



## FUNDING FRAMEWORK

# Higher Education Dialogue with Southern Europe 2024

## PROGRAMME OBJECTIVES

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The German Academic Exchange Service (Deutscher Akademischer Austauschdienst - DAAD) is distributing funds provided by the German Foreign Office (Auswärtiges Amt – AA) for the programme ‘Higher Education Dialogue with Southern Europe’.

Funding is available for formats of science-based socio-political dialogue between Germany and the Southern European countries (Greece, Italy, Portugal, Spain and Cyprus). Topical political and societal issues that are the subject of current debate in the listed countries or that pose particular challenges in these countries and can also be examined with regard to bilateral correlations with Germany or within the European context shall be addressed in this programme.

The programme objectives are:

- 1: Academic findings concerning topical political or societal issues have been generated and/or taught.
- 2: Academic dialogue and/or networks among the cooperation partners have been established with the involvement of junior scientists and/or students.
- 3: In the context of academic communication, academic findings have been made available to the public beyond the area of higher education.

The programme is making a long-term contribution to strengthening collaboration between higher education institutions in Germany and Southern Europe in future-oriented subject areas.

### Environmental sustainability

The DAAD has set itself the target of further reducing its environmental footprint as an organisation and funding provider. In the context of project funding, efforts should be made to plan and realise all projects in a way that preserves resources and protects the climate and the environment. This particularly applies to mobility/travel. Depending on the type and scope of the project, it may also affect procurement and contract tendering, event management, or marketing and public relations work. (Information about this aspect is provided voluntarily and is not relevant to the selection process.)

## MEASURES/ACTIVITIES

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Measures/activities eligible for funding include:

## ELIGIBLE FOR FUNDING

- Implementation of events (e.g. workshops, conventions, seminars, study trips, summer schools or conferences) in the partner countries and/or Germany
- Travel and stays of students, graduates, doctoral candidates, researchers and professors in the context of the organised events. Exchange between higher education institutions in Germany and the partner countries should be as balanced as possible.

## EXPENDITURE ELIGIBLE FOR FUNDING

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All expenditure that is necessary for project implementation (i.e. realisation of the activities) is eligible for funding. This includes in particular:

### Personnel resources for project implementation and support

- scientific research assistants (in justified exceptional cases only)
- academic assistants
- student assistants
- other personnel

Personnel expenditure comprises the gross salary paid by the employer. Annual bonus payments are only eligible for funding during the approval period and only insofar as the payment date is within this period.

If there are difficulties in employing student assistants to undertake project-related administrative activities, applications can instead be submitted for funding for expenditure on TV-L employees (up to salary group E8).

#### Note:

Expenditure relating to staff at a higher education institution in the partner country can only be submitted and claimed in exceptional cases and only in the context of forwarding.

### Material resources

FEES (not for internal staff)

- In justified cases for external speakers and experts (usually from the partner countries or Germany) at up to EUR 40 (gross) per hour or EUR 250 (gross) per day
- For auxiliary work e.g. for events, conferences, workshops
- For external services (e.g. interpreters, webmasters)

Expenditure for travel and accommodation can be claimed in addition to the fee, in line with the principles of economic efficiency and frugality.

### TRAVEL EXPENSES FOR PROJECT PERSONNEL

Expenses for travel/flights can be submitted and claimed according to the applicable laws (BRKG/LRKG).

### STAYS BY PROJECT STAFF

Expenditure relating to the stay (accommodation and meals) can be submitted and claimed according to BRKG/ LRKG.

#### EQUIPMENT FUNDING IN GERMANY/ABROAD

- Consumables (e.g. paper, pens, office supplies)
- Assets (e.g. teaching materials, software, licences)
- Rent (e.g. for conference venues)
- Printing/publications/advertising and public relations (e.g. flyers, brochures, posters, academic publications)
- External services (e.g. catering, coach travel, IT services)
- Other expenditure (e.g. expenditure for field trips, communication)

#### Funded individuals

##### TRAVEL EXPENSES FOR FUNDED INDIVIDUALS

- **Mobility allowances**
  - › A mobility allowance (see **table**) can be applied for and claimed for travel/flights (Germany ↔ partner country) of students, graduates, doctoral candidates, researchers, professors and the project staff of the partner institution.
  - › This mobility allowance arises with the first day of the trip and must be evidenced by means of a participant list signed by the participants. The mobility allowance covers all costs in the context of the trip (including travel and flights as well as expenditure relating to visas, vaccinations, excess luggage, luggage insurance, and so on).

Partner country	Mobility allowance (EUR)
Italy	525
Spain (mainland and Balearic Islands)	550
Spain (Canary Islands)	925
Greece	425
Portugal	800
Cyprus	775

- Expenditure for travel/flights **within Germany or the partner country or between different partner countries (South-South)** can be submitted and claimed in line with the principles of economic efficiency and frugality.

##### STAYS OF FUNDED INDIVIDUALS

- Expenditure for stays (accommodation and meals) can be submitted and claimed in line with the basic principles of economic efficiency and frugality.

## FORWARDING

### 4

Forwarding of the project funding grant (fully or in part) is possible, if it is necessary for realising the grant purpose.

The expenditure items that are to be forwarded must be marked accordingly in the financing plan that is part of the application for project funding submitted to the DAAD.

If the specific details of forwarding are not known yet at the time the application for project funding is submitted (before a contract is concluded), expenditure that may be forwarded can be designated as the institution's own expenditure in the financing plan for the time being. In the event that specific plans to forward funding emerge after the contract has been closed, the grant recipient must seek approval from the DAAD by means of an amendment agreement (adjustment of the project description and financing plan).

Any forwarding of funds must take place based on a forwarding agreement.

Evidence of use from the forwarding recipient must be submitted to the DAAD along with the related audit certificate.

#### TYPE OF FINANCING

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Funding takes the form of full financing.

#### FUNDING PERIOD

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The funding period begins on 1 June 2024 and ends on 31 December 2024.

#### GRANT AMOUNT

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A grant of up to EUR 20,000 can be applied for.

#### DISCIPLINES

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The programme is open to all disciplines.

#### TARGET GROUP

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Bachelor's students, master's students, doctoral candidates, postdocs, researchers, professors from the partner countries and Germany, who should normally be members of the partner institution indicated in the application.

#### ELIGIBLE APPLICANTS

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Eligible applicants are officially recognised German higher education state institutions and/or non-university research institutions based in Germany which are recognised as non-profit organisations and conduct their own research.

#### SUBMISSION OF AN APPLICATION

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The application for project funding may only be submitted in complete form and before the deadline via the DAAD portal ([www.mydaad.de](http://www.mydaad.de)).

- Project application (in the DAAD portal)
- Financing plan (in the DAAD portal)
- Project description, see **form template** (attachment type: project description)
- In the case of forwarding: the project description and financing plan of the forwarding recipient(s) (if known at submission of the application, otherwise to be submitted as soon as known) (attachment type: supplementary financial information)
- Where appropriate, Bibliography (excerpt relating to the preparation work that has already been done, up to 1 page) (attachment type: programme-specific attachments)
- Endorsement by the university management (see form template) or explanation in the case of delayed submission (attachment type: programme-specific attachments)

No changes to the financing plan, project description or any amended documents or documents submitted later are accepted after the application deadline. Incomplete applications will be excluded from the selection procedure.

In exceptional cases, the university management's endorsement may be submitted later on up to the point a contract is concluded, however, this must be explained in the application that must be submitted before the deadline.

## APPLICATION DEADLINE

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The application deadline is 10 April 2024.

## SELECTION PROCEDURE

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### Selection of applications for project funding

An expert assessment of the applications will be carried out by a selection committee. This assessment serves as a decision-making basis for the DAAD.

#### SELECTION CRITERIA

- (1) The project's relevance to the programme objectives and assignment of measures to the project objectives
- (2) Relevance to current political and societal issues
- (3) Involvement of students and junior researchers in the measures/activities
- (4) Scientific quality of the project and theoretical background, innovative approaches and own preliminary work if applicable
- (5) Plausibility and coherence of event planning
- (6) Scope and relevance of the expected results
- (7) Public communication of academic findings

**FORM  
TEMPLATES**

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- Project description
- Endorsement by the university management
- Substantive report

**IMPORTANT  
INFORMATION**

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Mobility information for those with a disability or chronic illness

**CONTACT**

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Auswärtiges Amt