



THE GERMAN VERSION OF THIS DOCUMENT SHALL BE LEGALLY BINDING

FUNDING FRAMEWORK

**Higher Education Dialogue with the Muslim World
2025/26
New applications and Follow-up applications**

**PURPOSE AND
OBJECTIVES**

1

The German Academic Exchange Service (Deutscher Akademischer Austauschdienst- DAAD) supports the funding programme ‘Higher Education Dialogue with the Muslim World’) with funds from the Federal Foreign Office (Auswärtiges Amt – AA).

Funding is provided for the academic and cultural exchange between German higher education institutions and partner institutions (and non-university stakeholders where applicable) in the Muslim world through stays, joint specialist, networking and dialogue events, as well as joint (further) development of curricula/teaching modules/courses.

The objectives of the programme are:

- 1: Partner universities offer curricula/teaching modules/courses that correspond to the local context and the state of the art in science
- 2: Students and (junior) academics have acquired further qualifications and intercultural skills within the framework of professional and methodological cooperation (taking gender equality into account)
- 3: Regional teaching and research networks with universities from one or more partner countries have been established (with the involvement of non-university stakeholders)
- 4: Partner universities are networked with non-university stakeholders

With regard to the funding logic as well as the results (outputs), programme objectives (outcomes) and longer-term effects (impacts) of the funding programme, see the results framework in the WoM Handout (see **Annex 2**).

Project objectives do not have to be defined for all programme objectives.

For impact-oriented project planning, see **Annex 2**.

Ecological sustainability

The DAAD has set itself the goal of further reducing its ecological footprint as an organisation and funding body. In the context of project funding, efforts should be made to plan and implement projects in a way that preserves resources, the climate and the environment. This applies in particular to

mobility/travelling and, depending on the type and scope of the project, can also relate to procurement and allocation, event management or marketing and public relations. Further information on climate-sensitive implementation of international university cooperation in DAAD project funding can be found in the [handout](#).

Diversity

In its diversity agenda, the DAAD defines diversity, equal opportunities and inclusion as important cross-cutting goals for international academic exchange. Thus, talented people should be given the opportunity to contribute their diversity and different perspectives in the context of project funding. Projects must be planned and realised with this cross-cutting objective into account. Additional funding can be provided for people with disabilities and chronic illnesses (see information sheet "Information on mobility with disabilities and chronic illnesses"). Further information on diversity and equal opportunities in DAAD-funded projects can be found in the [handout](#).

ELIGIBLE MEASURES

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Eligible measures are:

- Joint (further) development of curricula/teaching modules/courses
- Stays for academic and cultural exchange, e.g. study visits, research stays, specialised courses, workshops, internships, teaching activities
- Implementation of joint specialist, networking and dialogue events with universities (and non-university stakeholders where applicable) from the target regions
- Public relations

ELIGIBLE EXPENDITURE

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All expenditure necessary for the realisation of the project (implementation of the measures) is eligible for funding. This includes in particular:

Personnel resources for project implementation and support

PERSONNEL IN GERMANY

- research associates
- research assistants
- student assistants
- other personnel

Personnel expenditure includes the gross salary paid by the employer. Annual bonus payments under collective agreements are only eligible for funding during the approval period and only insofar as the payment date falls within this period. Other individual and collectively agreed one-off payments are only eligible for funding if the DAAD has issued a regulation to this effect and communicated it.

PERSONNEL ABROAD (in the case of forwarding)

- research associates
- research assistants
- student assistants
- other personnel

The expenditure relating to staff abroad is determined based on the local circumstances.

Material resources

HONORARIES (NOT FOR OWN STAFF)

For external specialists in Germany and the target region (e.g. speaker activities, consulting, moderation, workshop organisation, translators, interpreters) according to **Annex 3** (in Germany: standard fee rates; abroad: fee rates I and II). With regard to the appropriateness of honoraries for foreign experts abroad (sur-place) and third countries, the honoraries should be based on local rates for comparable activities.

Expenditure for mobility and accommodation for external specialists (e.g. experts and trainers) can also be claimed in addition to the honorary in accordance with the principles of economic efficiency and frugality. Train trips (irrespective of their duration) may only be in 2nd class; flights may only be economy class. These expenses, which do not relate to the fee itself, must be included in the fee agreement.

MOBILITY OF PROJECT PERSONNEL

Expenses for travel/flights can be applied for and claimed in accordance with the federal travel expenses act (BRKG/ state travel expenses act (LRKG). In deviation from this, train journeys only 2nd class and flights only in economy class.

MOBILITY OF PROJECT PERSONNEL (OF THE PARTNER UNIVERSITY, ONLY IN THE CONTEXT OF A FORWARDING)

- **Mobility allowance**
 - › A country-specific mobility allowance for travel/flights from the home country to Germany and back can be applied for and claimed (see **Annex 1, Table 1**).
 - › The mobility allowance begins on first day of the trip and must be evidenced by a list of participants signed by the participants which must be submitted on request by the DAAD. The mobility allowance covers all expenses associated with the trip (including travel and flights as well as expenses for visas, vaccinations, excess baggage, baggage insurance etc.).

- Expenditure on travel/flights **within the partner country or third countries** may be applied for and claimed in accordance with the principles of economic efficiency and frugality.

STAYS OF PROJECT PERSONNEL

Expenses for the stay (accommodation and meals) can be applied for and claimed in accordance with the federal travel expenses act (BRKG)/state travel expenses act (LRKG).

STAYS OF PROJECT PERSONNEL (OF THE PARTNER UNIVERSITY, ONLY IN THE CONTEXT OF A FORWARDING)

- **Accommodation allowance**
 - › Researchers from the partner countries can apply for and claim a residence allowance for their stay in Germany (see **Annex 1, Table 3**).
 - › The residence fee is due on the first day of the stay and must be evidenced by a list of participants signed by the participants (this must be submitted to the DAAD on request). The residence fee covers the expenses of accommodation and meals as well as health, accident and liability insurance.
- Expenses for stays within the partner country or third countries can be applied for and claimed in accordance with the principles of economic efficiency and frugality.

MATERIAL RESOURCES INLAND/ABROAD

- Consumables (e.g. office supplies for workshops, conferences, events)
- Assets (e.g. equipment, library equipment for partner institutions in the target countries, **not for the grant recipient in Germany**)
- Rent (e.g. for conference rooms)
- Printing/publications/advertising and public relations activities (e.g. Flyers, brochures, posters)
- External services (bus travel, IT services)
- OTHER:
 - › Expenditure for events including planning, implementation and follow-up of events, e.g. telephone costs, printing/copying, books
 - › Food allowance of 20 Euros/person/event day at the event location (not for arrival/departure day) for participants who are not funded persons. The food allowance is payable on the first day of the event and must be evidenced by a list of participants signed by the participants (this must be submitted to the DAAD on request). The food allowance covers all catering expenses.

Funded persons

MOBILITY OF FUNDED PERSONS

- **Mobility allowance**

- › A mobility allowance for students, graduates, doctoral candidates and academics holding a PhD can be applied for and claimed for travel from Germany <-> partner country, partner country <-> Germany and back according to **Annex 1, Table 1**
- › The mobility allowance arises on first day of travel and must be evidenced by a list of participants signed by the participants (this must be submitted to the DAAD on request). The mobility allowance covers all expenses associated with the trip (including travel and flights as well as expenses for visas, vaccinations, excess baggage, baggage insurance etc.).
- Expenses for travel/flights for funded persons **within Germany or the partner countries as well as third countries** can be applied for and claimed in accordance with the principles of economic efficiency and frugality.
- Expenses for travel and flights (2nd class rail travel, economy class flights) for **non-university stakeholders** from **Germany <-> partner country, partner country <-> Germany, within Germany or within the target countries** must be justified separately and can be applied for and claimed in accordance with the principles of economic efficiency and frugality, if they are particularly relevant to the project.

RESIDENCE OF FUNDED PERSONS

- **Accommodation allowance**
 - › An accommodation allowance for **German** students, graduates, doctoral candidates visiting the partner country can be applied for and claimed according to **Annex 1, Table 2**.
 - › An accommodation allowance for **foreign** students, graduates, doctoral candidates and academics holding a PhD for a stay in Germany can be applied for and claimed according to **Annex 1, Table 3**.
 - › The accommodation allowance (for the entire stay) arises on the first day of the stay and must be evidenced by a list of participants signed by the participants (this must be submitted to the DAAD on request). The accommodation allowance covers expenses on accommodation and meals as well as health, accident and liability insurance. It is essential that foreign guests are informed about the necessity of sufficient insurance cover. If it is not possible to take out overseas health insurance in their home country, foreign participants should be insured by the German host, or it must be ensured that they take out insurance immediately upon arrival in Germany.
- Expenses for stays in the context of short-term activities undertaken by German academics holding a PhD and for funded persons from the partner countries, staying in the partner countries or in third countries can be applied for and claimed in accordance with the principles of economic efficiency and frugality.

- Expenses for the stay of **non-university stakeholders** in Germany or in the target countries must be justified separately and can be applied for and claimed in accordance with the principles of economic efficiency and frugality if they are particularly relevant to the project.

Note: When assessing the economic efficiency of expenses, the relevant acts (BRKG/LRKG) may be referred to for guidance.

FORWARDING

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The forwarding of the grant for project funding (in whole or in part) is possible if this is necessary to achieve the purpose of the grant.

In addition to the original project activities and objectives, the **project description** must include the activities and related objectives of the beneficiary/ies of the forwarding agreement. This means that the whole project must be addressed (including the forwarding level).

In the **financing plan**, the expenditure items of the forwarding recipient(s) must be labelled separately from the recipient's own expenditure items (e.g. with "FR"). This means that the expenditure of the whole project (including the forwarding level) must be shown in the financing plan.

If the specific details of forwarding (recipient, specific content, etc.) are not yet known at the time the application for project funding is submitted (before the grant agreement is concluded), expenditure, that would be incurred by a possible forwarding recipient, must be shown as own expenditure in the financing plan for the time being. The project description must explain their relevance. As soon as the actual forwarding of the grant is known (after conclusion of the grant agreement), a change application for project funding (adaptation of the project description and financing plan) must be submitted to the DAAD.

Forwarding takes place on the basis of a **forwarding agreement**.

The audit report on the proof of use of funds by the forwarding recipient must be attached to the proof of use of funds by the funding recipient, which must be submitted to the DAAD.

TYPE OF FINANCING

5

Funding takes the form of **full financing**.

FUNDING PERIOD

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The funding period begins at the earliest on **1 January 2025** and ends at the latest on **31 December 2026**.

GRANT AMOUNT

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For new applications and follow-up applications a grant of up to **200,000 Euros** can be applied for, divided between the financial years in the approval period as follows:

2025: 100.000 Euro
2026: 100.000 Euro

DISCIPLINES

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The programme is open to **all disciplines**.

TARGET GROUP

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Higher education teaching staff, (junior) academics, doctoral candidates, graduates and students from Germany and the target regions; also non-university stakeholders, if particularly relevant to the project

ELIGIBLE APPLICANTS

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Eligible applicants are **state and state-recognised German higher education institutions**.

SUBMISSION OF AN APPLICATION

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The application for project funding must be submitted in complete form and in due time exclusively via the DAAD portal (www.mydaad.de). In addition, the following documents must be uploaded in the 'Attachments' tab:

- Project description, see **form template** (attachment type: project description/Projektbeschreibung)
- Project planning overview, see **form template** (attachment type: project planning overview/ Projektplanungsübersicht)
- Letter/s of Intent or Cooperation agreement/s (LoI/MoU) of the participating university/ universities, where such have been concluded, otherwise justification if subsequently submitted until conclusion of contract (attachment type: contracts/agreements/Verträge/Vereinbarungen)
- Endorsement by the German university management, see **form template** (attachment type: programme-specific attachments/programmspezifische Anlagen)
- Endorsement by the foreign university management, see **form template** (attachment type: programme-specific attachments/programmspezifische Anlagen)

After the application deadline, changes to the financing plan, project description and subsequently submitted or amended documents will no longer be considered.

Deviating from this, the letter(s) of intent/cooperation agreement(s) (LoI/MoU) and endorsement(s) from the foreign university management(s) can be submitted later in exceptional cases up to the conclusion of the contract; this must be justified in the timely application.

Follow-up application (via basic function - submit follow-up application): Universities with ongoing projects can submit a follow-up application for two further funding years in the second funding year. The maximum funding period is 4 years in total.

Target region:

The Arab countries are the focus of the programme, which also includes other non-European member countries, based on the [Organization of Islamic Cooperation \(oic-oci.org\)](http://Organization of Islamic Cooperation (oic-oci.org))

Israeli institutions may also be involved in the cooperation if institutions from Islamic countries are or remain the main partners in the project and agree to this expansion.

APPLICATION DEADLINE

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Application deadline is **4 September 2024**.

SELECTION PROCEDURE

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Selection of applications for project funding

The DAAD decides on funding on the basis of the evaluation of the applications by a selection committee.

SELECTION CRITERIA

- (1) The subject-specific and overall quality of the project in terms of its ability to achieve the project and programme objectives (weighting: 60%)
- (2) Quality and rigour of project planning (weighting: 15 %)
- (3) Impact of the project on the individual target groups and areas addressed beyond the funding period of the project (weighting: 5%)
- (4) Consideration of diversity (weighting: 5 %)
- (5) Climate-sensitive project organisation (weighting: 5 %)
- (6) Dialogue orientation of the project and the promotion of intercultural understanding among the people involved (weighting 10%)

PARTICIPANT SELECTION PROCEDURE

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Selection of Participants

A selection committee appointed by the grant recipient decides on the selection of the participants.

The selection procedure must be described in the project description.

- Public announcement of the funding programme
- Composition of the selection committee (grant recipients, partner university, number of committee members)
- Selection criteria (selection of the best/most talented candidates, academic suitability, personal suitability; social and cultural commitment, motivation), aspects of diversity and equal opportunities
- Selection decision based on a selection protocol

ATTACHMENTS

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1. Overview of funding rates
2. Handout WoM (including results framework and indicator catalogue)
3. Fee table (Honorartabelle)

FORM TEMPLATES

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- Project description
- Project planning overview
- Endorsement by the German university management (in German)
- Endorsement by the foreign university management (in English)

IMPORTANT INFORMATION

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- FAQ WoM (results-oriented monitoring)
- Project planning overview example
- Overview of help texts for mandatory/detailed information financing plan
- FAQ Higher Education Dialogue
- Information on mobility with disability or chronic illness
- Handout "Klimasensible Umsetzung von internationalen Hochschulkooperationen in der Projektförderung des DAAD" (as yet only available in German)
- Handout "Diversität und Chancengerechtigkeit in DAAD-geförderten Projekten" (as yet only available in German)

CONTACT

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