

Appendix 3:

Eligible grant expenditure

All costs that are necessary for project implementation (implementation of the measures/activities) are eligible for funding. This includes in particular:

Personnel resources for project implementation and support

- Academic staff member for project coordination (up to 0.5, PG13)
- Further staff (0.25, PG8)

Personnel expenditure comprises the gross salary paid by the employer. Annual bonus payments are only eligible for funding during the approval period and only insofar as the payment date is within this period.

If there are difficulties in employing student research assistants to undertake project-related administrative activities, applications can instead be submitted for expenditure on TV-L employees (up to salary group 8) if required.

Material resources

- Fees for external experts, e.g. for holding/planning specialist conferences (see **Attachment 2**) (not for employees/staff of the grant recipient)
Expenditure for trips and accommodation can be reimbursed in addition to the fee, in line with the principles of economic efficiency and frugality and based on supporting documents. only 2nd class train trips (irrespective of their duration), only economy class flights.
- Mobility costs for project staff (*the term project staff refers to individuals who are in an employment relationship with the grant recipient*)
Travel and flight expenses can be submitted and claimed according to the relevant laws (BRKG/LRKG).
- Residence costs for project staff (*the term project staff refers to individuals who are in an employment relationship with the grant recipient*)
Expenditure for accommodation and meals can be applied for and claimed according to the applicable laws (BRKG/LRKG).
- Equipment funding in Germany/outside Germany



- Consumables
(communication, printing and photocopying, office supplies for events, etc.)
- Non-consumables
(computers, web cams, headsets, etc.)
- Room rental
(rent for conference rooms, etc.)
- Printing/publications/advertising and public relations
(flyers, brochures, posters, scientific publications, etc.)
- External services
(companies that are commissioned to provide services or procurement services, such as coach companies, IT support, etc.)
- Other costs
(teaching materials, software licences, etc.)

Note:

Expenditure for items that are part of the infrastructure of German higher education institutions is not eligible for funding.

Travel expenses for funded individuals

PhD/postdoc scholarships at the research chair AIMS Ghana

- **Mobility grant**

One-off mobility grant of **EUR 1,125 per person** for **doctoral candidates and postdocs at the AIMS research chair** for travel from Ghana to Germany and back.

Expenditure for travelling to and from the AIMS Centre Ghana from their place of residence in Africa at the start and end of the scholarship period can be claimed in line with the principles of economic efficiency and frugality.

Research stays in Germany and Ghana

- **Mobility grant**

One-off mobility grant of **EUR 1,125 per person** for **students, doctoral candidates, postdocs, academics holding a PhD and lecturers** for travel from Ghana to Germany and back for short stays.

- The mobility grant should be specified in the context of the scholarship agreement or scholarship confirmation. The mobility grant settles all costs in the context of the trip (e.g. for visa, vaccinations, excess luggage, luggage insurance).

- **Mobility allowance**

A one-off country-specific mobility allowance per person for travel from **Germany to another AIMS Centre** can be applied for and claimed as follows:

Rwanda	EUR 1,200
Cameroon	EUR 1,525
Senegal	EUR 1,025
South Africa	EUR 1,550

- The **mobility allowance** arises with the first day of the trip and must be evidenced using a participant list signed by the participants. The mobility allowance covers all costs in the context of the trip (this includes travel and flights as well as expenditure for visa, vaccinations, excess luggage, luggage insurance etc.).
- **Expenditure for travel within Africa (South-South exchange)** can be claimed in line with the principles of economic efficiency and frugality.

Teaching stints (up to 1 month)

- **Mobility allowance for teaching stints in Germany**
Students, PhD students, postdocs and experienced researchers of the AIMS Centres can apply for and claim a one-off mobility allowance of **EUR 1,125 per person** for travel from Ghana to Germany and back.
- **Mobility allowance for teaching stints in Ghana**
Students, doctoral candidates, postdocs, academics holding a PhD and third parties can apply for and claim a one-off mobility grant of **EUR 1,125 per person** for travel from Germany to Ghana and back.
- **Mobility allowance**
A one-off country-specific mobility allowance per person for travel from **Germany to another AIMS Centre** can be applied for and claimed as follows:

Rwanda	EUR 1,200
Cameroon	EUR 1,525
Senegal	EUR 1,025
South Africa	EUR 1,550
- The **mobility allowance** arises with the first day of the trip and must be evidenced using a participant list signed by the participants. The mobility allowance covers all costs in the context of the trip (this includes travel and flights as well as expenditure for visa, vaccinations, excess luggage, luggage insurance etc.).
- **Expenditure for travel within Africa (South-South exchange)** can be claimed in line with the principles of economic efficiency and frugality.

Participation in events (specialist conferences, workshops, etc.)

- **Mobility allowance for participants of events**
A one-off mobility allowance of **EUR 1,125** can be applied for and claimed for each participant for travel from Germany to Ghana and vice-versa.
- **Mobility allowance**
A one-off country-specific mobility allowance per person for travel from **Germany to another AIMS Centre** can be applied for and claimed as follows:

Rwanda	EUR 1,200
Cameroon	EUR 1,525
Senegal	EUR 1,025



South Africa **EUR 1,550**

- The **mobility allowance** arises with the first day of the trip and must be evidenced using a participant list signed by the participants. The mobility allowance covers all costs in the context of the trip (this includes travel and flights as well as expenditure for visa, vaccinations, excess luggage, luggage insurance etc.).
- **Expenditure for travel within Africa (South-South exchange)** can be claimed in line with the principles of economic efficiency and frugality.

Stays of funded individuals

PhD/postdoc scholarships at the AIMS Ghana research chair

- **Residence grant** (scholarship period of usually 3 years)
for at least two **PhD scholarship holders (doctoral candidates) at the AIMS research chair** in Ghana of EUR 1,275 per month

If a foreign **PhD scholarship holder** visits Germany for up to 5 months during the scholarship period, they will receive EUR 1,200 per month during this time.

- The residence grant and expenditure for **study fees** – provided that it can be verified that study fees are due – must be specified in the scholarship agreement or scholarship confirmation.
 - Expenditure for **health insurance** can be claimed in line with the principles of economic efficiency and frugality.
- **Residence grant** (scholarship period of usually 2 years)
for **postdocs at the AIMS research chair** in Ghana of EUR 1,775 per month

If a foreign **postdoc** visits Germany for up to 5 months during the scholarship period, they will receive EUR 2,000 per month during this time spent in Germany.

- The residence grant should be specified in the context of the scholarship agreement or scholarship confirmation.
- Expenditure for **health insurance** can be claimed in line with the principles of economic efficiency and frugality

Research stays in Germany

- **Residence grant** for

Students	Doctoral candidates	Academics holding a PhD
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				Postdocs Lecturers	
Monthly rate (EUR)	Daily rate in the following month (EUR)	Monthly rate (EUR)	Daily rate in the following month (EUR)	Monthly rate (EUR)	Daily rate in the following month (EUR)
861	29	1,200	40	2,000	67

- The residence grant should be specified in the context of the scholarship agreement or scholarship confirmation.
- Expenditure for **health insurance** can be claimed in line with the principles of economic efficiency and frugality.

Note:

Group insurance is available via the DAAD for the stay in Germany.

Research stays in Ghana

- **Residence grant** for

Students		Doctoral candidates		Academics holding a PhD, postdocs, lecturers
Monthly rate (EUR)	Daily rate in the following month (EUR)	Monthly rate (EUR)	Daily rate in the following month (EUR)	Expenditure for the stay can be claimed in line with the principles of economic efficiency and frugality
1,275	43	1,775	59	

- The residence grant should be specified in the context of the scholarship agreement or scholarship confirmation.
- Expenditure for **health insurance** can be claimed in line with the principles of economic efficiency and frugality.

Teaching stints in Germany (up to 1 month)

- **Accommodation allowance**

An accommodation allowance to the following amount can be applied for and claimed for teaching stints in Germany of **doctoral candidates, academics holding a PhD, postdocs, lecturers and experienced researchers**:

Status	Daily rate (stays of up to 22 days) (EUR)	Monthly rate (EUR)



PhD students	54	1,200
Academics holding a PhD, postdocs, lecturers	89	2,000
Experienced researchers (comparable to lecturers qualified to teach at professorial level)	96	2,150

- The accommodation allowance (for the entire stay) arises on the first day of the stay and must be evidenced using a participant list signed by the participants. The accommodation allowance settles the expenditure for accommodation and meals as well as for accident and indemnity insurance.
- Expenditure for **health insurance** can be claimed in line with the principles of economic efficiency and frugality.

Note:

Group insurance is available via the DAAD for the stay in Germany.

Teaching stints in Ghana (up to 1 month)

- An **accommodation allowance** of EUR 43 per day (up to the 22nd day) or EUR 1,275 per month (from day 23) can be applied for and claimed for **teaching stints by doctoral candidates in Ghana**.
 - The accommodation allowance (for the entire stay) arises on the first day of the stay and must be evidenced using a participant list signed by the participants. The accommodation allowance settles the expenditure for accommodation and meals as well as for accident and indemnity insurance.
- **Expenditure for stays of academics holding a PhD, postdocs and lecturers** can be claimed in line with the principles of economic efficiency and frugality.

Participation in events (specialist conferences, workshops, etc.)

- The following **accommodation allowance** can be applied for and claimed for **participation in events** held at another AIMS Centre

Country	Daily rate (stays of up to 22 days) (EUR)	Monthly rate (EUR)
Rwanda	57	1,275
Cameroon	57	1,275
Senegal	60	1,325
South Africa	51	1,125

- The accommodation allowance (for the entire stay) arises on the first day of the stay and must be evidenced using a participant list signed by the participants. The accommodation allowance settles the expenditure for accommodation and meals as well as for accident and indemnity insurance.
- Expenditure for **health insurance** can be claimed in line with the principles of economic efficiency and frugality.

Stays at another AIMS Centre (up to 1 month)

Expenditure for stays in the context of **South-South exchange** can be claimed in line with the principles of economic efficiency and frugality.

The arrival and departure day are each considered a separate day.