



Deutscher Akademischer Austauschdienst  
German Academic Exchange Service

# **In-Country/In-Region Scholarship Programme Namibia**

**Call for Scholarship Applications 2023  
at University of Namibia**

**[Master programme Master of Science in Biodiversity  
Management]**

**Funded by the German Federal Ministry for  
Economic Cooperation and Development (BMZ)**

**Application Closing Date in the DAAD Portal  
(for pre-selected candidates only):  
15th June 2022**





## Programme Objectives

The programme aims at fostering strong, internationally oriented higher education systems in Sub-Saharan Africa with the capacity to contribute to sustainable development. To this end, scholarships are granted for development-related Master or doctoral studies for individuals who plan to pursue a career in teaching and / or research at a higher education institution in Sub-Saharan Africa.

By training future academic and professional leaders, the programme contributes to the following **long-term impacts**:

- Qualified professionals' involvement in the solution of development-related problems in Sub-Saharan Africa
- Graduates strengthening education and research in Sub-Saharan Africa
- Structural strengthening and regional networking of partner institutions and partner universities

To achieve these long-term impacts, the following outcomes have been formulated as programme objectives:

**Programme objective 1:** Graduates have qualified to take over responsible positions in their, or for their, region of origin

**Programme objective 2:** The participation of women and underprivileged groups is reinforced

**Programme objective 3:** Organizational, financial and personal capacities of partner institutions are strengthened

As part of the „In-Country/In-Region Scholarship Programme“, DAAD offers scholarships for Master studies. The programme is funded by the German Federal Ministry of Economic Cooperation and Development (BMZ) and aims at university staff in the first line, without neglecting the public sector demand of academically trained personnel.

The target group for scholarships are graduates from Sub-Saharan Africa with a first academic degree if applying for a Master's programme who want to pursue Master's courses, either

- in their home country

**(In-Country scholarships** are aimed at students who study in their home country or in the country for which they have a residence permit.)

- or -

- in another Sub-Saharan African country

**(In-Region scholarships** are aimed at students who want to participate in a study programme in a country of their home region (here: Sub-Saharan Africa /outside their home country and in the country for which they do not have a residence permit).

It has been agreed upon that DAAD cooperates with University of Namibia by offering **up to 3 In-Country scholarships and up to 5 In-Region scholarships** for Master studies at University of Namibia for the intake 2023.

The awarding of scholarships will be subject to the provision of funds.

## Application requirements

### Applicants

- have successfully completed generally a three-year university degree (Master candidates) with above average results (at least: Second Class/Upper Division or equivalent, if applicable)
- clearly show motivation and strong commitment
- have thorough knowledge of the language of instruction
- have generally completed their last university degree not more than 6 years ago at the time of application
- must be nationals or permanent resident of a Sub-Saharan African country
- should generally be a) staff member of a public university, b) candidate considered for teaching or research staff recruitment, c) from the public sector and/or d) Alumni of the DAFI-programme

*Female applicants, refugees with recognized refugee status and candidates from other less privileged regions or groups are especially encouraged to participate in the programme.*

Scholarships are initially granted for one year and can be extended to a maximum of the regular period of study upon receipt of an application for extension. Scholars must demonstrate satisfactory progress before an extension is granted.

Please note: University of Namibia might have additional requirements for admission to the university.

## Eligible fields

The In-Country/In-Region Scholarship Programme supports studies in subject areas with strong relevance to national development.

The scholarships at University of Namibia are available in the following field

- *Master of Science in Biodiversity Management*

## Place of tenure

University of Namibia, Windhoek, Namibia

## Duration and Commencement

### The duration

- of the Master programme is generally two years and is usually starting in February 2023.

Please note that the maximum duration of the scholarship is based on the time that is left until the scholarship holder has reached the regular period of studies in that programme; i.e., if you apply for a DAAD scholarship starting in your second year of studies of a three-year programme, the maximum duration of the scholarship will be two years.

The standard period of study and the start date are based on the agreement between the host university and the DAAD.



## Application and Selection Procedure

**The application process contains two steps. Please be aware of the DAAD application deadline for pre-selected candidates as well as University of Namibia's deadline.**

### First step:

Applicants must apply for their studies at University of Namibia using the contacts and the method that is prescribed by the institution. University of Namibia **has set its own deadlines.**

Additionally, once you submit your application to University of Namibia, please send a short notification to DAAD that you have applied with the subject "Your Surname\_First name\_ University of Namibia" to the email address of the DAAD contact person given below.

Please note: In some countries in Sub-Saharan Africa, a document from the Qualifications Authority must be submitted for admission to the universities (e.g. from SAQA in South Africa). Please note that the application for these documents may take long and that it is the applicant's responsibility to get informed at an early stage in order to receive the documents from the respective authorities in time.

University of Namibia will screen, pre-select (according to DAAD selection criteria) and short-list the applicants. A detailed report consisting of the shortlisting procedure, the entire list of applicants, the ranked shortlist and the shortlisting panel members will also be availed to DAAD. The ranked shortlist will contain preferably triple (at least double) the number of scholarships that have been attributed to the institution.

DAAD reserves the right of final selection.

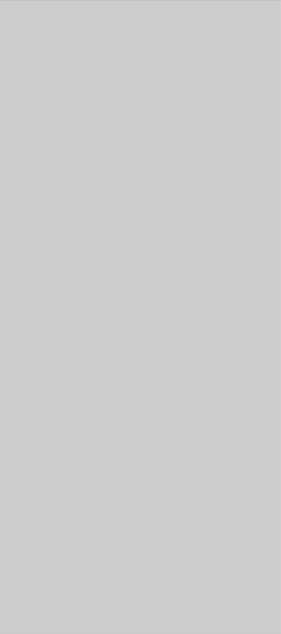
### Second step:

University of Namibia will provide the shortlisted candidates with the link to the DAAD-Portal. Only the pre-selected candidates are asked to log into the DAAD portal, register themselves and submit an DAAD application. **DAAD Deadline: 15th June 2022.**

## Application documents

**Mandatory documents to be submitted (in either English or German) for the DAAD scholarship application:**

- DAAD application form duly filled in (available in the DAAD-Portal)
- Curriculum vitae, including a list of publications (if applicable).
- Recommendation letter by university teachers (Master 1)
- Letter of admission for the host university (this can be subsequently submitted before the scholarship begins if it is not available at the time of application)
- Certified copies of university degree certificates including transcripts
- Letter of motivation
- Copy of the passport
- If applicable, information on the UNHCR registration as refugee
- Only for course-based Master programmes:
  - a semester schedule (if applicable, please add the information how and when a planned research stay in Germany would fit into the semester schedule; see "Additional benefits")



**Optional:**

- Additional documents that might be relevant for your application (e.g. proof of internships, proof of employment).

Your application is only valid if you submit all the required documents to the DAAD portal on time. Incomplete applications cannot be considered. You are responsible for ensuring that your applications are complete. **If you do not have documents such as recommendation letter and/or letter of admission at the time of application, please mention and explain this at an appropriate place in the application.**

Please note that the scholarship only becomes effective as soon as the Admission Letter from the university is issued. This must be submitted to the DAAD Portal as soon as possible and is part of a complete application (this can be subsequently submitted before the scholarship begins if it is not available before).

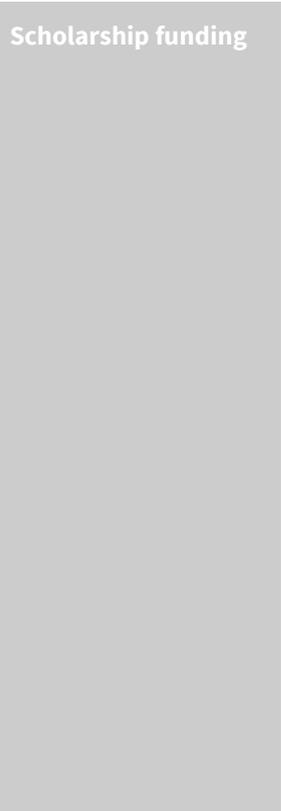
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Applications have to be submitted via the DAAD portal

Applications submitted through other channels or to other authorities will not be considered.

The DAAD portal closes at 24.00 hrs. Central European Time (CET or CEST) on the last application day.



The scholarship covers:

Item	Payment	Amount
<b>Tuition Fees*</b>	annually	<i>The regularly charged amount will be specified in the letter of award.</i>
<b>Study and research allowance</b>	annually	460 EUR (Master)
<b>Printing allowance</b>	once towards the end of scholarship	400 EUR (Master)
<b>Monthly Scholarship (Accommodation, Food etc.)</b>	monthly	400 EUR (In-Country) 450 EUR (In-Region)
<b>Travel allowance (In-Region only)</b>	usually twice (beginning/ end of scholarship)	<i>The flat rate travel allowance will be specified in the letter of award.</i>
<b>Insurance (In-Region only)</b>	annually	If applicable <i>Further information regarding the health insurance will be specified in the letter of award.</i>



\*Please note that in some cases not all fees and costs that are mentioned on the official fee structure of the host institution can be covered by DAAD in full, e.g. if the agreement with the funding organization prevents us from funding certain items in the fee structure or if items that are included in the fees are supposed to be covered through the individual scholarship benefits. DAAD will transfer the fees directly to the host institution.

#### Payment of scholarship funds

The DAAD will endeavour to transfer / pay out the first monthly payment to you as quickly as possible after your arrival/ after the beginning of your scholarship. Processing the first transfer of funds may take some time, especially if you are able to set up your bank account only after your arrival in your destination country. To be able to cover the costs which arise until you receive your first scholarship payment, we recommend that you bring a financial reserve with you.

Payments generally cannot be made in advance/prior of the scholarship start date and the commencement of studies at the host institution. Furthermore, no additional benefits that are not listed in this call for applications, such as benefits for family members, can be made/granted.

Please note that the travel allowance for In-Region scholarship holders will only be transferred along with the first scholarship rate, i.e. after the arrival in the host country.

The scholarship will be paid directly to the scholarship holder's banking account. Further details will be announced after admission to the scholarship programme on the Letter of Award.

#### Additional benefits

DAAD In-Country/In-Region scholarship holders are also

a) encouraged to apply for a **research stay in Germany** for 3 up to 6 months.

Please note:

- **The short-term research stay in Germany should preferably be announced in the application for the regular scholarship** and can only be awarded if the necessary financial means are available.
- If you would like to apply, please note that the funding period for a short-term research stay in Germany is part of the In-Country/In-Region programme and the regular study period of the programme may not be exceeded by the short-term research stay in Germany, this must be included in the regular study period of the In-Country/In-Region programme.



The short-term research scholarship includes:

- a monthly scholarship payment for living costs
  - health/accident/personal liability insurance
  - a flat-rate travel allowance
- b) invited to apply for different Summer Schools in Germany (four weeks)
- c) invited to participate in different further training possibilities such as E-Ressources trainings etc

All further details regarding additional benefits and the additional application processes will be provided after admission to the scholarship programme.

Please note that all short-listed applicants might be asked to participate in a multi-wave monitoring survey to gather data on different academic and career development aspects. Participation is voluntary.

#### Info Session for interested applicants

DAAD plans to offer a virtual info session for interested applicants on March 23, 2022 at 11 am (Central European Time (CET or CEST)). If you are interested in the info session, please register at the following link <https://www.daad.de/surveys/714369?lang=en>.

Registration is open until March 20, 2022 (The registration portal closes at 24.00 hrs. Central European Time (CET or CEST)).

#### Contact and advice

##### **Enquiries related to the DAAD Scholarship**

DAAD Contact Person: Martin Schmitz

E-Mail: [martin.schmitz@daad.de](mailto:martin.schmitz@daad.de)

Website: <https://www.daad.de/incountry-inregion>

##### **Enquiries related to the general admission and the study programme** at University of Namibia

Contact Person: Dr. Armas Shikongo and Prof. John Mfune

E-Mail: [aeshikongo@unam.na](mailto:aeshikongo@unam.na); [jmfune@unam.na](mailto:jmfune@unam.na)

Website: <https://www.unam.edu.na/>