



Graduate School Scholarship Programme 2024

Guidelines and Information for Nominees

Applicants who have been nominated for a scholarship by a graduate school that participates in the DAAD Graduate School Scholarship Programme 2024 must submit a completed application form with all supporting documents, via the DAAD portal by using the following link (once you are registered and logged in):

https://portal.daad.de/sap/bc/bsp/sap/z_set_cookie/setcookie.htm?fund_ar=stv&id=57698564

Please note that each DAAD scholarship in this programme comprises funding for up to four years.

The following documents are to be submitted along with the application form in German or English:

- the research proposal you applied with at the participating graduate school you have been nominated by;
- a curriculum vitae;
- a letter of motivation (optional);
- a schedule of your planned research work including information about possible field studies/stays outside Germany. If you plan a field study/stay abroad, please submit also a short working plan and schedule of the field trip/stay (when, where, what, how long);
- Bachelor's and master's degree certificates¹ and certificates of annual examinations taken at the home university (transcript of records) including grades and explaining the home university's grading system (explanation of grading system)²;
- documents certifying knowledge of the foreign language required by the graduate school;
- any documents certifying completed practical work (internship etc. - optional);
- a list of publications (optional);
- confirmation of nomination.

Certified copies of all translated documents must be submitted to DAAD only after a Letter of Award has been received.

Applicants have to inform the graduate school when they have completed their application via the DAAD portal.

Please note that the selection process can take up to three months. Applicants will be informed about the progress and completion of the selection process via the DAAD portal.

Application Requirements

- At the time when DAAD receives the nomination letter, applicants should not have graduated any longer than six years before the time of nomination³.
- At the time when DAAD receives the nomination letter, applicants must not have been resident in Germany for more than the last 15 months prior to the nomination.
- At the starting date of the scholarship/preparatory German course, applicants must have completed their studies with a master's degree or equivalent.
- Applicants must not have completed a PhD previously.

¹ For French speaking countries: License or Maitrise with Assez-Bien along with a DEA/DESS degree or a Master's degree according to the LMD system.

² Please give us a short notice, if your university does not issue a separate certificate for academic degrees.

³ Possible exceptions are listed in the "[important information for scholarship applicants](#)" in section A, point 2.



Value

The scholarship includes:

- scholarship payments of currently € 1,300 a month⁴;
- a [travel allowance](#);
- payments towards health, accident and personal liability insurance cover;
- a research allowance of currently € 460 per year (for scholarship holders from countries listed in the DAC List of ODA recipients⁵), or € 260 per year (for scholarship holders from other countries);
- under certain circumstances, grant holders may receive the following additional benefits:
 - monthly rent subsidy (calculated individually, *usually* about € 50 to 125 per month);
 - monthly allowance for accompanying family members (about € 200 child allowance per child and about € 275 marriage allowance);
 - in the case of a disability or chronic illness: subsidy for additional costs which result from the disability or chronic illness and are not covered by other funding providers⁶.
- a preparatory German language course (if available, applicable and feasible, taking into account the starting date of the scholarship);
- a material resources and supervision allowance of currently € 1,000 per year, which is paid upon application to the host institution.

Contact

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⁴ € 934 before the acceptance as doctoral candidate at the higher education institution.

⁵ See "[DAC List of ODA Recipients](#)".

⁶ See "[important information for scholarship applicants](#)" in section F, point 8.