DAAD Deutscher Akademischer Austauschdienst
German Academic Exchange Service

PROJECT FUNDING

Integrated International Degree Programmes with Double Degrees (only subsequent applications from 2022 to max. 2027)

This call only applies to subsequent applications for funding. Subsequent applications are those submitted by applicants whose projects are currently receiving funding or have received funding through this programme in the past.

PROGRAMME GOALS

1

The German Academic Exchange Service (DAAD) finances the programme "Integrated International Degree Programmes with Double Degrees" with funding provided by the Federal Ministry of Education and Research (BMBF).

Funding is granted to develop, establish and maintain integrated international degree programmes which conclude with the conferral of double degrees. The primary purpose of funding is to enable applicants to develop and implement an international curriculum which results in a joint degree (i.e. a single, jointly conferred degree) or a double degree (i.e. two degrees conferred individually by both partner universities), as well as promote the exchange of students and lecturers.

The respective cooperative agreement with the partner university must always be subject-specific. Applicants may submit an application to establish a joint degree programme of identical structure with several international partner universities (maximum of six; see no. 10 "Application" for more information).

Programme goal 1: Development and/or implementation of an international curriculum for groups of highly qualified German and international students to alternately study at the German and foreign university(-ies), concluding with the conferral of national degrees for both groups (joint or double degree).
Programme goal 2: Increased mobility of teaching staff and students
Programme goal 3: Establishment, expansion and maintenance of international structures at the German university

The programme serves to improve the career chances of alumni of international degree programmes with double degrees. On a broader level, it promotes the internationalisation of German universities in the long term, and so doing, contributes to creating productive and cosmopolitan institutions of higher education.

Funding can be awarded to all disciplines for higher education collaborations with all countries (except France, see no. 9 "Eligibility" for more information).

Environmental sustainability

The DAAD is committed to further reducing its carbon footprint in connection to its operations as an organisation and funding provider. In all of its project funding activities, it strives to plan and administer programmes in a resource-, climate- and environmentally-friendly manner. This applies particularly to mobility/travel but can – depending on the type and scope of the project – apply to procurement, allocation, event management and/or marketing and public relations activities. (Information on sustainability is voluntary and does not yet play a role in the selection process.)

FUNDABLE MEASURES/ ACTIVITIES

2 The focus of funding is to enable applicants to administer, establish, maintain and further develop a double degree programme. Funding is comprised of two parts: the "funding phase" and "follow-up funding".
The following measures/activities are fundable in both parts:

- management of the double degree programme (e.g. by project staff)
- supervision of the students enrolled in the double degree programme (e.g. by project staff)
- work meetings between the German university and the international partner university(-ies)
- guest lectureships at the international partner university(-ies) for lecturers from the German university (as a rule, min. of 2 weeks to max. 3 months in duration)
- guest lectureships at the German university for lecturers from the international partner university(-ies) (as a rule, min. of 2 weeks to max. 3 months in duration)
- preparatory courses in Germany (e.g. language courses, intercultural preparatory courses and online preparatory courses)
- public relations (e.g. info/advertising events, publication of print flyers and brochures, social media activities, etc.)
- alumni relations activities (see FAQs for examples)
- scholarship awards to students at the German university (**max. 6 full or 12 partial scholarships per cohort**)
- subsistence and mobility funding for students from partner universities in DAC countries

Please note: All measures can be supported by using/developing digital formats (e.g. digital teaching/learning scenarios, virtual exchange formats, tools for supervising students. For more examples of digital formats, see FAQs).

FUNDABLE EXPENDITURES

3 All expenditures in both the "funding phase" and "follow-up funding" are fundable if they are necessary for carrying out the project (i.e. implementing the measures). These specifically include:

Personnel expenses for project implementation and management
- academic staff
- research assistants
- student assistants
- other personnel

Personnel expenses comprise gross remuneration paid by the employer. Special annual payments are only fundable within the approved funding period and only when expended during this period.

If employing student assistants for project-related administrative duties would cause problems, these expenses can be designated as remuneration for TV-L employees (max. E8) in the application.

Material expenditures
FEES (NOT FOR OWN PERSONNEL)
for external tutors, language lecturers or other freelance lecturers responsible for preparing students enrolled at the partner institution(s) for their visit abroad and supervising students of the partner university in Germany, and also for external staff to implement digitalisation measures (see table of fees below).

Table of fees (for orientation)

Working time	**without** academic qualification	**with** academic qualification
1 hr.	34 – 68	51 – 83
2 hrs.	68 – 117	100 – 166
3 hrs.	117 – 166	151 – 250
4 hrs.	166 – 217	200 – 333
5 hrs.	217 – 267	250 – 416
6 hrs.	267 – 316	300 – 499
7 hrs. or more	300 – 367	350 – 566

Please note: Non-fundable expenditures include fees paid to staff employed by the grant recipient and persons collaborating on the project abroad, and for courses offered on a regular basis.

MOBILITY EXPENSES FOR PROJECT PERSONNEL
Funding can be requested to cover vehicle/air travel expenses in accordance with the federal and state travel expense laws (BRKG/LRKG); in derogation thereof, funding can only be granted for second-class train fares and economy-class flights.

Please note: Non-fundable expenditures include expenses for accommodation and subsistence, or other expenses not directly related to the trip (e.g. excess baggage fees, travel equipment, tips etc.).

MATERIAL EXPENDITURES (DOMESTIC)

- consumable goods (e.g. office materials)
- room rentals (e.g. rental fees for event rooms; does not include offices of the grant recipient)
- print media/publications/advertising and public relations materials (e.g. flyers, brochures, posters, info/advertising events, social media etc.; also advertising events staged by the German university at the partner university)
- external services (e.g. catering for project-specific events, hospitality expenses (max. 30.68 euros/person), no catering or restaurant visits for work meetings), IT services
- other expenses (e.g. software licenses, participation fees for online courses)

Funded individuals

(See **Information on funded individuals - Scholarship awards ("Hinweise geförderte Personen -Stipendienvergabe")**)

RECIPIENTS OF MOBILITY FUNDING

- Mobility scholarship
  for the grant recipient's scholarship holders (see **Attachment 1("Anlage 1")**)

  The mobility scholarship should be designated as a benefit in the scholarship agreement.

- Fixed mobility allowances
  for students from the partner university(-ies) in DAC countries (see **DAC list and Attachment 2 ("Anlage 2")**)
  › Mobility between Germany ↔ country of destination
    The fixed mobility allowance is granted starting on the first day of the trip and is substantiated by one of the participant's signatures on the participant list. The fixed mobility allowance applies to all costs incurred in connection to the trip (in addition to vehicle/air travel, also fees for visas, vaccinations, excess luggage, luggage insurance etc.).

RECIPIENTS OF SUBSISTENCE FUNDING

- Subsistence scholarships
  for the grant recipient's scholarship holders (see **Attachment 1("Anlage 1")**)
- fixed insurance allowance (35 euros/month/scholarship holder)
  › The subsistence scholarship and fixed insurance allowance should be designated as benefits in the scholarship agreement or scholarship notification.
- Fixed subsistence allowances
  for students from the partner university(-ies) in DAC countries (see **DAC list and Attachment 2 ("Anlage 2")**)

- Fixed subsistence allowance
  for lecturers from the partner university:
  › First month
    89 euros/day (up to 22 days)
    2,000 euros/month (starting on day 23)

  › Subsequent months
    67 euros/day for stays shorter than one month
    2,000 euros/month

  › Arrival and departure days are counted as days of the visit.

    The fixed subsistence allowance is granted starting on the first day of the visit and is substantiated by one of the participant's signatures on the participant list. The fixed subsistence allowance applies to all accommodation- and subsistence-related expenditures, including health, accident and liability insurance fees.

PLEASE NOTE:
Non-fundable expenditures include costs incurred through participation in DAAD marketing measures, excursions (except when related to alumni measures), summer schools, infrastructural expenses (e.g. technical equipment, hardware, teaching materials, rental fees for university rooms and furniture).

TYPE OF FINANCING

4

This programme allocates funding as full-financing measures.

FUNDING PERIOD

5

FUNDING PHASE
Funding can be granted for a duration of two years (24 months) or four years (48 months).

The funding period begins usually on 1 August 2023 at the earliest and ends usually on 31 August 2025 (or 31 August 2027) at the latest.

Applicants can initially apply for two years of funding (only as a subsequent application to prior funding in the "preparation phase"). Applicants may then apply for another two years of funding (subsequent application). Afterwards the applicant can apply for another four years of funding (subsequent application).

FOLLOW-UP FUNDING
Funding is granted for a duration of four years (48 months).

The funding period begins usually on 1 August 2023 at the earliest and ends after four funding years, i.e. on 31 August 2027, at the latest.

After eight funding years (i.e. 2+2+4 also with interruptions and not including the optional preparation phase), applicants may submit a subsequent application for an additional four years of funding.

FUNDING AMOUNT **6**

FUNDING PHASE
The DAAD has set no cap to the funding amount which can be awarded in the funding phase. However, personnel expenses, fees, and material expenditures (domestic) may not exceed 25,000 euros/funding year; for applications with several international partners, an additional 2,500 euros/funding year can be requested for each additional partner university (max. 5 additional international partner universities).

FOLLOW-UP FUNDING
The DAAD has set no cap to the funding amount which can be awarded for the follow-up funding. However, personnel expenses, fees, and material expenditures (domestic) may not exceed 7,500 euros/funding year; for applications with several international partners, an additional 2,500 euros/funding year can be requested for each additional partner university (max. 5 additional international partner universities).

DISCIPLINES **7** The programme is open to all disciplines and subject areas.

TARGET GROUP **8** Bachelor's students, master's students, professors, university lecturers and administrators.

ELIGIBILITY **9** Public and state-accredited German universities are eligible to apply for funding.

Applications for establishing double degree programmes with France are excluded, as these are exclusively supported by the Franco-German University (DFH, http://www.dfh-ufa.org).

This call only applies to subsequent applications for funding. Subsequent applications are those submitted by applicants whose projects are currently receiving funding or have received funding through this programme in the past.

APPLICATION **10** The funding application must be submitted in full and on time via the DAAD online portal (www.mydaad.de).

Subsequent applications should be submitted via the DAAD portal under the menu heading "Submit subsequent application" for already approved projects.

Subsequent applications which involve partner institutions in the Russian Federation and Belarus can be submitted and are forwarded to the responsible selection committee for consideration. However, in the case of a positive decision by the selection committee, the DAAD has chosen not to allocate funding to such projects at the present time. It is impossible to say if and when funding for these projects will resume in the near future.

When establishing a double or joint degree programme of identical structure with **several partner universities**, the applicant must submit a **multi-partner application**, providing the names of each partner and descriptions of their regional characteristics (max. six international partner universities).

FUNDING PHASE
- project application (on DAAD portal)
- financing plan (on the DAAD portal)
- project description – funding phase, see **form template** (attachment type: Project description)
- jointly signed and dated cooperation agreement(s) (no older than 10 years) (attachment type: Contracts/Agreements)
- endorsement of the project application by the university executive board (attachment type: Programme-specific attachments)
- joint study and examination regulations (attachment type: Programme-specific attachments)
- sample diploma supplement for the double degree programme (attachment type: Programme-specific attachments)
- accreditation certificate(s), if applicable (attachment type: Programme-specific attachments)
- most recent progress report (attachment type: Programme-specific attachments)

FOLLOW-UP FUNDING
- project application (on the DAAD portal)
- financing plan (on the DAAD portal)
- project description – funding phase, see **form template** (attachment type: Project description)
- endorsement of the project application by the university executive board (attachment type: Programme-specific attachments)
- jointly signed and dated cooperation agreement(s) (no older than 10 years) (attachment type: Contracts/Agreements)
- valid accreditation certificate(s) (attachment type: Programme-specific attachments)

- most recent progress report (attachment type: Programme-specific attachments)

The selection-relevant documents listed above must be designated according to the attachment type and submitted before the application deadline.

Following the application deadline, it is no longer possible to modify the financing plan or project description, nor submit missing or revised documents for consideration. Incomplete applications will be excluded from the selection process.

PLEASE NOTE:
We ask that you refrain from submitting unsolicited documents, e.g. a brief description of the project, module handbooks, brochures, flyers, articles etc. Please do not submit read-only or password-protected documents.

Additional application requirements

FUNDING PHASE
During the funding period, there should be at least three German students and three students from the partner university enrolled in the funded degree programme each year. The enrolment quota must be substantiated with regard to the respective target group. The funding applications must include a progress report outlining the development of student enrolment and the (intended) effects on the international structure of the applying university.

PLEASE NOTE:
- The participating institutions should mutually **waive tuition fees** altogether; if this proves infeasible, then at least a 50% reduction in tuition fees should be achieved. The DAAD assumes that students enrolled in double degree programmes in Germany receive full waivers. If tuition fees are generally not charged in the partner country, confirmation of this fact must be provided.
- The DAAD requires that students enrol in the double degree programme prior to commencing their visit abroad, thereby demonstrating their intention to actually earn a double degree. All DAAD-registered students enrolled in these programmes must use their stay at the partner university to **pursue a double degree**.

THE FOLLOWING IS REQUIRED:
- a joint cooperation agreement (no older than 10 years), signed by both universities, which describes the binational curriculum of the double degree programme (complementary professional and intercultural instruction), credit points awarded for each module (or the individual courses), a course schedule and the names of the respective national or binational degrees
- an agreement outlining procedures for student admission to the joint degree programme and for awarding credit for academic work completed abroad

- conferral of double degrees or a joint degree by both partner universities
- description of the degrees in the form of a diploma supplement

THE PARTNERS ARE EXPECTED TO:
- organise the exchange of students in both directions every year, preferably with an equal number of participants at each partner university. In the case of a temporary disparity in student numbers, the partners must describe how reciprocity can be ensured through other suitable measures.
- ensure that groups are generally comprised of same-semester students and that the duration of study at both universities is as balanced as possible. For master's degree programmes, participants are expected to study at the partner university for at least one semester, and for bachelor's degree programmes, two semesters.
- provide students with (subject-specific) language preparation to ensure that they have sufficient knowledge of the language of instruction and basic knowledge of the native language (if different from the language of instruction)
- provide academic and non-academic student counselling
- ensure that the funded students have above-average academic qualification (top 25 percent)
- if students spend at least two semesters at the partner university, funding can be used to finance a max. six-month practical phase, provided such is mandated by the examination regulations
- issue joint study and examination regulations
- administer joint final examination(s)
- obtain or work toward securing national accreditation

FOLLOW-UP FUNDING

To be eligible for follow-up funding, applicants must demonstrate that all requirements for the funding phase are in place or have been fulfilled. Furthermore, the DAAD assumes that at least three German students and three students from the partner university enrol in the funded degree programme on a yearly basis. Funding applications must include a progress report outlining the development of student enrolment in the double degree programme over the past five funding years and the effects it has had on the international structure of the applying university.

THE FOLLOWING IS REQUIRED:
- valid accreditation certificate
- online platform for the funded double degree programme (at least bilingual)

THE PARTNERS ARE EXPECTED TO:
- conduct marketing measures suited for recruiting a sufficient number of participants from the intended target group for the double degree programme

DAAD Deutscher Akademischer Austauschdienst
German Academic Exchange Service

- conduct alumni measures (e.g. establish and maintain an alumni database, establish an alumni association, organise alumni events and carry out retention studies)
- develop a quality assurance concept (e.g. by using suitable student evaluation instruments)
- develop a sustainability concept for the double degree programme (e.g. by offering career counselling measures during the programme, or preparing students for entry into the workforce, alumni activities)

APPLICATION DEADLINE

11 The application deadline is 17 October 2022.

SELECTION PROCESS

12 **Selection of applications for project funding**

Funding applications are selected by a DAAD-appointed selection committee.

SELECTION CRITERIA
The institutes or departments responsible for implementing the programmes should have relevant international experience and long-standing contact with suitable partner universities.

In addition to fulfilling the above-mentioned goals of the programme and the application requirements (see above), applications are evaluated on the basis of the following selection criteria:

FUNDING PHASE
1. plausibility of the project application
   › project goals correspond to the programme goals
   › measures match the project goals and their scheduled implementation
   › necessity of the expenditures for implementing the measures
2. added academic, interdisciplinary and intercultural benefit of the degree programme and, if applicable, its professionally qualifying orientation
3. profile, structure and topicality of binational curriculum, as well as a joint, complementary curricular development (credit transfer/recognition of academic achievement, specialisation, learning outcomes)
4. suitable conditions for implementing the planned double degree programme (language and intercultural preparation, selection and supervision of students etc.)
5. joint admission, study and examination regulations, joint administration of final examination(s) and names of the jointly issued national or binational degrees

6. statement on desired/current number of enrolled students, along with planned measures to further strengthen student enrolment (e.g. advertising measures, alumni measures)
7. suitable measures for ensuring reciprocity in case of temporary disparity in enrolment numbers
8. planned subject-related, mutual exchange of lecturers and coordination meetings
9. academic quality and reputation of the foreign partner university(-ies)
10. agreement on tuition fees (full waiver if possible, or at least reduction of fees)
11. added value of digitally aided formats for the project
12. progress report and, if available, results of an evaluation (please include a brief explanation if significant changes have taken place or are expected to take place to the structure of the currently funded double degree programme)

FOLLOW-UP FUNDING
1. plausibility of the project application
   › project goals correspond to the programme goals
   › measures match the project goals and their scheduled implementation
   › necessity of the expenditures for implementing the measures
2. statement on the desired/current number of enrolled students, along with planned measures to further strengthen student enrolment
3. suitable measures for ensuring reciprocity in case of temporary disparity in enrolment numbers
4. planned subject-related, mutual exchange of lecturers and coordination meetings
5. advertising/marketing measures promoting the double degree programme (if applicable, provide URLs to double degree programme brochures, events, flyers etc.)
6. past and future alumni measures (e.g. creating and maintaining an alumni database/website, establishing an alumni association, conducting alumni events, retention studies; if applicable, provide URL links)
7. quality assurance concept for the double degree programme (e.g. use of suitable assessment tools)
8. sustainability concept for the double degree programme (e.g. career counselling during the programme, preparation for starting a career, integration of alumni)
9. added value of digitally aided formats for the project
10. progress report and, if available, results of an evaluation (please include a brief explanation if significant changes have taken place or are expected to take place to the structure of the currently funded double degree programme)

SCHOLARSHIP SELECTION PROCESS

13

Selection of scholarship recipients
Scholarship recipients are selected by a selection committee appointed by the funding beneficiary.

The selection process must be described in detail in the project description.

- announcement of the offered scholarship
- composition of the selection committee (funding beneficiary, number of committee members)
- selection criteria (selection of best applicants, academic or personal aptitude etc.)
- scholarship award procedure
  › by scholarship agreement ("confirmation of acceptance" with concrete designation of the scholarship benefits and their corresponding amounts (e.g. residence and mobility allowances))
  › issue of a scholarship certificate (in this case: mention of the DAAD and BMBF)

ATTACHMENTS

14

1. Funding rates for students at German universities
2. Funding rates for students from DAC countries
3. List of developing and emerging countries (DAC countries)

FORM TEMPLATES

15

- Project description - funding phase
- Project description - follow-up funding
- Endorsement of the project application by the university administration

IMPORTANT INFORMATION

16

- Information on mobility for persons with a disability or chronic illness
- Information on funded individuals - Scholarship awards
- Instructions for drawing up a financing plan
- FAQs on the call for applications and application procedures

CONTACTS

17

Deutscher Akademischer Austauschdienst
German Academic Exchange Service
P41 – Internationalisation of Teaching
Kennedyallee 50
53175 Bonn

ACTING HEAD OF SECTION:
Almut Lemke

SENIOR DESK OFFICER/TEAM LEADER:
Gisela Zimmermann
E-mail: zimmermann@daad.de
Tel.: +49 228 / 882-457

Contacts (assigned in alphabetical order by the name of the German university city):

UNIVERSITIES A-G
Lara Ensenbach
E-mail: ensenbach@daad.de
Tel.: +49 228 / 882-341

UNIVERSITIES H-K
Hannelore Labitoria
E-mail: labitoria@daad.de
Tel.: +49 228 / 882-244

UNIVERSITIES L-Z
Terese Streier
E-mail: streier@daad.de
Tel.: +49 228 / 882-8804

www.daad.de/doppelabschluss

FUNDED BY:

18

Bundesministerium
für Bildung
und Forschung