



## PROGRAMME OBJECTIVES

### FUNDING FRAMEWORK

## EU4Dialogue: Academic Cooperation Projects 2024

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The programme 'EU4Dialogue: Academic Cooperation Projects' is financed by the German Academic Exchange Service (DAAD) with funding provided by the European Union (EU).

Funding is available to promote scientific dialogue, academic exchange and networking among higher education institutions, students and junior researchers in the target region as well as in the EU countries involved and in Germany.

Partnerships can be formed with higher education institutions in the South Caucasus and the Republic of Moldova, with involvement of individuals from the conflict regions Abkhazia, South Ossetia, Nagorno-Karabakh and Transnistria.

The programme objectives are:

- 1: Exchange and networking has been established between higher education institutions, students and junior researchers in the target region and the EU countries involved.
- 2: Cross-border academic exchange and discipline-specific collaboration are taking place in the respective regions.
- 3: Civil-society protagonists are involved.

The programme is contributing to the establishment of formats for dialogue among higher education protagonists in the target regions, as well as to communication among participants from conflict regions.

In addition, relations with the EU are to be strengthened by integrating additional expertise from within the EU. Collaboration/cooperation with a partner from another EU country is a prerequisite for funding in the context of the EU4Dialogue programme.

### **Environmental sustainability**

The DAAD has set itself the target of further reducing its environmental footprint as an organisation and funding provider. In the context of project funding, efforts should be made to plan and realise all projects in a way that preserves resources and protects the climate and the environment. This particularly applies to mobility/travel. Depending on the type and scope of the project, it may also affect procurement and contract tendering, event management, or marketing and public relations work. (Information about this aspect is provided voluntarily and is not relevant to the selection process.)

## MEASURES/ACTIVITIES ELIGIBLE FOR FUNDING

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Measures/activities eligible for funding include

- The implementation of events (e.g. workshops, conventions, seminars, conferences)
- Research and study trips (generally lasting up to 12 days)
- The implementation of summer schools (generally lasting up to 14 days)

## EXPENDITURE ELIGIBLE FOR FUNDING

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All expenditure that is necessary for project implementation (i.e. realisation of the activities) is eligible for funding. This includes in particular:

### Personnel resources for project implementation and support

- scientific research assistants (in justified exceptional cases only)
- academic assistants
- student assistants
- other personnel

Personnel expenditure comprises the gross salary paid by the employer. Annual bonus payments are only eligible for funding during the approval period and only insofar as the payment date is within this period.

If there are difficulties in employing student assistants to undertake project-related administrative activities, applications can instead be submitted for funding for expenditure on TV-L employees (up to salary group E8).

### Note:

Expenditure relating to staff at a higher education institution in the partner country can only be submitted and claimed in exceptional cases and only in the context of forwarding.

### Material resources

#### FEES (not for internal staff)

- In justified cases for external lecturers, senior desk officers and experts (usually from Germany and/or the partner countries) for lectures, workshops incl. preparations and follow-up work at up to EUR 40 (gross) per hour or EUR 250 (gross) per day
- For auxiliary work e.g. for events, conferences, workshops
- For external services (e.g. interpreters, webmasters)

Expenditure for travel, flights and accommodation can be submitted and claimed in addition to the fee, in line with the principles of economic efficiency and frugality.

#### TRAVEL EXPENSES FOR PROJECT PERSONNEL

Expenses for travel/flights can be submitted and claimed according to the applicable laws (BRKG/LRKG).

#### STAYS BY PROJECT STAFF

Expenditure relating to the stay (accommodation and meals) can be submitted and claimed according to BRKG/ LRKG.

#### EQUIPMENT FUNDING IN GERMANY/ABROAD

- Consumables (e.g. paper, pens, office supplies)
- Assets (e.g. teaching materials, software, licences)
- Room rent (rent for conference rooms and conference technology)
- Printing/publications/advertising and public relations (including printing and copying expenditure, flyers, brochures, posters, academic publications)
- External services (e.g. catering, coach travel, IT services)
- Other expenditure (e.g. expenditure for field trips, communication)

#### Funded individuals

##### TRAVEL EXPENSES FOR FUNDED INDIVIDUALS

- **Mobility allowance**
  - › A mobility allowance (see **Table 1**) for travel/flights (Germany ↔ partner country) can be applied for and claimed.

**Table 1:**

<b>Mobility allowance</b>		
Partner country	Academics <b>from Germany</b> holding a PhD  (in EUR)	Students/graduates, doctoral candidates <b>from Germany and the partner country</b> as well as researchers <b>from the partner country</b>  (in EUR)
Armenia	875	725
Azerbaijan	800	650
Georgia	825	675
Republic of Moldova	475	400

- For participants and/or staff of a partner institution in the EU, a **mobility allowance** (see **attachment**) can be applied for and claimed for each individual for travel from their home country to Germany and back.

The mobility allowance arises on the first day of the trip and must be evidenced based on a participant list signed by the participants. The mobility allowance covers all costs in the context of the trip (including travel and flights as well as expenditure relating to visas, vaccinations, excess luggage, luggage insurance, and so on).

- Expenditure for travel/flights within **Germany or a partner country or between different partner countries** can be submitted and claimed in line with the principles of economic efficiency and frugality.

#### STAYS OF FUNDED INDIVIDUALS

- Expenditure for stays (accommodation and meals) in Germany and/or the partner country can be submitted and claimed in line with the basic principles of economic efficiency and frugality.

### FORWARDING

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Forwarding of the project funding grant (fully or in part) is possible, if it is necessary for realising the grant purpose.

The expenditure items that are to be forwarded must be marked accordingly in the financing plan that is part of the application for project funding submitted to the DAAD.

If the specific details of forwarding are not known yet at the time the application for project funding is submitted (before a contract is concluded), expenditure that may be forwarded can be designated as the institution's own expenditure in the financing plan for the time being. In the event that specific plans to forward funding emerge after the contract has been closed, the grant recipient must seek approval from the DAAD by means of an amendment agreement (adjustment of the project description and financing plan).

Any forwarding of funds must take place based on a forwarding agreement.

Evidence of use from the forwarding recipient must be submitted to the DAAD along with the related audit certificate.

### TYPE OF FINANCING

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Funding takes the form of full financing.

### FUNDING PERIOD

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The funding period begins at the earliest on 1. January 2024 and ends at the latest on 31 December 2024.

### GRANT AMOUNT

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A grant of up to EUR 50,000 can be applied for.

### DISCIPLINES

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The programme is open to all fields of study.

### TARGET GROUP

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Bachelor's students, master's students, doctoral candidates, postdocs, habilitation candidates, researchers, professors

## ELIGIBLE APPLICANTS

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Eligible applicants are officially recognised German higher education state institutions and/or non-university research institutions based in Germany which are recognised as non-profit organisations and conduct their own research.

## SUBMISSION OF AN APPLICATION

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The application for project funding may only be submitted in complete form and before the deadline via the DAAD portal ([www.mydaad.de](http://www.mydaad.de)).

- Project application (in the DAAD portal)
- Financing plan (in the DAAD portal)
- Project description, see **form template** (attachment type: project description)
- In the case of forwarding: the project description and financing plan of the forwarding recipient(s) (if known at submission of the application, otherwise to be submitted as soon as known) (attachment type: supplementary financial information)
- Evidence of communication with important partners (e.g. partner institutions from the region and an EU country, DAAD Information Centres, German Embassy) (attachment type: programme-specific attachments)
- Endorsement by the university management (see **form template**) or explanation in the case of delayed submission before conclusion of the contract (attachment type: programme-specific attachments)

No changes to the financing plan, project description or any amended documents or documents submitted later are accepted after the application deadline. Incomplete applications will be excluded from the selection procedure.

In deviation from this rule, approval by the German university management may be submitted later on up to the point a contract is concluded, however, this is an exception and must be explained in the application that must be submitted before the deadline.

## APPLICATION DEADLINE

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The application deadline is **4 September 2023**.

## SELECTION PROCEDURE

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### Selection of applications for project funding

An expert assessment of the applications will be carried out by a selection committee. This assessment serves as a decision-making basis for the DAAD.

#### SELECTION CRITERIA

- (1) The project's relevance to the programme objectives and assignment of measures to the project objectives
- (2) Involvement of students and young academics in the activities

- (3) Scientific quality of the project and theoretical background (including qualifications of the individuals involved), innovative approaches and own preliminary work if applicable
- (4) Scope and relevance of the expected results
- (5) Involvement of civil-society actors in the target region
- (6) Public communication of academic findings

**ATTACHMENT**

**14**

Mobility allowances for EU countries

**FORM  
TEMPLATES**

**15**

- Project description
- Endorsement by the university management
- Substantive report

**IMPORTANT  
INFORMATION**

**16**

Mobility information for those with a disability or chronic illness

**CONTACT**

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