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| **DAAD** | Deutscher Akademischer Austausch DienstGerman Academic Exchange Service  |

**Information for Assessments on JSPS Scholarship Applications by German\* Graduates, Doctoral Students and Postdocs**

**We kindly request Assessors to note the following:**

During the selection process, the submitted documents are generally scaled down and photocopied. The DAAD/JSPS therefore kindly asks you to ensure that these are **easily legible** and to fill in the completed enclosed questionnaire in printed characters **in black only**.

The next page lists the items of significance for the decision by the Selection Committee **which should be taken note of when writing the freely-worded assessment.** **The enclosed questionnaire only needs to summarise the expert assessment.** Assessments must be enclosed in a sealed envelope in duplicate together with the application. The assessor may also send it by mail direct to the DAAD.

**The Importance of the Selection Procedure**

The selection procedure for the award of DAAD/JSPS scholarships is based on the principle of academic autonomy: the funding decisions in the DAAD/JSPS programmes are generally made by independent academic Selection Committees. They play a central role in the work of the DAAD. It is essential for the success of the DAAD programmes that the best applicants are chosen from among the applicants and projects. This is ensured through university teachers working on the Selection Committees in an honorary capacity or producing written assessment reports.

The DAAD/JSPS wish to thank all those who have responded to the request by the DAAD/JSPS Scholarship Applicants for an assessment of their application. The assessments, together with the academic achievements, and the applicants' descriptions of their study or research projects constitute an important decision basis for the recommendation by the Selection Committee on the award of scholarships. Based on these written documents, the Committee Members make their decision on the basis of their knowledge of the general and objective circumstances and conditions in the German universities and in the target country, the reasons for the application, the feasibility of the project, the progress made in the preparation of the stay abroad as well as the previous academic qualification and the applicant's language skills.

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\* Individuals of equal status to Germans according to Article 8 Section 1 Number 2ff., Section 2, Section 2a and Section 3 BAföG (particular provisions, according to which foreigners can receive educational funding in accordance with the Bundesausbildungsförderungsgesetz [Federal Training Assistant Act] e.g. foreigners with an unlimited residence title, with recognised asylum status, or recognised refugee status) are also eligible to receive funding.

**Kennedyallee 50, D-53175 Bonn, Tel. (0228) 882-0, Fax: (0228) 882-444, http://www.daad.de, Ust.ID: DE 1222 76 332**

**The Criteria for the Selection Committees are specifically:**

**1. The Applicant's Aptitude**

 **a) Scientific-academic or artistic qualification, documented by presenting proof of academic achievements,
degrees; and other academic and artistic activities**

 To be noted in the case of

 **🡺 Graduates**

 - Abitur – School-Leaving Certificate

 - possibly an Intermediate Examination

 - University Degree

 - Graduation Thesis

 - possibly, particular experience/achievements during their studies

 **🡺 Postdoc Applicants**

 - University Degree

 - Doctorate

 - Publications

Furthermore, activities such as a research assistant or a scientific assistant etc. should also be taken into consideration.

 **b) General Personal Aptitude**

 - Active interests outside the subject area

 - Social commitment

 - possibly, professional/career activities

 - International experience / possibly, preoccupation with the host country

 - Length of studies

 - General education

 - Participation in student university and self-administration field

**2. Quality of the Project**

 **a) Academic or artistic quality of the research project**

 Please note the following in the case of

 **🡺 Graduates and Postdocs**

 - scientific benefit and necessity of the stay abroad

 - Quality of the scientific or artistic project

 **b) Preparation and Feasibility**

 - Reasons for the choice of foreign university or institute

 - Contacts with the foreign university or institute, knowledge of the teaching and research options there

 - State of disciplinary / methodological / linguistic preparation

 - Appropriateness of the chosen time for the stay abroad

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The applicant is requested to fill in this page in printed characters and then to send the form to the Assessor
and to personally ensure that the assessment is attached to the application in duplicate in a sealed envelope.

**A S S E S S M E N T**

of an Application for a Scholarship Abroad for

German\* Students/Graduates/Doctoral Students/Postdocs

Family Name: ……………......................................................................................................................

First Name: ........................................................................................................................................

I am applying to the German Academic Exchange Service (DAAD) for a Scholarship

for ....................................................................................................................... (Country)

 from ..................................................... to ......................................................

Major Subject: ........................................................................................................................................

2nd Major Subject / Minor Subjects: ...................................................................................................................

Number of Semesters at the Time of Application: ...............................................................................................

Aspired Career Goal: …………………………………….......................................................................................................

If graduated from studies: Position at the university or in another profession:

..................................................................................................................................................................................

Subject/Research Field for the aspired stay abroad: ...........................................................................................

Project(s) for this stay abroad:

....................................................................... ..............................................................................................

 University Town / Date Applicant's Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Summary of the freely-worded Assessment**

**(To be completed by the Assessor)**

Assessor's Name and Academic Title: ..................................................................................................................................

Position: ………........................................................... Subject: …..................................................................................

University: ..................................................................................................................................................................................

Address: ..................................................................................................................................................................................

 ...................................................................................................................................................................................

I have known ................................................................................ 🞏 well since: ..............................................

 (Family Name, First Name) 🞏 in passing

In my opinion, the applicant is among the 🞏 5% 🞏 10% 🞏 20% 🞏 30%

of the academically best students/doctoral students currently known to me 🞏 Cannot give an opinion

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  Assessment of his/her achievements: | Excep-tional | Very Good | Good | Above Average | Average | Below Average | Unsatisfactory |
|  | 10 | 9 | 8 | 7 | 6 | 5 | 4 | 3 | 2 | 1 |
| **On the Person** | a) Scientific-Academic or  Artistic Qualification |  |  |  |  |  |  |  |
| b) General personal aptitude,  e.g. preoccupation with the host country, Length of Studies, Social Commitment |  |  |  |  |  |  |  |
| **On the Project**  | a) professional or artistic quality of the study or research project |  |  |  |  |  |  |  |
| b) Preparation and feasibility,  Schedule with defined interim results |  |  |  |  |  |  |  |
|  |  |  |  |  |  | [ ]  Cannot give an Opinion |

🞏 Expressly Approved 🞏 Unconditionally Approved 🞏 Approved with Reservations

....................................................................... ..................................................................................

 Place / Date Assessor's Signature