

## Grant expenditure eligible

All expenses that are necessary and appropriate for the implementation of the project (implementation of the measures) are eligible for funding. This includes in particular:

### Personnel resources for project implementation and supervision

#### Personnel in Germany (employees of the grant recipient)

- Research associates according to TVöD
- Research associate maximum 50% EG 13 TVöD for the practice-related research component
- Student and research assistants
- Other personnel (non-academic staff, e.g. project Staff, e.g. project coordinators)

#### Personnel abroad (employees of the partner institution in the context of forwarding, of a referral, local and appropriate remuneration)

- Research associates
- Student and research assistants
- Other personnel (non-academic staff, also project coordinators). Staff, also project coordinators)

Personnel expenses include the AG's gross salary. Annual special payments are only eligible for the grant period and only insofar as the payment date falls within this period.

### Material resources

#### • Fees

- for external experts and service providers up to 250 euros/day (not for employees of the funding recipient and of the higher education institutions involved in the project) for lectures or workshops; not for curricula development; in addition to the fee, expenses for mobility and accommodation can be applied for and claimed in accordance with the principles of economic efficiency and economy.

#### **External experts are considered to be funded persons.**

- for support staff (e.g. for assistance at conferences, workshops)
- for translations of teaching or project-related teaching and learning materials, flyers, brochures, etc.

#### • Travel expenses for project personnel

- Expenditure for travel and flights for employees of the grant recipient and other German higher education institutions involved in the project by contract can be submitted and claimed in accordance with the Federal/State Travel Expenses Act (BRKG/LRKG); in deviation from this, rail travel only 2nd class, flight only economy class.
- Expenditure for travel and flights for employees of the foreign partner university/universities (forwarding recipients) are to be claimed on the basis of receipts in accordance with the principles of economy and thrift.

**As a rule, only transport expenses between the university location and the location of the partner universities involved in DAAD funding as well as the locations of the business partners are eligible for funding.**

- **Stays of project personnel**

- Expenses for the stay (accommodation and meals) for employees of the grant recipient and other German universities participating in the project by contract can be applied for and claimed for a maximum of one month in accordance with the BRKG/LRKG.
- Flat-rate subsistence allowances for employees of the foreign partner university/universities (see table **Flat-rate subsistence allowances for foreign sponsorship recipients**).
  - The lump sum for the stay shall be incurred on the first day of the stay and shall be evidenced in a suitable manner, e.g. by a hotel bill. The flat-rate accommodation fee covers all expenses incurred in connection with the stay.

- **Material resources in Germany/abroad**

- Consumables (expenses for printing and reproduction, toner, ink, etc.)
- Non-consumables (expenses for software, licences; small equipment for better equipping the foreign partner university are eligible for up to 5,000 euros; in justified exceptional cases for South-South partnerships and particularly financially weak partner universities, up to 10,000 euros)
- Printing/publications/advertising and public relations (expenses for flyers, brochures, posters, etc.; in the online area, e.g. for developing, setting up and maintaining communication and learning platforms, internet presences, e-journals, online libraries).
- External services (Companies commissioned to provide services e.g. for translations, creation of websites, setting up and maintaining communication and learning platforms, internet presences).
- Other  
Expenditure for
  - Teaching and learning materials, teaching, textbooks, specialist media, etc.;
  - Visa fees;
  - Necessary vaccinations and malaria prophylaxis;
  - Fees for money transfer abroad;
  - Contribution to health insurance;
  - Professional excursions
  - **Participant allowance (50 euros/day/participant)** for holding events (workshops and conferences etc.)
    - The participant allowance is due on the first day of the event and is evidenced by the submission of a list of participants signed by the participants. The participant allowance covers expenses for technical equipment, room rental and coffee breaks, if applicable.

## Funded individuals

- **Travel expenses for funded individuals**  
**From the German higher education institution to the partner country (and vice versa)**

The following lump sums for mobility apply:

Country	Students	Scientists with a doctorate
Egypt	850 euros	1,050 euros
Ethiopia	950 euros	1,175 euros
Ivory Coast	925 euros	1,150 euros
Ghana	1,125 euros	1,375 euros
Morocco	800 euros	975 euros
Rwanda	1,200 euros	1,475 euros
Senegal	1,025 euros	1.250 euros
Tunisia	725 euros	875 euros

### From partner university to partner university (South-South)

Expenditure for travel and flights can be submitted and claimed on the basis of receipts in accordance with the principles of economic efficiency and economy. Rail travel (regardless of its duration) is eligible for 2nd class and flight only in economy class.

### Within the partner country/ies

Expenses for travel and flights (e.g. to the location of the business partner) can be applied for and claimed in exceptional cases. The DAAD's approval must be obtained separately in each case.

- **Stays of funded individuals**  
**Residence allowances** for **foreign** funded individuals staying in Germany to participate in the following activities: Research, specialised course/workshop, internship, study, teaching, etc.

Status	Daily rate (up to the 12th day) (in euros)	Monthly rate (from the 13th day) (in euros)	Daily rate Last month (in euros)
Students (up to max. 5 months)	50	934	31
Doctoral students, scientists, lecturers, assistants etc. (each with a Master's degree or equivalent, up to max. 5 months)	80	1,200	40
Doctoral researchers and professors (usually max. 1 month)	(until the 22nd day)	(from the 23rd day)	
	89	2,000	67

**Residence allowances for German funded individuals in the partner country and in the South-South exchange to participate in e.g. specialised courses, workshops, summer schools**

<b>Status</b>	<b>Daily rate</b> (up to 12 day) (in euros)	<b>Monthly rate</b> (from the 13th day) (in euros)	<b>Daily rate</b> Last month (in euros)
Students (up to max. 5 months)	55	s. Table below	s. Table below
Doctoral students, scientists, lecturers, assistants etc. (each with a Master's degree or equivalent, up to max. 5 months)	85	s. Table below	s. Table below
Doctoral researchers and professors (usually max. 1 month)	(until 22 day)	(from the 23rd day)	
	89	2,000	67

**Residence allowances for German students and doctoral candidates**

	<b>Students</b> (up to max. 5 months)		<b>Doctoral students, scientists, lecturers, assistants etc.</b> (each with a Master's degree or equivalent, up to max. 5 months)	
<b>Country</b>	<b>Monthly rate</b> (from the 13th day) (in euros)	<b>Daily rate</b> Last month (in euros)	<b>Monthly rate</b> (from the 13th day) (in euros)	<b>Daily rate</b> Last month (in euros)
Egypt	1,225	41	1,700	57
Ethiopia	1,225	38	1,700	53
Ivory Coast	1,350	45	1,875	63
Ghana	1,275	43	1,800	60
Morocco	1,225	41	1,700	57
Rwanda	1,400	47	1,975	66
Senegal	1,350	45	1,875	63
Tunisia	1,225	41	1,700	57

The residence allowance is due on the first day of the stay and must be evidenced by a list of participants signed by the participants or in another suitable form (e.g. by an invoice for accommodation). The residence allowance covers all expenses related to the stay.

Arrival and departure days may each be claimed as one day.



Hint:

It is essential that foreign guests are informed of the necessity of sufficient insurance cover. If it is not possible to take out overseas health insurance in their home country, it should be ensured that the foreign participants register for insurance immediately upon arriving in Germany.