



**THE GERMAN VERSION OF THIS DOCUMENT SHALL BE LEGALLY BINDING.**

**FUNDING FRAMEWORK**

**East-West Dialogue. Academic exchange and re-  
search cooperation for security, collaboration and  
civil society development in Europe 2025**

**PURPOSE AND  
OBJECTIVES**

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The German Academic Exchange Service (Deutscher Akademischer Austauschdienst - DAAD) is distributing funds provided by the German Foreign Office (Auswärtiges Amt – AA) to support the programme ‘East-West Dialogue. Academic exchange and scientific cooperation for security, collaboration and civil society development in Europe’.

Funding is available for scientific dialogue, academic exchange and networking among higher education institutions in Ukraine, the Republic of Moldova, the states of the South Caucasus, Central Asia and Germany.

Partnerships can be formed with higher education institutions in Ukraine and in the Republic of Moldova, as well as in the states of the South Caucasus region and Central Asia (Armenia, Azerbaijan, Georgia, Kazakhstan, Kyrgyzstan, Tajikistan, Turkmenistan, Uzbekistan).

The programme objectives are:

- 1: Scientific findings regarding issues such as conflict research and prevention, democratisation processes, rule of law, good governance, protection of minorities and civil society development in relation to the partner countries have been generated and/or taught.
- 2: Cross-border academic dialogue and/or networks among the cooperation partners have been established with involvement of junior scientists and/or students.
- 3: Civil-society actors are involved.
- 4: In the context of science communication, knowledge gained has been made available to the public beyond the area of higher education.

The programme is making a long-term contribution to strengthening the civil society, to the development of democracy and to reducing ethical conflicts in the listed regions.

**Environmental sustainability**

The DAAD has set itself the goal of further reducing its environmental footprint as an organisation and funding provider. In the context of project funding, efforts should be made to plan and realise all projects in a way that preserves resources and protects the climate and the environment. This particularly applies to mobility/travel. Depending on the type and scope of the project, it may

also affect procurement and contract tendering, event management, or marketing and public relations work. Further information on climate-sensitive implementation of international university cooperation in DAAD project funding can be found in the [Guidelines](#).

### Diversity

The DAAD's Diversity Agenda defines diversity, equal access and inclusion as important cross-cutting objectives. Thus, talented people should be given the opportunity to contribute their diversity and different perspectives in the context of project funding. Projects must be planned and implemented with this cross-cutting objective in mind. Additional funding is available for people with disabilities and chronic illnesses (see information sheet '[Mobility with a disability/chronic illness](#)').

## MEASURES ELIGIBLE FOR FUNDING

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Measures eligible for funding include:

- Implementation of events: e.g. workshops, conventions, seminars, study trips, summer schools or conferences in the partner countries and/or Germany (usually lasting up to 14 days) for participants from the area of higher education and the civil society
- Award of **up to 3 scholarships** (lasting from 1 month up to 3 months) for a stay **in Germany** for
  - › **study purposes** (students and graduates)
  - › **research purposes** (doctoral candidates, postdocs, experienced academics and researchers, professors from higher education institutions)
- Award of **up to 3 scholarships** (lasting from 1 month up to 3 months) for a stay **in the partner country** for
  - › **study purposes** (students and graduates)
  - › **research purposes** (doctoral candidates, postdocs, experienced academics and researchers, professors from higher education institutions)

Note:

Scholarships can only be applied for in connection to the topic of the event.

## EXPENDITURE ELIGIBLE FOR FUNDING

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All expenditure that is necessary for project implementation (i.e. realisation of the activities) is eligible for funding. This includes in particular:

### Personnel resources for project implementation and support

- research associates (in justified exceptional cases only)
- research assistants
- student assistants
- other personnel



Personnel expenditure comprises the gross salary paid by the employer. Annual bonus payments under collective agreements are only eligible for funding during the approval period and only insofar as the payment date is within this period. Other individual and collectively agreed one-off payments are only eligible for funding if the DAAD has issued a regulation to this effect and communicated it.

Note:

Expenditure relating to staff at a higher education institution in the partner country can only be submitted and claimed in exceptional cases. A forwarding agreement with the partner institution(s) is mandatory in those cases.

### **Material resources**

#### **FEES (not for internal staff)**

- In justified cases for external lecturers, speakers and experts (usually from Germany and/or the partner countries) for lectures, workshops incl. preparations and follow-up work at up to EUR 40 (gross) per hour or EUR 250 (gross) per day
- For auxiliary work (e.g. for events, conferences, workshops)
- For external services (e.g. interpreters, webmasters)

Expenditure for mobility and, where applicable, accommodation may also be claimed in accordance with the principles of economic efficiency and frugality. These expenses, which are not related to the fee itself, must be included in the fee agreement.

#### **TRAVEL EXPENSES FOR PROJECT PERSONNEL**

Expenses for travel/flights can be submitted and claimed according to the applicable federal and state laws (BRKG/LRKG).

#### **STAYS BY PROJECT PERSONNEL**

Expenditure relating to the stay (accommodation and meals) can be submitted and claimed according to applicable federal and state laws (BRKG/ LRKG).

#### **EQUIPMENT FUNDING IN GERMANY/ABROAD**

- Consumables (e.g. paper, pens, office supplies)
- Assets (e.g. teaching materials, software, licences)
- Rent (rent for conference rooms and conference technology)
- Printing/publications/advertising and public relations activities (including printing and copying expenditure, flyers, brochures, posters, academic publications)
- External services (e.g. catering, coach travel, IT services)
- Other expenditure (e.g. expenditure for field trips, communication)

## Funded individuals

### TRAVEL EXPENSES FOR FUNDED INDIVIDUALS

- **Mobility allowance**

- › A mobility allowance (see **Table 1**) for travel/flights (Germany ↔ partner country) can be applied for and claimed.
- › This mobility allowance arises with the first day of travel and must be documented by means of a participant list signed by the participants. (This must be submitted with the intermediate evidence/evidence of use). The mobility allowance covers all costs relating to the trip (including travel/flights as well as expenditure relating to visas, vaccinations, excess luggage, luggage insurance, etc.).

- **Mobility scholarships**

- › For students/graduates, doctoral candidates, postdocs, researchers and higher education teaching staff of the partner institutions **in the context of study, research and teaching stays** (see **Table 1**)
- › The mobility scholarship should be specified in the scholarship agreement.

**Table 1:**

| Mobility scholarship / mobility allowance |  |   |
|---|--|---|
| Partner country                           | Researchers<br><b>from Germany</b><br>holding a PhD<br><br>(EUR) | Students/graduates,<br>doctoral candidates<br><b>from Germany and<br/>the partner country</b> as<br>well as researchers<br><b>from the partner<br/>country</b><br>(EUR) |
| Armenia                                   | 1,025  | 825   |
| Azerbaijan                                | 825  | 675   |
| Georgia                                   | 825  | 675   |
| Kazakhstan                                | 1,275  | 1,025   |
| Kyrgyzstan                                | 1,050  | 850   |
| Republic of Moldova                       | 850  | 700   |
| Tajikistan                                | 1,900  | 1,525   |
| Turkmenistan                              | 2,075  | 1,675   |
| Ukraine                                   | 425  | 350   |
| Uzbekistan                                | 1,575  | 1,275   |

- Expenditure for travel/flights **within Germany or a partner country or between different partner countries** can be submitted and claimed in line with the principles of economic efficiency and frugality.

### STAYS OF FUNDED INDIVIDUALS

- Expenditure for stays (accommodation and meals) **in Germany and/or the partner country** can be submitted and claimed in line with the basic principles of economic efficiency and frugality.
- **Residence scholarships**
  - › **For study and research purposes in Germany** (see **Table 2**)

**Table 2:**

| Status  | Monthly rate<br>(EUR) | Daily rate<br>in subsequent<br>month<br>(EUR) |
|---|-----------------------|---|
| Students/graduates                                | 934                   | 31  |
| Doctoral candidates and individuals holding a PhD | 1,300                 | 43  |
| Postdocs  | 2,000                 | 89  |
| Experienced researchers                           | 2,150                 | 96  |
| Professors at HEIs                                | 2,300                 | 103   |

- › for **study and research purposes in the partner country** (see **Table 3**)

**Table 3:**

| Partner country  | Monthly rate<br>Students/<br>graduates<br>(EUR) | Daily rate<br>in subse-<br>quent<br>month<br>(EUR) | Monthly rate<br>Doctoral can-<br>didates/post-<br>docs/re-<br>searchers<br>(EUR) | Daily<br>rate<br>in subse-<br>quent<br>month<br>(EUR) |
|--|---|--|--|---|
| Armenia, Azerbaijan, Georgia, Kazakhstan, Kyrgyzstan, Republic of Moldova, Turkmenistan, Ukraine, Uzbekistan | 1,225   | 41   | 1,700  | 57  |
| Tajikistan   | 1,150   | 38   | 1,625  | 54  |

- › The residence scholarship should be specified in the scholarship agreement.

## FORWARDING

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Forwarding of the project funding grant (fully or in part) is possible if it is necessary for realising the grant purpose.

In addition to the original project activities and objectives, the **project description** must include the activities and related objectives of the beneficiary/ies of the forwarding agreement. This means that the whole project (including the forwarding level) must be addressed.

In the **financing plan**, the expenditure items of the beneficiary/ies of the forwarding agreement must be marked separately from the grant recipient's own expenditure items (e.g. with 'FR'). This means that the expenditure of the whole project (including the forwarding level) must be listed in the financing plan.

If the specific details of forwarding (recipient, specific content, etc.) are not known at the time the application for project funding is submitted (before a contract is concluded), expenditure that may be forwarded can be designated as the institution's own expenditure in the financing plan for the time being. The project description must explain their relevance.

In the event that specific plans to forward funding emerge after the contract has been closed, the grant recipient must seek approval from the DAAD by means of an amendment agreement (adjustment of the project description and financing plan).

Any forwarding of funds must be based on a forwarding agreement.

The audit report of the evidence of use from the beneficiary of the forwarding agreement must be submitted to the DAAD with the related audit certificate of the grant recipient.

## TYPE OF FINANCING

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Funding takes the form of full financing.

## FUNDING PERIOD

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The funding period begins at the earliest on 1 January 2025 and ends at the latest on 31 December 2025.

## GRANT AMOUNT

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A grant of up to EUR 40,000 can be applied for. Applications for residence scholarships increase the grant accordingly.

## DISCIPLINES

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The programme is open to all fields of study.

## TARGET GROUP

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Bachelor's students, master's students, doctoral candidates, postdocs, habilitation candidates, researchers, professors

## ELIGIBLE APPLICANTS

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Eligible applicants are state and state-recognised German higher education institutions and/or non-university research institutions based in Germany which are recognised as non-profit organisations and conduct their own research.

## SUBMISSION OF AN APPLICATION

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The application for project funding may be submitted in complete form and before the deadline exclusively via the DAAD portal ([www.mydaad.de](http://www.mydaad.de)). In addition, the following documents must be uploaded in the 'Attachments' tab:

- Project description, see **form template** (attachment type: project description)
- In the case of forwarding: the project description and financing plan of the forwarding recipient(s) (if known at submission of the application, otherwise to be submitted as soon as known) (attachment type: supplementary financial information)
- Evidence of communication with important partners (e.g. partner institutions from the region, DAAD Information Centres, German Embassy) (attachment type: programme-specific attachments)
- Endorsement by the university management, see **form template**. (attachment type: programme-specific attachments). (Later submission before conclusion of the contract is possible with appropriate explanation.)

After the application deadline, no changes to the financing plan, project description, no amended documents or newly submitted documents will be accepted.

## APPLICATION DEADLINE

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The application deadline is 2 September 2024.

## SELECTION PROCEDURE

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### Selection of applications for project funding

An expert assessment of the applications will be carried out by a selection committee. This assessment serves as a decision-making basis for the DAAD.

#### SELECTION CRITERIA

- (1) The subject-specific and overall quality of the project in terms of its ability to achieve the project and programme objectives (weighting: 70%)
- (2) Quality and rigour of the project design (weighting: 15%)
- (3) Impact of the project on the different target groups and areas addressed beyond the funding period of the project (weighting: 5 %)
- (4) Consideration of diversity (weighting 5%)
- (5) Climate-sensitive project organisation (weighting: 5%)

### SCHOLARSHIP SELECTION PROCEDURE

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#### Selection procedure for scholarships

The grant recipient decides on the award of scholarships on the basis of a selection committee appointed by the grant recipient.

- Public announcement of the scholarship offer
- Composition of the selection committee and selection of committee members
- Selection criteria (e.g. selection of the best candidates, subject-specific or personal aptitude)
- Award of the scholarship
  - › by scholarship contract (e.g. ‘Letter of Award’ and ‘Declaration of Acceptance’)
  - › Distribution of a scholarship certificate (here: naming the DAAD, the funding bodies, specific description of the scholarship benefits and their amount, e.g. residence and/or mobility scholarship)

The selection procedure must be described in the project description.

### FORM TEMPLATES

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- Project description
- Endorsement by the university management
- Substantive report

### IMPORTANT INFORMATION

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- Information sheet ‘Mobility with a disability/chronic illness’
- Guidelines „Klimasensible Umsetzung von internationalen Hochschulkooperationen in der Projektförderung des DAAD“ (as yet only available in German)
- Guidelines „Chancengerechtigkeit und Diversität in DAAD-Projekten stärken“ (as yet only available in German)

### CONTACT

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