programme allocates funding as full-financing measures.

#### Funding period

##### **I. Preparation phase (optional)**

The funding period of the preparation phase begins on 1 May 2022 at the earliest and ends on 30 April 2023 at the latest.

The funding period should last one year (12 months).

Funding for the preparation phase may only be granted once.

##### **II. Funding phase**

The funding period begins on 1 August 2022 at the earliest and ends on 31 August 2024 (or 31 August 2026 for four-year funding packages) at the latest.

Funding is granted for a duration of two years (24 months) or four years (48 months).

Applicants can initially apply for two years of funding (first application), and then for another two years of follow-up funding (subsequent application). Afterwards the applicant can apply for another four years of follow-up funding (subsequent application).

##### **II. Follow-up funding**

The funding period begins on 1 August 2022 at the earliest and ends on 31 August 2026 at the latest.

The funding duration can last four years (48 months).

After eight funding years (i.e. 2+2+4, also with interruptions and not including the optional preparation phase), applicants may submit a subsequent application to receive an additional four years of funding.

<p><b>Funding amount</b></p>	<p><b><u>I. Preparation phase (optional)</u></b></p> <p>The maximum funding awarded by the DAAD is 10,000 euros.</p> <p>For applications with multiple partners, an additional 10,000 euros/funding year can be requested for each additional partner university (max. 6 international partner universities).</p> <p><b><u>II. Funding phase</u></b></p> <p>There is no cap to the total funding amount. However, personnel expenses, fees, and material resources (domestic) may not exceed 25,000 euros/funding year; for applications with multiple partners, an additional 2,500 euros/funding year can be requested for each additional partner university (max. 5 additional international partner universities).</p> <p><b><u>II. Follow-up funding</u></b></p> <p>There is no cap to the total funding amount. However, personnel expenses, fees, and material resources (domestic) may not exceed 7,500 euros/funding year; for applications with multiple partners, an additional 2,500 euros/funding year can be requested for each additional partner university (max. 5 additional international partner universities).</p>
<p><b>Disciplines</b></p>	<p>This programme is open to all disciplines and subject areas.</p>
<p><b>Target group</b></p>	<p>Bachelor's, master's and graduate students, professorial candidates, professors, lecturers, administrators.</p>
<p><b>Eligibility</b></p>	<p>Public and state-accredited German universities are eligible to apply for funding.</p>
<p><b>Application</b></p>	<p>The funding application must be submitted in full and on time via the DAAD online portal (<a href="http://www.mydaad.de">www.mydaad.de</a>).</p> <p>Subsequent applications should be submitted via the DAAD portal through already approved projects under the menu heading "Submit subsequent application".</p>
<p><b>Application requirements</b></p>	<p><b><u>Selection-relevant application documents</u></b></p> <p><b>Preparation phase (optional)</b></p> <ul style="list-style-type: none"> <li>• project application (on DAAD portal)</li> <li>• financing plan (on the DAAD portal)</li> <li>• project description – preparation phase, see <b>form template</b> (attachment type: Project description)</li> <li>• endorsement of the project application by the university executive board (attachment type: Programme-specific attachments)</li> <li>• jointly signed and dated cooperation agreement(s) (no older than 10 years) or jointly signed letter of intent (attachment type: Contracts/Agreements)</li> <li>• draft of a curricular, structural concept for the planned double degree programme (attachment type: Programme-specific attachments)</li> </ul> <p><b>Funding phase</b></p> <ul style="list-style-type: none"> <li>• project application (on DAAD portal)</li> <li>• financing plan (on the DAAD portal)</li> </ul>

- project description – funding phase, see **form template** (attachment type: Project description)
- endorsement of the project application by the university executive board (attachment type: Programme-specific attachments)
- jointly signed and dated cooperation agreement(s) (no older than 10 years) (attachment type: Contracts/Agreements)
- joint study and examination regulations (attachment type: Programme-specific attachments)
- sample diploma supplement for the double degree programme (attachment type: Programme-specific attachments)
- accreditation certificate(s), if applicable (attachment type: Programme-specific attachments)
- most recent progress report (for subsequent application) (attachment type: Programme-specific attachments)

#### **Follow-up funding**

- project application (on the DAAD portal)
- financing plan (on the DAAD portal)
- project description – follow-up funding, see **form template** (attachment type: Project description)
- endorsement of the project application by the university executive board (attachment type: Programme-specific attachments)
- jointly signed and dated cooperation agreement(s) (no older than 10 years) (attachment type: Contracts/Agreements)
- valid accreditation certificate(s) (attachment type: Programme-specific attachments)
- most recent progress report (attachment type: Programme-specific attachments)

The selection-relevant documents listed above must be designated according to the attachment type and submitted before the application deadline.

Following the application deadline, the DAAD will neither request missing documents nor consider documents submitted or changes made at a later time, including revisions to the financing plan. Incomplete applications will be excluded from the selection process.

#### Please note:

We ask you to refrain from submitting unsolicited documents, e.g. a brief description of the project, module handbooks, brochures, flyers, articles etc. Please do not submit read-only or password-protected documents.

#### **Additional requirements**

##### **For “preparation phase” applications (optional)**

#### The following is required:

- a recent cooperation agreement (no older than 10 years), jointly signed by the German and international partner university, or a recent and jointly signed letter of intent (no older than 10 years) which meets the following minimum requirements:
  - agreement between both project partners to collaborate on the planned double degree programme (explicitly stating the intent to establish the degree programme)
  - agreement on tuition fees (ideally a waiver of tuition fees altogether; must guarantee at least a 50% reduction). The DAAD assumes that

German students enrolled in double degree programmes in Germany receive full waivers.

If students are not generally required to pay tuition fees in the partner country, confirmation of this fact must be provided.

- proposal of a convincing curricular and structural concept for the planned double degree programme (profile of the degree programme, course schedule and thematic/academic focuses, learning outcomes, professional qualification/competence profile)

### **For “funding phase” applications**

During the funding period, there should be at least three students from the German university and three students from the partner university enrolled in the funded degree programme each year. The enrolment quota for each target group must be substantiated. Funding applications must include a progress report outlining the development of student enrolment and the (intended) effects on the international structure of the applying university.

#### Please note:

- The participating institutions should mutually **waive tuition fees** altogether; if this proves infeasible, then at least a 50% reduction in tuition fees should be achieved. The DAAD assumes that students enrolled in double degree programmes in Germany receive full waivers. If tuition fees are generally not charged in the partner country, confirmation of this fact must be provided.
- The DAAD requires that students enrol in the double degree programme prior to commencing their visit abroad, thereby demonstrating their intention to actually earn a double degree. All DAAD-registered students enrolled in these programmes must use their stay at the partner university to **pursue a double degree**.

#### The following is required:

- a joint cooperation agreement, recently signed by both universities (no older than 10 years) which describes the binational curriculum of the double degree programme (complementary professional and intercultural instruction), credit points awarded for each module (or the individual courses), a course schedule, and the names of the respective national or binational degrees
- an agreement outlining procedures for student admission to the joint degree programme and for awarding credit for academic work completed abroad
- conferral of double degrees or a joint degree by both partner universities
- description of the degrees in the form of a diploma supplement

#### The partners are expected to:

- organise the exchange of students in both directions every year (the partners must submit a list of participants if funding is approved by the DAAD); preferably an equal number of participants at each partner university. In the case of a temporary disparity in student numbers, the partners must describe how reciprocity can be ensured through other suitable measures.
- ensure that groups are generally comprised of same-semester students and that the duration of study at both universities is as balanced as possible. For master's degree programmes, participants are expected to study at the partner university for at least one semester, and for bachelor's degree programmes, two semesters.
- provide (subject-specific) language preparation to ensure students have sufficient knowledge of the language of instruction and basic knowledge of the native language (if different from the language of instruction)
- provide academic and non-academic student counselling



- ensure that the funded students have above-average academic qualification (top 25 percent)
- if students spend at least two semesters at the partner university, funding can be used to finance a max. six-month practical phase, provided such is mandated by the examination regulations. Periods of study abroad must be offered in blocks and have a duration of at least one semester; the DAAD cannot grant funding to programmes which require frequent commutes back and forth between two universities (due to geographic proximity, for example).
- issue joint study and examination regulations
- administer joint final examination(s)
- obtain or work toward securing national accreditation

### **For “follow-up funding” applications**

To be eligible for follow-up funding, applicants must demonstrate that all requirements for the funding phase are in place or have been fulfilled. Furthermore, the DAAD assumes that at least three German students and three students from the partner university enrol in the funded degree programme on a yearly basis. Funding applications must include a progress report outlining the development of student enrolment in the double degree programme over the past five funding years and the effects it has had on the international structure of the applying university.

#### The following is required:

- valid accreditation certificate
- online platform for the funded double degree programme (at least bilingual)

#### The partners are expected to:

- conduct marketing measures suited to recruiting a sufficient number of participants from the intended target group for the double degree programme
- conduct alumni measures (e.g. establish and maintain an alumni database, establish an alumni association, organise alumni events and carry out retention studies)
- develop a quality assurance concept (e.g. by using suitable student evaluation instruments)
- develop a sustainability concept for the double degree programme (e.g. by offering career counselling measures during the programme, preparing students for entry into the workforce, alumni activities)

### **Application deadline**

The application deadline is **15 October 2021**.

### **Selection process**

#### **Selection of applications for project funding**

Funding decisions are made by the DAAD on the basis of an assessment by a DAAD-appointed selection committee of external experts.

#### Selection criteria

The institutes or departments responsible for implementing the programmes should have relevant international experience and, if possible, long-standing contact with suitable partner universities.

In addition to fulfilling the above-mentioned goals of the programme and the application requirements (see above), applications are evaluated on the basis of the following selection criteria:

### Preparation phase

1. extent to which the project corresponds to the programme goals and the project measures correspond to the project goals
2. academic quality and reputation of the foreign partner university
3. agreement with regard to tuition fees (full waiver if possible, otherwise at least a 50% reduction)
4. added academic, interdisciplinary and intercultural benefit of the study programme and, if applicable, its professionally qualifying orientation
5. structure and topicality of the curriculum (based on attached proposal of the curricular and structural concept), as well as a joint, complementary curricular development (credit transfer/recognition of academic achievement)
6. existing or planned conditions required to implement the degree programme (language preparation, selection and supervision of students etc.)
7. existing or planned joint admission and examination regulations
8. arrangements with the partner university (or universities) regarding preparatory or coordination meetings.
9. added value of digitally aided formats for the project

### Funding phase

1. extent to which the project corresponds to the programme goals and the project measures correspond to the project goals
2. added academic, interdisciplinary and intercultural benefit of the study programme and, if applicable, its professionally qualifying orientation
3. profile, structure and topicality of the binational curriculum, as well as a joint, complementary curricular development (credit transfer/recognition of academic achievement, specialisation, learning outcomes)
4. suitable conditions for implementing the planned double degree programme (language and intercultural preparation, selection and supervision of students etc.)
5. joint admission, study and examination regulations, joint administration of final examination(s) and names of the jointly issued national or binational degrees
6. statement on desired/current number of enrolled students, along with planned measures to further strengthen student enrolment (e.g. advertising measures, alumni measures)
7. suitable measures for ensuring reciprocity in case of temporary disparity in enrolment numbers
8. planned subject-related, mutual exchange of instructors and coordination meetings
9. academic quality and reputation of the foreign partner university
10. agreement on tuition fees (full waiver if possible, otherwise at least a 50% reduction)
11. added value of digitally aided formats for the project
12. for subsequent applications only: progress report and, if available, results of an evaluation; Please provide a brief explanation if significant changes have taken place or are expected to take place to the structure of the currently funded double degree programme.

### Follow-up funding

1. extent to which the project corresponds to the programme goals and the project measures correspond to the project goals
2. statement on desired/current number of enrolled students, along with planned measures to further strengthen student enrolment
3. suitable measures for ensuring reciprocity in case of temporary disparity in enrolment numbers
4. planned subject-related, mutual exchange of instructors and coordination meetings

5. advertising/marketing measures promoting the double degree programme (if applicable, provide URLs to double degree programme brochures, events, flyers etc.)
6. past and future alumni measures (e.g. building and maintaining an alumni database/website, establishing an alumni association, conducting alumni events, retention studies; if applicable, provide URL links)
7. quality assurance concept for the double degree programme (e.g. use of suitable assessment tools)
8. sustainability concept for the double degree programme (e.g. career counselling during the programme, preparation for starting a career, integration of alumni)
9. added value of digitally aided formats for the project
10. progress report and, if available, results of an evaluation; Please provide a brief explanation if significant changes have taken place or are expected to take place to the structure of the currently funded double degree programme.

### Scholarship selection process

#### **Selection of scholarship recipients**

Scholarship recipients are selected by a selection committee appointed by the funding beneficiary.

The selection process must be described in detail in the project description (see "**Information on supported persons – scholarship awards**"):

- announcement of the offered scholarship
- composition of the selection committee (funding beneficiary, number of committee members)
- selection criteria (selection of best applicants, academic or personal aptitude etc.)
- scholarship award procedure
  - by scholarship agreement ("confirmation of acceptance" with concrete designation of the scholarship benefits and their corresponding amounts (e.g. subsistence and mobility scholarships))
  - issue of a scholarship certificate (in this case: mention of the DAAD and BMBF)

### Contact

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[www.daad.de/doppelabschluss](http://www.daad.de/doppelabschluss)

**Attachments for  
 applications / fund-  
 ing conditions**

1. Funding rates for students at German universities
2. Funding rates for students from DAC countries + Russian Federation
3. List of developing and emerging countries (DAC countries)

**Important  
 information and form  
 templates**

- Information on mobility for persons with a disability or chronic illness
- Project description – preparation phase
- Project description – funding phase
- Project description – follow-up funding
- Endorsement of the project application by the university executive board
- Information on supported persons – scholarship awards
- Instructions for drawing up a financing plan
- FAQs on the call for applications and application procedures

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