

FUNDING GUIDELINES**Teaching.International 2.0: Internationalisation of teaching degree programmes at German universities, Model projects at German universities (Module A) (2025– 2029)****1**

The German Academic Exchange Service (DAAD) finances the funding programme “Teaching.International 2.0”, and specifically “Model projects at German universities, Module A” with funding provided by the Federal Ministry of Education and Research (BMBF). The programme comprises several modules which can be used individually or in complementary fashion by universities and students (Module A – Model projects at German universities; Module B – International work placements for prospective instructors; Module C – Information, consultation and programme dialogue).

Module A promotes the structural development and adaptation of degree courses which encourage internationalisation of teaching degree programmes (also via digital formats). This module especially supports teaching degree students, who are less likely to study abroad (e.g. those majoring in non-foreign-language-oriented subjects or school forms, e.g. secondary level I and vocational schools), and favours climate-friendly forms of mobility.

The goal is to promote the development of academic programmes and courses with greater flexibility and additional windows of mobility in teaching degree programmes (in particular, with periods of study abroad integrated into the curricula and embedded in pedagogical, subject-didactic concepts).

The programme aims to support productive, globally-minded universities and strengthen interculturally oriented education at schools in Germany.

To this end, programme funding should go toward internationalising teaching degree programmes at German universities and recognising the international experience gained by (prospective) teachers at an institutional and structural level. At the same time, the programme should help instructors make the most of intercultural diversity and cultural heterogeneity at German schools. It is particularly important that the planned measures and networks are sustainably implemented to ensure their continuation after the project has concluded.

In order to achieve these long-term effects (**impacts**), Module A “Model projects at German universities” strives to achieve the following programme goals (**outcomes**):

The goals of the funding programme are:

1. All participants involved in teaching degree programmes should work to institutionalise and deepen their collaborations.
2. The participating universities should offer internationalised teaching degree programmes.

3. Prospective teachers should acquire intercultural, language and (vocation-oriented) practical skills, and university instructors should expand their professional and practical expertise.
4. The programme aims to increase the visibility of efforts to internationalise teaching degree programmes.

These programme goals should be achieved through the results (**outputs**) of the following measures / activities:

- Prospective teachers and university instructors have completed study visits, teaching assignments and/or work placements abroad.
- Foreign visits (including concept for subject-related and intercultural preparation, supervision, follow-up work and academic recognition) are integrated into the curricula.
- Contacts between the participants in teaching degree programmes are intensified and consolidated.
- The participating universities have established services promoting “internationalisation@home”.
- The relevant partners have discussed the needs and possibilities of strengthening international teacher training.
- Students are aware and have taken advantage of the internationalisation measures available to them.

For more on the programme’s funding policies, results (outputs), programme goals (outcomes) and longer-term effects (impacts), please refer to the impact mechanisms in the attached info sheet on impact-oriented monitoring (WoM) (see **Attachment 5**).

Applicants need not define outcomes for all the programme objectives. However, at least one outcome must be defined for programme goals 1, 2 and 3. Applicants may specify a certain thematic or subject-related focus (e.g. education for sustainable development (ESD), inclusion, digitalisation, selected teaching subjects (not only foreign languages) or school forms).

For more on impact-oriented project planning, see **form template** “Project planning overview”.

The DAAD encourages applicants to establish a “teacher training internationalisation office” at their respective institution following the project funding period, as well as to integrate teaching degree programmes into the university’s internationalisation strategy.

Environmental sustainability

The DAAD is committed to further reducing its carbon footprint in connection to its operations as an organisation and funding provider. In all of its project funding activities, it strives to plan and administer programmes in a resource-, climate- and environmentally-friendly manner. This applies particularly to mobility/travel, but can – depending on the type and scope of the project – apply to procurement and allocation, event management and/or marketing and

public relations activities. For more on DAAD-funded, climate-friendly international university partnerships, please refer to the following [info sheet](#).

Diversity

As outlined in its Diversity Agenda, the DAAD regards diversity, equal opportunity and inclusion as important cross-sectional goals for international academic exchange. The project funding activities of the DAAD aim to offer talented individuals the chance to integrate their diverse backgrounds and perspectives. Applicants should take this cross-sectional objective into account when planning and implementing their projects. Additional funding can be requested for persons with a disability or chronic illness (see “Information on mobility for persons with a disability or chronic illness”). For more on diversity and equal opportunity in DAAD-funded projects, please read the following [info sheet](#).

FUNDABLE MEASURES

2

Fundable measures include:

- **Target group funding** (e.g. students, university instructors, coordinators, administrators)
 - › conceptual measure for integrating subject-relevant and intercultural preparation, supervision and follow-up of the visit abroad into existing curricula (e.g. online language courses, university preparatory courses (propaedeutics) in a blended-learning format, intercultural training) to sustainably anchor the success and recognition of foreign mobility (e.g. providing digital support during study/research visits abroad, e-portfolios)
 - › support with administrative processes for student mobility which the entire university and network can take advantage of (e.g. coordinated procedures for recognising academic achievement, transparent module catalogues, sharing student data, developing joint standards on study, teaching and university cooperation etc.)
 - › development and establishment of digitally aided courses particularly targeted to teaching degree students who are less likely to take advantage of mobility opportunities (e.g. by creating virtual exchange formats with mobility windows, developing new digital teaching/learning materials, implementing digital testing scenarios and e-portfolios)
 - › mobility of German teaching degree students for subject-related visits (and work placements only in connection with these) (normally 4 to 10 months in duration), thesis work at the partner university (normally min. 1 month to max. 6 months)
 - › organisation of international summer/winter schools at the German university, as well as participation of students from the German university at a summer/winter school at the partner university(-ies)
 - › implementation of low-threshold, climate-friendly mobility formats which also favour teaching degree students who are less likely to have taken advantage of mobility opportunities in the past (e.g. excursions by bus or rail to partner universities or schools in European countries to participate in work-shadowing or project weeks). Collaborations with

- selected partner institutions offer special learning experiences and possibilities for acquiring intercultural competence with regard to inclusion, education for sustainable development (ESD) and digitalisation.
- › conceptual measure to expand alumni activities for students with international experience in order to establish permanent networks (e.g. mentoring programmes, events, database)
- **Events** (e.g. (kick-off) workshops, preparatory and contact-building trips, conferences, networking/work meetings, workshops, information/dissemination events) (incoming & outgoing students)
 - › for networking activities to establish long-term networks with international higher education partners (obligatory) as well as non-university education institutions abroad (in virtual space or in person)
 - › for network-building measures to internationalise teacher training on three levels (in virtual space or in person):
 1. networking between the model projects themselves (initial and subsequent applications)
 2. networking with other German universities with teaching degree programmes (e.g. via Erasmus+ Teacher Academies)
 3. networking between individual model projects at international partner universities and other model projects, as well as other German universities with teacher degree programmes
 - › measures to build media competence (e.g. based on the European Framework for Digital Competence DigCompEdu) through workshops / training seminars on media education / media didactics etc.
 - **Intercultural learning opportunities (outgoing students)**
 - › courses
 - › advanced training seminars
 - › intercultural training seminars
 - › language courses
 - **Counselling and information services**
 - › provision of a special information and counselling service for teaching degree students going abroad, targeted particularly at teaching degree students who are less likely to have taken advantage of mobility opportunities in the past
 - › project publications – also in cooperation with universities without model projects – for disseminating relevant findings and creating greater impact in the community
 - › (digital) media for public relations activities
 - **Guest lectureships (incoming and outgoing students)**
 - › guest lectureships for German instructors at the international partner university and for instructors from the international partner university at the German university to expand and stabilise partner networks and promote internationalisation@home (including low-threshold activities

that encourage participation among teaching degree students who are less likely to have taken advantage of mobile opportunities in the past)

- **Study visits by students from partner universities or participants of summer/winter schools (incoming students)**
 - › mobility support for teaching degree students from partner universities in developing and emerging countries to finance study visits, strengthen the universities' international teacher-training networks, and contribute to internationalisation@home (especially for teaching degree students in Germany who are less likely to have taken advantage of mobility opportunities in the past)
 - › participation of students from international partner universities at summer/winter schools offered at the German university (max. 4 weeks)

FUNDABLE EXPENDITURES

3

Funding can cover all expenditures which are necessary for carrying out the project (implementation of measures). These specifically include:

Personnel expenses for project implementation and management

PROJECT PERSONNEL (DOMESTIC)

- academic staff
- research assistants
- student assistants
- other personnel

Personnel expenses comprise gross remuneration paid by the employer. Special annual payments mandated by collective agreements are only fundable within the approved funding period and only when expended during this period. Other individual and one-time payments as per collective agreement are only fundable if the DAAD has issued a ruling and provided information to that effect.

Expenses for permanent staff are non-fundable.

Material resources

FEES (not intended for staff employed by the funding recipient)

(e.g. for tutors, assistants, language instructors or other lecturers **in Germany**) for intercultural training seminars, language courses, presentations etc.

Funding may also be requested and claimed to cover mobility and accommodation expenses, if applicable, in accordance with the principles of efficiency and economy. These expenditures, which are not directly related to the fee-based service, should be included in the fee agreement.

Please refer to the following table for appropriate fees:

Working time	Lecturers without academic qualification (in euros)	Lecturers with academic qualification (in euros)
1 hr.	34 – 68	51 – 83
2 hrs.	68 – 117	100 - 166
3 hrs.	117 – 166	151 - 250
4 hrs.	166 - 217	200 - 333
5 hrs.	217 – 267	250 - 416
6 hrs.	267 – 316	300 - 499
7 hrs. or more	300 – 367	350 - 566

MOBILITY EXPENSES FOR PROJECT STAFF

Funding may be requested and claimed to cover expenses for vehicle/air travel in accordance with the federal and state travel expense laws (BRKG/LRKG); normally only second-class railway travel, economy-class flights (e.g. for preparatory and contact-building trips, conferences, networking/work meetings, workshops, summer/winter schools or guest lectureships).

ACCOMODATION EXPENSES FOR PROJECT STAFF

Funding may be requested and claimed to cover expenses for overnight room and board in accordance with the federal and state travel expense laws (BRKG/LRKG) (e.g. for preparatory and contact-building trips, conferences, networking/work meetings, workshops, summer/winter schools or guest lectureships).

MATERIAL RESOURCES (DOMESTIC)

- consumable goods (e.g. office supplies, conference materials)
- room rental (e.g. for event/conference rooms, only fundable when located off-premises of the German university)
- print/publications/advertising and public relations materials (e.g. flyers, brochures, academic publications)
- external service providers (e.g. catering (max. € 30.68/person/meal), bus rental (e.g. for excursions, work-shadowing, project weeks) and IT services)
- other expenses (e.g. participants' conference fees, project-related teaching materials, entrance fees)

The following expenditures are **non-fundable**:

Training seminars organised by the International DAAD Academy/GATE Germany, technical equipment, hardware, furniture, gratuities, guest presents

Supported persons

RECIPIENTS OF MOBILITY FUNDING

- **Mobility scholarships** (for outgoing students) (see **Attachment 1**) for students from German universities
 - › for study visits and work placements at the international partner university

- › work placements **only in combination** with a study visit at the international partner university (quality assurance of work placements are the responsibility of the German university)
- › for completing theses at the international partner university
- › for short-term visits (e.g. excursions, work-shadowing, project weeks) in European countries
(second-class railway travel; economy-class air travel permitted only in exceptional cases – except for bus rental by the German university)

The mobility scholarship should be designated as a benefit in the scholarship agreement (see form template “[Scholarship agreement](#)”).

- **Fixed mobility allowance** (for incoming students)
 - › Applicants may request and claim a fixed mobility allowance (see Attachment 4) for students visiting Germany from partner universities in developing and emerging countries.
 - › Applicants may also request and claim a fixed mobility allowance (see Attachment 3) for instructors, coordinators, researchers, lecturers from the international partner university(-ies), e.g. for preparatory and contact-building trips, conferences, networking/work meetings, workshops, guest lectureships and summer/winter schools in Germany.
 - › The fixed mobility allowance is granted starting on the first day of the trip and is substantiated by one of the participant’s signatures on the participant list, to be submitted to the DAAD upon request. The fixed mobility allowance applies to all costs incurred in connection to the trip (in addition to vehicle/air travel, also fees for visas, vaccinations, excess luggage, luggage insurance etc.).

RESIDENCE FUNDING RECIPIENTS

- **Residence scholarships** (for outgoing students) (see **Attachment 1**) for students from German universities
 - › for study visits and work placements at the international partner university
 - › work placements **only in combination** with a study visit at the international partner university (quality assurance of work placements are the responsibility of the German university)
 - › for completing theses at the international partner university
 - › for short-term visits (e.g. excursions, work-shadowing, project weeks) in European countries
- **Residence allowance** (for incoming students)
 - › For students from partner universities in developing and emerging countries, applicants may request and claim an additional residence allowance of 400 euros/month to cover the cost of room and board for the duration of the students’ stay in Germany (see **Attachment 4**).

- **Fixed residence allowance**

- › For graduate students, doctoral and post-doctoral candidates, experienced academics, administrators and professors from the international partner university who wish to participate in preparatory and contact-building trips, conferences, networking/work meetings, workshops, guest lectureships and summer/winter schools in Germany, applicants may request and claim a fixed residence allowance of 89 euros/day, 2,000 euros/month, and 67 euros/day for the last, partially completed month to offset the cost of accommodation (room and board) for the duration of their stay.
- › For students, graduate students, doctoral and post-doctoral candidates from German or international partner universities who wish to participate at summer/winter schools offered at the international partner university(-ies) or at the German university, applicants may request and claim a fixed residence allowance of 250 euros/week to offset the cost of accommodation (room and board) for the duration of their stay.
- › The fixed residence allowance is granted starting on the first day of the visit and is substantiated by one of the participant's signatures on the participant list, to be submitted to the DAAD upon request. The fixed residence allowance applies to all accommodation- and subsistence-related expenditures, including health, accident and liability insurance fees.

TYPE OF FINANCING

4

This programme allocates funding as full-financing measures.

FUNDING PERIOD

5

The funding period begins on 1 January 2025 at the earliest and ends on 31 December 2029 at the latest.

FUNDING AMOUNT

6

The DAAD can award a maximum of € 625,000, divided over five financial years as follows:

- 2025: ca. €125,000
- 2026: ca. €125,000
- 2027: ca. €125,000
- 2028: ca. €125,000
- 2029: ca. €125,000

A maximum of € 25,000 per financial year can be used from the allocated funding to finance summer/winter schools at the German university.

DISCIPLINES

7

This programme is open to all disciplines and subject areas.

TARGET GROUP

8

Students (in bachelor's, master's and state examination programmes), doctoral candidates, post-doctoral candidates, habilitated (assistant) professors, full professors, researchers, administrators

ELIGIBILITY

9

Public and state-accredited German universities which offer teaching degree programmes are eligible to apply for funding.

APPLICATION

10

Please note:

In response to Russia's attack on Ukraine, the DAAD has suspended all institutional forms of collaboration with partners in the Russian Federation and Belarus until further notice. Consequently, applications for project funding with partner institutions in the Russian Federation and Belarus cannot be accepted at this time.

The International Office of the applying university should be involved in the application process and the project's implementation, especially with respect to arranging the details of the partnerships with the respective partner universities.

The initial and subsequent funding applications must be submitted in full and on time via the DAAD online portal (www.mydaad.de).

Following approval of the initial application, all subsequent applications for model projects funded through Module A can be submitted via the DAAD portal under the menu headings "Project overview" and "Submit subsequent application".

We also ask you to submit the following documents under the menu heading "Attachments":

- project description, see **form template** (attachment type: Project description)
- project planning overview, see **form template** (attachment type: Project description)
- jointly signed cooperation agreement(s) between the funding recipient (applying German university) and the foreign partner university(-ies) for existing teaching degree collaborations (signed by both project partners, faculty level or higher) (attachment type: Contracts/Agreements)
- jointly signed cooperation agreement(s) between the funding recipient (applying German university) and the foreign partner university(-ies) for new teaching degree collaborations (signed by both project partners, faculty level or higher) (attachment type: Contracts/Agreements)
- endorsement by the university executive board, see **form templates** (attachment type: Programme-specific attachments)

- **for subsequent applications only:** most recent “Teaching.International” progress report from the DAAD monitoring tool, reporting year 2023 (attachment type: Programme-specific attachments)

If new partnerships are established during the funding period, the applicant must submit jointly signed cooperation agreements before the first scholarship instalments are paid out.

Following the application deadline, it is no longer possible to modify the financing plan or project description, nor submit missing or revised documents for consideration. Incomplete applications will be excluded from the selection process.

APPLICATION DEADLINE

11

The application deadline is **22 July 2024**.

SELECTION PROCESS

12

Selection of applications for project funding

Funding applications are selected by a DAAD-appointed selection committee.

SELECTION CRITERIA

- (1) subject-relevant quality of the project with respect to achieving the project and programme objectives (weighted: 60 %)
- (2) quality and stringency of the project planning (weighted: 15 %)
- (3) effects of the project on individual target groups and target areas beyond the project funding period (weighted: 15 %)
- (4) focus on diversity (weighted: 5 %)
- (5) focus on climate-friendly project organisation (weighted: 5%)

SCHOLARSHIP SELECTION PROCESS

13

Selection of scholarship recipients

A selection committee appointed by the funding beneficiary is responsible for awarding scholarships.

- public announcement of the offered scholarship
- composition of the selection committee (e.g. funding beneficiary, number of committee members)
- selection criteria (e.g. subject-relevant or personal suitability)
- scholarship award procedure
 - › as stipulated in the scholarship agreement (e.g. “scholarship notification” and “confirmation of acceptance”)
 - › issue of a scholarship certificate (in this case: mention of the DAAD, the funding provider, concrete designation of the scholarship benefits and their corresponding amounts (e.g. residence and mobility scholarships, tuition fee allowance)

The selection process must be described in detail in the project description.

ATTACHMENTS

14

1. Funding rates for German students
2. Funding rates for ESL students
3. Funding rates for international lecturers
4. List of recognised developing and emerging countries
5. WoM info sheet (including impact mechanisms, catalogue of indicators)

FORM TEMPLATES

15

- Project description
- Project planning overview
- Endorsement by the university executive board

IMPORTANT INFORMATION

16

- Information on “Supported persons / Scholarship awards”
- Information on “Mobility for persons with a disability or chronic illness”
- Info sheet “Climate-friendly implementation of DAAD-funded international higher education partnerships”
- Info sheet “Diversity and equal opportunity in DAAD-funded projects”
- Instructions for drawing up a financing plan
- Sample project planning overview
- FAQs on the call for applications and application procedures
- Application checklist

CONTACT

17

Deutscher Akademischer Austauschdienst
German Academic Exchange Service
P41 – Internationalisation of Teaching
Kennedyallee 50
53175 Bonn

Ursula Hardenbicker (head of section)
Email: hardenbicker@daad.de
Tel.: +49 (0)228 882-670

Almut Lemke (senior desk officer / team leader)
Email: lemke@daad.de
Tel.: +49 (0)228 882-5615

Katharina Klein (project management)
Email: k.klein@daad.de
Tel.: +49 (0)228 882-4874

Jennifer Ipach (project management)



Deutscher Akademischer Austauschdienst
German Academic Exchange Service

Email: ipach@daad.de
Tel.: +49 (0)228 882-8714

www.daad.de/lehramt-projekte

FINANCED BY:

18



Bundesministerium
für Bildung
und Forschung