



THE GERMAN VERSION OF THIS DOCUMENT SHALL BE LEGALLY BINDING

FUNDING FRAMEWORK

Internationalisation of Universities of Applied Sciences (UAS)

‘UAS.International’ (2027 – 2029)

PURPOSE AND OBJECTIVES

1

The German Academic Exchange Service (Deutscher Akademischer Austauschdienst - DAAD) supports the funding programme ‘Internationalisation of Universities of Applied Sciences (UAS)’ with funds from the Federal Ministry of Research, Technology and Space (BMFTR).

With this programme, the DAAD wants to advance the internationalisation of universities of applied sciences (UAS) in a broad and structural way. The process of internationalisation should be strategically anchored and sustainably implemented at all university levels and across all groups: from students, via teaching staff and researchers, through to administrative staff.

Funding is available for expanding cross-disciplinary strategic partnerships and sustainable networks. The aim is to establish links with domestic and international partners from the fields of teaching, research, professional practice and knowledge transfer. This is intended to bring about, in particular, structural changes and a lasting increase in the university’s level of internationalisation. Special importance is attached to the realisation of measures that will be continued beyond the end of the project and on establishing lasting networks.

The objectives of the funding programme are

- 1: Networks and strategic partnerships between UAS and German and foreign partners from the areas of teaching, research, professional practice and knowledge transfer have been enhanced and are being used by funded individuals and members of the UAS.
- 2: German and foreign students have acquired intercultural, foreign language, practical and professional skills.
- 3: Structures, processes and strategies that aid internationalisation have been developed (further) and implemented at the UAS.
- 4: The UAS are offering international and practice-oriented study programmes.
- 5: International and internationalisation skills have been enhanced in administration, research and teaching at the UAS.

Regarding the funding logic and the outputs, programme outcomes and impacts of the funding programme, see the results framework (see **Annex 1**).

Project outcomes do not need to be defined for all programme outcomes. However, at least one project outcome must be defined for the following programme outcome 1: *Networks and strategic partnerships between UAS and German and foreign partners from the areas of teaching, research, professional practice and knowledge transfer have been enhanced and are being used by funded individuals and members of the UAS.*

For results-oriented project planning, see **Important Information • Guide to Results-Oriented Project Planning and Monitoring.**

Ecological sustainability

The DAAD has set itself the goal of further reducing its ecological footprint as an organisation and funding body. In the context of project funding, efforts should be made to plan and implement projects in a way that preserves resources, the climate and the environment. This applies in particular to mobility/travelling and, depending on the type and scope of the project, can also relate to procurement and allocation, event management or marketing and public relations. Further information on climate-sensitive implementation of international university cooperation in DAAD project funding can be found in the [handout](#).

Diversity

In its diversity agenda, the DAAD defines diversity, equal opportunities and inclusion as important cross-cutting goals for international academic exchange. Thus, talented people should be given the opportunity to contribute their diversity and different perspectives in the context of project funding. Projects must be planned and realised with this cross-cutting objective into account. Additional funding can be provided for people with disabilities and chronic illnesses (see information sheet "Information on mobility with disabilities and chronic illnesses"). Further information on diversity and equal opportunities in DAAD-funded projects can be found in the [handout](#).

ELIGIBLE MEASURES

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Eligible measures are

- Events, such as
 - › Coordination and work meetings
 - › Discipline-specific and language-related preparation measures (e.g. language courses, preparatory programmes, intercultural training)
 - › Local support and integration measures for international students at the higher education institution
 - › Activities related to discipline-specific support and follow-up activities for student and lecturer exchange programmes
 - › Networking events with partners from business and academia in Germany and abroad, as well as for alumni support
- Marketing and public relations activities, such as
 - › Establishing and expanding (digital) information and advice formats, as well as internship placement for foreign and German students (e.g. databases, websites)
 - › Creating flyers, brochures, posters and social media offerings
- Stays in Germany and the partner countries of
 - › Students, doctoral candidates (study, practice and research stays)
 - › Teaching staff (e.g. teaching stints, for setting up cooperation and networks for teaching and research)
 - › Representatives of Practical partners (e.g. short stays for lectures, consultation, networking)
 - › Administrative staff (e.g. internships at partner universities abroad)
 - › Alumni
- Development of concepts, products and processes, such as
 - › Strategy development
 - › Adjusting administrative processes for student mobility (e.g. coordinated digitised recognition procedures, transparent module catalogues, student data exchange, development of common standards in study and teaching), which should be interlinked across the university and in the network
 - › Conception and realisation of courses
- Continuing and further education measures
 - › Organisation of internal continuing and further education events at the higher education institution
 - › Development and awarding of certificates
 - › Mutual training and education among members of the higher education institution (e.g. train the trainer events, media didactics workshops)
 - › Participation in further education courses offered by external providers

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All expenditure necessary for the realisation of the project (implementation of the measures) is eligible for funding. This includes in particular:

ELIGIBLE EXPENDITURE

Personnel resources for project implementation and support

- research associates (wiss. Mitarbeiter)

Note:

This also includes assistant lecturers (visiting academics), provided that an employment relationship is formed with them.

If the teaching load must be reduced of teaching staff involved in managing the overall project or parts thereof, the resulting expenditure for teaching substitutes and/or guest researchers must be recognised as eligible for funding. A surcharge to cover future increases in expenditure (e.g. due to wage increases) is not permitted.

- research assistants (wiss. Hilfskraft)
- student assistants (stud. Hilfskraft)
- other personnel (sonstiges Personal)

Personnel expenditure includes the gross salary paid by the employer. Annual bonus payments under collective agreements are only eligible for funding during the approval period and only insofar as the payment date falls within this period. Other individual and collectively agreed one-off payments are only eligible for funding if the DAAD has issued a regulation to this effect and communicated it.

Material resources

HONORARIES (not for own staff)

- For external staff (e.g. consultation, moderation, holding workshops, translations, interpreting and teaching substitutes) fees must be on an appropriate scale; adequacy must be documented in the form of an award notice.
- For local staff (in the target country) for comparable activities at the customary local rates.

Expenditure for mobility and, if applicable, accommodation can also be applied for and claimed in accordance with the principles of economic efficiency and frugality. These expenses, which do not relate to the fee itself, must be included in the fee agreement. Only flights in economy class can be claimed.

MOBILITY OF PROJECT PERSONNEL

Expenses for travelling/flights can be applied for and claimed in accordance with the federal travel expenses act (BRKG)/state travel expenses act (LRKG). in deviation from this, flights can only be claimed in economy class.

STAY OF PROJECT PERSONNEL

Expenses for the stay (accommodation and meals) can be applied for and claimed in accordance with the federal travel expenses act (BRKG)/state travel expenses act (LRKG).

MATERIAL RESOURCES

- Consumables (e.g. test tubes, paper)
- Assets (e.g. computers, projectors, items for laboratories)

- Rent (e.g. rent for conference rooms)
Funding for room rent is only available for external venues (outside the funded higher education institution and the project partners' premises).
- Printing/publications/advertising and public relations activities (e.g. flyers, brochures, posters, academic publications)
- External services (e.g. catering in accordance with the hospitality allowance limit of €32 (gross) per person per meal, bus travel, repair services, IT services)
- Other expenditure (e.g. teaching and learning materials, participation fees)

Note:

As a general rule, catering expenses of up to €10,000 per financial year are considered reasonable.

Funded persons

MOBILITY OF FUNDED PERSONS

Mobility scholarships (between Germany ↔ destination country)

- › For German and foreign students, graduates, doctoral candidates (see **Attachment 3**)
- › The mobility grant must be included as a benefit in the scholarship agreement.

Mobility allowance (Mobility between Germany ↔ destination country)

- › For participation in events and short-term activities in Germany or the target country, a mobility allowance can be applied for and is available once per individual (see **Attachment 3**).
- › For foreign research and teaching staff, a mobility allowance for research and teaching stays can be applied for and is available once per individual (see **Attachment 3**).
- › The mobility allowance arises from the first day of the trip and must be evidenced by a list of participants signed by the participants (this must be submitted with the interim report/evidence of use). The mobility allowance covers all expenses associated with the trip (including travel and flights as well as expenses for visas, vaccinations, excess baggage, baggage insurance, etc.).

- Mobility within Germany

Participants in events or short-term activities can claim expenses for flights and travel within Germany in line with the principles of economic efficiency and frugality.

RESIDENCE OF FUNDED PERSONS

- Residence scholarships (incoming)
 - › For study, practice and teaching/research stays (at least one month, up to 12 months) (see **Table 1**)
 - › The residence scholarship must be included as a benefit in the scholarship agreement.

Table 1

Status	Daily rate up to day 22 (EUR)	Monthly rate from day 23 (EUR)	Daily rate in the last incom- plete month of a multi-month stay (EUR)
Students and graduates	45	992	33
Doctoral candidates	63	1,400	46
Postdocs	89	2,000	67
Senior academics	96	2,150	72
Professors, academics, sci- entists and researchers holding similar positions	103	2,300	77

- Residence scholarships (outgoing)
 - › For students and doctoral candidates in the context of study, practice and research stays (at least one month, up to 12 months)
 - › Residence scholarships for students can be granted as full or partial scholarships (see **Attachment 4**)
 - › The residence scholarship must be included as a benefit in the scholarship agreement.
- Tuition fee allowance
 - › A tuition fee allowance as specified in **Table 2** is available for German scholarship holders for one year of study (half of the amount per semester) and should be specified in the scholarship agreement or scholarship confirmation, if tuition fee waivers could not be arranged. Evidence of this must be provided when the application is submitted if the project partners are already known and must be submitted at a later date if they are not.
 - › The allowance must also be specified as a benefit in the scholarship agreement or the scholarship award letter.
 - › The allowance covers all regular fees and charges (including administration fees, term-time charges, bench fees, etc.). Tuition fees for German higher education institutions are not eligible for funding.

Table 2

Partner country	Tuition fee allowance (EUR)
<i>general</i>	2,500
Egypt	6,000
Australia	12,000
Brazil	4,500
Chile	4,500
United Kingdom	18,000
Hong Kong	9,000
Israel	5,000

Japan	7,700
Canada	9,000
Korea	4,100
New Zealand	3,000
South Africa	3,000
USA	18,000

Lump-sum Child Allowance

Under certain conditions, scholarship holders may apply for and claim a lump-sum child allowance, which must be provided for as a scholarship benefit in the scholarship agreement; see the “fact sheet on lump-sum child allowance”.

- Accommodation allowance (incoming)
 - › A residence allowance can be applied for and claimed for individuals from practice partners and partner higher education institutions taking part in events or short-term activities in Germany (see **Table 1**)
- Accommodation allowance (outgoing)
 - › In relation to students and doctoral candidates from the German side a residence allowance can be applied for and claimed for participating in events or short-term activities in the destination countries. Daily rates apply for stays with a duration of up to 22 days, and monthly rates are applied for stays lasting more than 23 days (see **Attachment 4**).
- The accommodation allowance arises on the first day of the stay and must be evidenced by a list of participants signed by the participants (this must be submitted with the interim report/evidence of use). No allowance may be claimed for travel days or days spent at the destination on which no project activities take place. The accommodation allowance covers the costs of accommodation and meals as well as health, accident and liability insurance.
- Expenses for the stay (accommodation and meals) of individuals representing practical partners and of external academics (outgoing) can be submitted and claimed in line with the principles of economy and frugality.
- Stays within Germany
Expenditure relating to stays (accommodation and meals) of participants in events or short-term activities can be submitted and claimed in line with the basic principles of economic efficiency and frugality.

Tips and gifts are not eligible for funding.

FORWARDING

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The applicant (grant recipient on the first level) may forward the grant for project funding (in whole or in part) to the cooperation partner if this is necessary to achieve the purpose of the grant.

The forwarding of the grant requires that the sub-grant recipient (on the second level) has its own internal audit unit and the necessary expertise to manage the forwarding of the grant properly.

The **project description** must address the entire project. This means that the measures and associated outcomes of the applicant as well as the sub-grant recipient(s) (on the second level) must be presented transparently.

The **financing plan** must present the expenses for the entire project, including the expenses of the sub-grant recipient(s), that must be marked separately (e.g. with 'sub-grant recipient no. (second level)' or 'sub-grant recipient name (second level)').

Notes:

The project description and the financing plan of the sub-grant recipient(s) must be available but only need to be presented to the DAAD **upon request**.

If, in exceptional cases, it is not yet known at the time of application which sub-grant recipient will carry out a specific part of the project, the measures and outcomes in the project description as well as the expenses in the financing plan relating to that particular part of the project, must be presented as the applicant's.

Once the sub-grant recipient is known, a request for amendment with the necessary adjustments in the project description and the financing plan must be submitted to the DAAD.

The forwarding of the grant is carried on the bases of a sub-grant agreement.

For the evidence of use, the implementation of the entire project including the parts of the applicant as well as the sub-grant recipient(s) must be described transparently in the **substantive report** and in the **numerical evidence**. For instance the parts of the project of the sub-grant recipient(s) should be identified, e.g. 'WE no. (2nd level)' or 'WE name (2nd level)'.

Furthermore, the interim/final report that has to be submitted to the DAAD, must include the audit note of the internal audit unit as well as the substantive report and numerical evidence including list of receipts of the sub-grant recipient(s).

All documents relating to the forwarding of grant must be submitted **upon request** by the DAAD.

TYPE OF FINANCING

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Funding is provided by way of fixed-sum funding.

The grant is subject to the condition that own funds, third-party funds and other funds are contributed to finance the project. If own funds, third-party funds and other funds are contributed to the form of income/expenditure that cannot be documented, **these must be plausibly presented in the financing plan and project description.**

FUNDING PERIOD

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The funding period begins at the earliest on 1 January 2027 and ends at the latest on 31 December 2029.

GRANT AMOUNT

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A grant of up to 550,000 euros can be applied for, divided between the financial years in the approval period as follows:

2027: 150,000 Euro
2028: 200,000 Euro
2029: 200,000 Euro

DISCIPLINES

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The programme is open to all disciplines.

TARGET GROUP

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Bachelor's students, Master's students, doctoral candidates, academics, professors, alumni

ELIGIBLE APPLICANTS

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Eligible applicants are state and state-recognised German Universities of Applied Sciences and Duale Hochschulen.

SUBMISSION OF AN APPLICATION

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Note:

Due to Russia's attack on Ukraine, the DAAD has suspended any institution-based forms of cooperation with partners in the Russian Federation and Belarus for the time being. Against this background, no applications are possible for project funding with partner institutions in the Russian Federation and Belarus.

Only one application may be submitted per higher education institution.

No application can be submitted for a project that is to begin in a period for which funding has already been granted for another multi-year project in the context of this programme.

The application for project funding must be submitted in complete form and in due time exclusively via the DAAD portal (www.mydaad.de). In addition, the following documents must be uploaded in the "Attachments" tab:

- Project description, see **form template** (attachment type: project description/Projektbeschreibung)
- If a tuition fee allowance is applied for: Evidence from the partner institution that tuition fees cannot be waived, if this is known at the time of application; otherwise this must be submitted later on (attachment type: programme-specific attachments)
- **optional:** Internationalisation strategy (attachment type: programme-specific attachments)
- **optional:** cooperation agreement of the participating university/universities (attachment type: contracts/agreements / Verträge/Vereinbarungen)
- **optional:** Graphical impact model (attachment type: programme-specific attachments)
- **optional:** Project planning graphic (e. g. GANTT diagram) (attachment type: programme-specific attachments)
- **optional:** Exemplary (media-didactical) teaching/study concept for study courses (up to 2 pages) (attachment type: programme-specific attachments)

No further submitted documents are taken into account in the selection procedure.

After the application deadline, changes to the financing plan, project description and subsequently submitted or amended documents will no longer be considered.

APPLICATION DEADLINE

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Application deadline is the 7 July 2026.

SELECTION PROCEDURE

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Selection of applications for project funding

The DAAD decides on funding on the basis of the evaluation of the applications by a selection committee.

SELECTION CRITERIA

- (1) The subject-specific and overall quality of the project in terms of its ability to achieve the project and programme objectives (weighting: 55%)
- (2) Quality and rigour of project planning (weighting: 15 %)
- (3) Impact of the project on the individual target groups and areas addressed beyond the funding period of the project (weighting: 20 %)
- (4) Consideration of diversity (weighting: 5 %)

(5) Climate-sensitive project organisation (weighting: 5 %)

SCHOLARSHIP SELECTION PROCEDURE

14 Selection for scholarships

The grant recipient decides on the awarding of scholarships on the basis of a selection committee appointed by the grant recipient.

- Public announcement of the scholarship offer
- Composition of the selection committee
- Selection criteria
- Award of the scholarship
 - › per scholarship contract (e.g. "Scholarship commitment" and "Declaration of acceptance")
 - › Handing over of a scholarship certificate (here: Naming of the DAAD, the sponsor, concrete description of the scholarship benefits and their amount, e.g. residence and mobility scholarship, tuition fees)

The selection procedure must be described in the project description.

ANNEX

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1. Results framework
2. Catalogue of Indicators
3. Overview of funding rates: 'Mobility scholarships and mobility allowances'
4. Overview of funding rates: 'Residence scholarships and residence allowances'

FORM TEMPLATES

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- Project description

IMPORTANT INFORMATION

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- Guide to Results-Oriented Project Planning and Monitoring
- Information sheet "Information on mobility with disability or chronic illness"
- Handout „Klimasensible Umsetzung von internationalen Hochschulkoooperationen in der Projektförderung des DAAD“ (as yet only available in German)
- Handout „Strengthening equal opportunities and diversity in DAAD projects“
- Fact sheet "Lump-sum child allowance"

CONTACT

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