

Grant expenditure eligible

All costs that are necessary for project implementation (implementation of the measures) are eligible for funding. This includes in particular:

Personnel resources for project implementation and support

Personnel in Germany (employees of the grant recipient)

- Research associates according to the Collective Wage Agreement for Public Service (TVÖD)
- a maximum of 50% of pay category 13 TVÖD for research associates working on practice-related research components
- Student and academic assistants
- Other personnel (non-academic staff, e.g. project coordinators)

Personnel abroad (employees of the partner institution in the context of forwarding, adequate remuneration in line with local standards)

- Research associates
- Student and academic assistants
- Other staff (non-academic staff, including project coordinators)

Personnel expenses cover gross employer remuneration. Special annual payments are only eligible for funding in the approval period and only if the date of payment is within this period.

Material resources

• Fees

- for external experts and service providers up to 250 euros/day (not for employees of the funding recipient and of the higher education institutions involved in the project) for lectures or workshops; not for curricula development; in addition to the fee, expenses for mobility and accommodation can be applied for and claimed in accordance with the principles of economic efficiency and economy. External experts are considered to be funded persons.
- Fees for support staff (e.g. for assistance at conferences or workshops)
- for translations of teaching or project-related teaching and learning materials, flyers, brochures, etc.

• Travel expenses for project personnel

- Expenditure for travel and flights for employees of the grant recipient and of the higher education institutions involved in the project, can be submitted and claimed according to the relevant federal or state law (BRKG/LRKG). By derogation from these laws, compensation is only available for second class rail travel and economy class flights.

- Expenditure for travel and flights for employees of the partner institution abroad (forwarding recipient) can be asserted in line with the principles of economic efficiency and frugality and based on supporting documents.

Funding is generally only available for travel costs from the location of the higher education institution or the partner universities and business partners involved in DAAD funding.

- **Stays of project personnel**

- Expenses for the stay (accommodation and meals) for employees of the grant recipient and other German universities participating in the project by contract can be applied for and claimed for a maximum of one month in accordance with the BRKG/LRKG.
- Flat-rate subsistence allowances for employees of the foreign partner university/universities (see table Residence allowances).
 - The residence allowance arises on the first day of the stay (for the entire stay). Suitable evidence must be provided, for example in the form of a hotel bill. The residence allowance settles all costs related to the stay.

- **Material resources in Germany/abroad**

- Consumables (expenditure for printing and photocopying, toner, ink, etc.)
- Non-consumables (funding up to an amount of EUR 5,000 is available for small-scale equipment to improve the set-up at the foreign partner institution; up to EUR 10,000 can be granted in justified individual cases of South-South partnerships, or if partner institutions with insufficient capital are involved)
- Printing/publications/advertising and public relations (expenditure for flyers, brochures, posters, etc.; online formats, e.g. for developing, setting up and servicing communication and learning platforms, online presences, e-journals, online libraries)
- External services (companies commissioned to provide services such as translations, creation of websites)
- Other costs
Expenditure for
 - Teaching and learning materials, training, teaching and specialist books, specialist media, etc.;
 - Software, licences;
 - Visa fees;
 - Necessary vaccinations and malaria prophylaxis;
 - Fees for transferring money abroad;
 - Health insurance contributions;
 - Discipline-specific excursions
 - **Participant allowance (EUR 50 per participant per day)** for holding events (workshops, conferences, etc.)
 - The participant allowance includes costs for technical equipment, room rental and coffee breaks. The participant allowance arises at the start of the event. Evidence must be provided in the form of a participant list signed by the participants.

Funded individuals

- **Travel expenses for funded individuals**
From the German higher education institution to the partner country (and vice versa)

The following lump sums for mobility apply:

Country	Students	Scientists with a doctorate
Egypt	850 EUR	1.050 EUR
Ethiopia	950 EUR	1.175 EUR
Côte d'Ivoire	925 EUR	1.150 EUR
Ghana	1.125 EUR	1.375 EUR
Morocco	800 EUR	975 EUR
Rwanda	1.200 EUR	1,475 EUR
Senegal	1.025 EUR	1.250 EUR
Tunisia	725 EUR	875 EUR

From partner institution of higher education to partner institution of higher education (South-South)

Expenditure for travel can be asserted in line with the principles of economic efficiency and frugality and based on supporting documents. Only 2nd class train trips (irrespective of their duration) and economy class flights are eligible for funding.

Within the partner country

In exceptional cases, an application may be made for expenses to cover the journey and flight (e.g. to the business partner's premises). In each case, special approval must be obtained from the DAAD.

- **Stays of funded individuals**
Residence allowances for **foreign** funded individuals staying in Germany to take part in the following activities: Research, discipline-specific course/workshop, internship, studies, teaching, etc.

Status	Daily rate (up to the 12th day) (in EUR)	Monthly rate (from the 13th day) (in EUR)	Daily rate Last month (in EUR)
Students (up to max. 5 months)	50	934	31
PhD students, academic scholars, lecturers, assistants, etc. (each with a master's degree or equivalent, up to max. 5 months)	80	1.200	40
Academics holding a PhD and professors (usually up to 1 month)	(up to day 22)	(from day 23)	
	89	2.000	67

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Residence allowances for German funded individuals staying in the partner country and in South-South exchange to participate in discipline-specific courses, workshops, summer schools

Status	Daily rate (up to 12 day) (in Euro)	Monthly rate (from the 13th day) (in Euro)	Daily rate Last month (in Euro)
Students (up to max. 5 months)	55	s. Table below	s. Table below
PhD students, academic scholars, lecturers, assistants, etc. (each with a master's degree or equivalent, up to max. 5 months)	85	s. Table below	s. Table below
Academics holding a PhD and professors (usually up to 1 month)	(up to day 22)	(from day 23)	
	89	2.000	67

Residence allowances for German students and PhD students

	Students (up to max. 5 months)		PhD students, academic scholars, lecturers, assistants, etc. (each with a master's degree or equivalent, up to max. 5 months)	
Country	Monthly rate (from day 13) (in EUR)	Daily rate in the final month (in EUR)	Monthly rate (from day 13) (in EUR)	Daily rate in the final month (in EUR)
Egypt	1.150	38	1.600	53
Ethiopia	1.150	38	1.600	53
Côte d'Ivoire	1.275	43	1.775	59
Ghana	1.275	43	1.775	59
Morocco	1.150	38	1.600	53
Rwanda	1.275	43	1.775	59
Senegal	1.325	44	1.850	62
Tunisia	1.125	38	1.575	53

The residence allowance arises on the first day of the stay (for the entire stay). Evidence of the stay must be provided in the form of a participant list signed by the participants or in another



suitable form (e.g. an accommodation invoice). The residence allowance settles all costs related to the stay.

The arrival and departure day are each considered a separate day.

Note:

It is essential that foreign guests are informed of the necessity of sufficient insurance cover. If it is not possible to take out overseas health insurance in their home country, it should be ensured that the foreign participants register for insurance immediately upon arriving in Germany.